

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, June 29, 2011
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

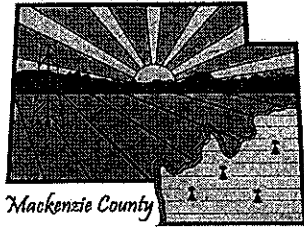
AGENDA

				Page
CALL TO ORDER:	1.	a)	Call to Order	
AGENDA:	2.	a)	Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a)	Minutes of the May 31, 2011 Regular Council Meeting	9
		b)	Minutes of the June 15, 2011 Special Council Meeting	27
BUSINESS ARISING OUT OF THE MINUTES:	4.	a)		
		b)		
DELEGATIONS:	5.	a)	S/Sgt. Tom Love, Fort Vermilion RCMP – 11:45 a.m.	
		b)		
GENERAL REPORTS:	6.	a)	Agriculture Service Board Meeting Minutes – March 25, 2011	31
		b)	Mackenzie Housing Management Board Meeting Minutes – May 2, 2011	37
		c)	Mackenzie County Library Board Meeting Minutes – May 17, 2011	47
		d)	Municipal Planning Commission Meeting Minutes for April 20, May 9, and May 30, 2011	51
		e)	Revised Municipal Planning Commission Meeting	117

Minutes for February 1, 2011

PUBLIC HEARINGS:	Public Hearings are scheduled for 1:00 p.m.			
	7.	a)	Bylaw 813-11 Subdivision Plan Cancellation Part of SW 33-106-15-W5M (Plan 062 2511, Block 1, Lot 1) (La Crete Rural)	133
		b)	Bylaw 817-11 Plan Cancellation for Consolidation Purposes Plan 842 0527, Block 1, Lots 5 through 7 (Fort Vermilion)	143
TENDERS:	8.	a)	None	
COUNCIL COMMITTEE, CAO AND DIRECTORS REPORTS:	9.	a)	None	
CORPORATE SERVICES:	10.	a)	Bylaw 821-11 Zama Access Road Paving Borrowing Bylaw	155
		b)	Bylaw 820-11 Highways 88 & 697 Connector Road Paving Borrowing Bylaw	159
		c)	High Level East Drainage	165
		d)	Assessment Contract	169
		e)	Finance and Investment Report – May 31, 2011	173
		f)	July 12, 2011 Regular Council Meeting	185
		g)	Appreciation Evening for Ed and Marie Stelmach (discussion)	
		h)	Ward Boundary Review (hand out at the meeting)	
		i)		
		j)		
OPERATIONAL SERVICES:	11.	a)		

		b)		
PLANNING & DEVELOPMENT:	12.	a)	Bylaw 818-11 Partial Subdivision Plan Cancellation Part of NE 7-107-13-W5M (Plan 082 9052, Block 1, Lot 1) (Spruce Road)	187
		b)	Bylaw 819-11 Municipal Reserve Closure and Sale (La Crete)	195
		c)	Safety Codes Service Contract	203
		d)	Bylaw 822-11 Fee Schedule Bylaw	251
		e)	Policy RESV10-A Municipal Reserve – Rural Agricultural Subdivisions	283
		f)		
		g)		
		h)		
EMERGENCY & ENFORCEMENT SERVICES:	13.	a)		
		b)		
INFORMATION / CORRESPONDENCE:	14.	a)	Information/Correspondence Items	287
IN CAMERA SESSION:	15.	a)	Legal	
		b)		
		c)		
NEXT MEETING DATE:	16.	a)	Regular Council Meeting Tuesday, July 12, 2011 10:00 a.m. Fort Vermilion Council Chambers	
ADJOURNMENT:	17.	a)	Adjournment	



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 29, 2011
Presented By:	J. Roy Brideau, Chief Administrative Officer
Title:	Minutes of the May 31, 2011 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the May 31, 2011 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the May 31, 2011 Regular Council meeting be adopted as presented.

Author: C. Gabriel **Review by:** _____ **CAO** _____

1

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, May 31, 2011
10:00 a.m.**

**Conference Room
La Crete County Office, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Joulia Whittleton	Director of Corporate Services/Acting CAO
John Klassen	Director of Operations South
Al Hoggan	Director of Operations North
Marion Krahn	Supervisor of Planning & Development
Carol Gabriel	Executive Assistant

ALSO PRESENT: Members of the media and the public.

Minutes of the Regular Council meeting for Mackenzie County held on May 31, 2011 at the Conference Room, La Crete County Office, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 10:07 a.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 11-05-463 **MOVED** by Councillor J. Driedger

That the agenda be adopted with the following additions:

- 10. k) Mackenzie Frontier DMO
- 10. l) Vitalize Conference
- 11. d) Rural Waterline Update

12. g) Subdivisions

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the May 10, 2011 Regular Council Meeting

MOTION 11-05-464

MOVED by Councillor Braun

That the minutes of the May 10, 2011 Regular Council meeting be adopted as amended.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) None

GENERAL REPORTS:

6. a) Mackenzie Housing Management Board Meeting Minutes – March 28, 2011

MOTION 11-05-465

MOVED by Councillor J. Driedger

That the Mackenzie Housing Management Board meeting minutes of March 28, 2011 be received for information.

CARRIED

6. b) Mackenzie County Library Board Meeting Minutes – April 12, 2011

MOTION 11-05-466

MOVED by Councillor Wardley

That the Mackenzie County Library Board meeting minutes of April 12, 2011 be received for information.

CARRIED

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

9. a) None

**CORPORATE
SERVICES:**

10. a) Bylaw 816-11 Local Improvement Tax for Curb, Gutter and Sidewalk on 100 Avenue for Plan 952 3854, Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13, and Lot 9, Block 11,

Plan 862 2277 in the Hamlet of La Crete

MOTION 11-05-467

MOVED by Deputy Reeve Sarapuk

That first reading be given to Bylaw 816-11 being a local improvement tax for curb, gutter and sidewalk on 100 Avenue for Plan 952 3854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 862 2277 in the Hamlet of La Crete.

CARRIED

10. b) Policy FIN018 Frontage on Curb, Gutter, Pavement and Sidewalks

MOTION 11-05-468

MOVED by Councillor Wardley

That Policy FIN018 Frontage for Curb, Gutter, Pavement and Sidewalks be approved as amended.

CARRIED

10. c) Finance Committee Terms of Reference

MOTION 11-05-469

MOVED by Deputy Reeve Sarapuk

That the Finance Committee Terms of Reference be approved as amended.

CARRIED

10. d) Policy FIN028 Credit Card Use Policy

MOTION 11-05-470

MOVED by Councillor J. Driedger

That Policy FIN028 Credit Card Use Policy be received for information.

CARRIED

10. e) Agricultural Land Sale

MOTION 11-05-471

MOVED by Councillor D. Driedger

That administration advise Alberta SRD to proceed with the sale of lands highlighted in yellow on the attached map as

soon as possible.

CARRIED UNANIMOUSLY

MOTION 11-05-472

MOVED by Councillor D. Driedger

The administration advise Alberta SRD to proceed with the sale of lands highlighted in blue on the attached map in the second sale with the exception of the area south of the ravine being held until the access concerns have been addressed.

CARRIED UNANIMOUSLY

MOTION 11-05-473

MOVED by Councillor J. Driedger

That administration advise Alberta SRD to proceed with the sale of lands highlighted in orange on the attached map in the second sale.

CARRIED

MOTION 11-05-474

MOVED by Councillor Wardley

That the land sales be sold at one month intervals beginning in July 2011.

CARRIED

Reeve Neufeld recessed the meeting at 11:07 a.m. and reconvened the meeting at 11:20 a.m.

DELEGATIONS:

5. a) S/Sgt. Shane Ramteemal, High Level RCMP

MOTION 11-05-475

MOVED by Councillor Wardley

That Council move in-camera at 11:33 a.m.

CARRIED

MOTION 11-05-476

MOVED by Councillor Jorgensen

That Council move out of camera at 11:57 a.m.

CARRIED

MOTION 11-05-477

MOVED by Councillor Wardley

That the report by S/Sgt. Shane Ramteemal, High Level RCMP, be received for information.

CARRIED

10. f) Northwest Corridor Development Corporation

MOTION 11-05-478

MOVED by Councillor Jorgensen

That Mackenzie County supports William (Bill) Kostiw's attendance and representation at the Northwest Corridor Development Corporation meeting in Vancouver on June 16, 2011 through and as supported by the Regional Economic Development Initiative.

CARRIED

10. g) Finance and Investment Report – April 30, 2011

MOTION 11-05-479

MOVED by Councillor Braun

That the financial reports for the period ended April 30, 2011 be accepted for information.

CARRIED

10. h) Mackenzie Charity Golf Sponsorship

MOTION 11-05-480

MOVED by Councillor Wardley

That Mackenzie County sponsor the Mackenzie Charity Golf barbeque in the amount of \$3,000 with funding coming from the General Operating Reserve.

CARRIED

10. i) Fort Vermilion Ratepayers Meeting

MOTION 11-05-481

MOVED by Councillor Flett

That the Fort Vermilion Ratepayers Meeting be changed to Tuesday, June 28, 2011.

CARRIED

MOTION 11-05-482

MOVED by Councillor Wardley

That the RCMP, Fish and Wildlife, and SRD be invited to attend the ratepayer meetings as discussed.

CARRIED

MOTION 11-05-483

MOVED by Councillor Jorgensen

That the Aboriginal Day activities on June 21, 2011 in Fort Vermilion be received for information.

CARRIED

10. j) Alberta Forest Products Association Annual General Meeting and Conference

MOTION 11-05-484

MOVED by Councillor Wardley

That the Reeve and one Councillor be authorized to attend the Alberta Forest Products Annual General Meeting and Conference from September 28-30, 2011 in Jasper, Alberta.

CARRIED

(Councillor Jorgensen was elected to attend the conference and Councillor Braun as the alternate.)

Reeve Neufeld recessed the meeting at 12:42 p.m. and reconvened the meeting at 1:31 p.m.

PUBLIC HEARINGS:

7. a) Bylaw 807-11 Land Use Bylaw Amendment to Rezone Part of Plan 032 3561, Block 7, Lot 2A from Hamlet Residential District 2 "HR2" to Hamlet Residential District 3 "HR3" (La Crete)

Reeve Neufeld called the public hearing for Bylaw 807-11 to order at 1:33 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 807-11 was properly advertised. Marion Krahn, Supervisor of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Marion Krahn, Supervisor of Planning and Development, presented the Development Authority's submission and indicated that first reading was given on April 12, 2011.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 807-11. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 807-11. No one was present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 807-11 at 1:34 p.m.

MOTION 11-05-485

MOVED by Councillor Braun

That second reading be given to Bylaw 807-11, being a Land Use Bylaw amendment to rezone Part of Plan 032 3561, Block 7, Lot 2A from Hamlet Residential District 2 "HR2" to Hamlet Residential District 3 "HR3".

CARRIED

MOTION 11-05-486

MOVED by Councillor J. Driedger

That third reading be given to Bylaw 807-11, being a Land Use Bylaw amendment to rezone Part of Plan 032 3561, Block 7, Lot 2A from Hamlet Residential District 2 "HR2" to Hamlet Residential District 3 "HR3".

CARRIED

TENDERS:

**8. a) Blumenort and Rocky Lane Waste Transfer Station
Caretaking Tenders**

MOTION 11-05-487

MOVED by Councillor D. Driedger

That the Blumenort and Rocky Lane Waste Transfer Station

Caretaking tenders be opened.

CARRIED

Rocky Lane Waste Transfer Station

Dawn Moberly \$1,000.00/month
Marvin McNeil \$2,200.00/ month

Blumenort Waste Transfer Station

Dawn Moberly \$1,000.00/month

MOTION 11-05-488

MOVED by Councillor J. Driedger

That the Blumenort and Rocky Lane Waste Transfer Station Caretaking be awarded to the lowest qualified tender.

CARRIED

5. b) Daishowa Marubeni International Ltd. – General Development Plan

MOTION 11-05-489

MOVED by Councillor Bateman

That the presentation by Daishowa Marubeni International Ltd. on their General Development Plan be received for information.

CARRIED

10. k) Mackenzie Frontier DMO (ADDITION)

MOTION 11-05-490

Requires Unanimous

MOVED by Councillor Derksen

That a letter be sent to REDI indicating that the County will support the Mackenzie Frontier Destination Marketing Organization (DMO) at a cost of \$12,500.00 subject to commitment by all three municipalities.

CARRIED UNANIMOUSLY

MOTION 11-05-491

Requires Unanimous

MOVED by Councillor Jorgensen

That Councillor Braun and Councillor Wardley be appointed to the Mackenzie Frontier DMO.

CARRIED UNANIMOUSLY

10. I) Vitalize Conference (ADDITION)

MOTION 11-05-492

Requires Unanimous

MOVED by Councillor Wardley

That the Vitalize Conference be received for information.

CARRIED

**OPERATIONAL
SERVICES:**

11. a) Fort Vermilion Airport Instrument Approaches

MOTION 11-05-493

Requires 2/3

MOVED by Councillor Flett

That the 2011 Budget be amended to include \$30,000 for the Fort Vermilion Airport instrument approaches cyclical review and re-certification with the funding coming from the General Operating Reserve.

CARRIED UNANIMOUSLY

11. b) AJA Friesen Drainage Project

MOTION 11-05-494

Requires 2/3

MOVED by Councillor Derksen

That the 2011 budget be amended by adding \$404,000.00 to the AJA Friesen Drainage Project with \$200,000.00 coming from the gravel operating budget and \$204,000.00 from the roads reserve.

CARRIED

Reeve Neufeld recessed the meeting at 2:35 p.m. and reconvened the meeting at 2:55 p.m.

11. c) 100th Ave Reconstruction – Phase 2 Hamlet of La Crete

MOTION 11-05-495

Requires 2/3

MOVED by Councillor Wardley

That the La Crete Recreation Center Storm Sewer project be deferred and that the 2011 project funds of \$100,000.00 be transferred to La Crete 100th Ave project.

CARRIED

MOTION 11-05-496
Requires 2/3

MOVED by Councillor Braun

That the 2011 budget be amended to include an additional \$208,000.00 for the La Crete 100th Ave project with \$100,000.00 to come from the deferred La Crete Recreation Center project and \$108,000.00 from the roads reserve.

CARRIED UNANIMOUSLY

11. d) Rural Waterline Update (ADDITION)

MOTION 11-05-497
Requires Unanimous

MOVED by Councillor D. Driedger

That the rural waterline update be received for information.

CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT:**

**12. a) Bylaw 817-11 Plan Cancellation for Consolidation
Purposes Plan 842 0527, Block 1, Lots 5, 6 and 7
(Fort Vermilion)**

MOTION 11-05-498

MOVED by Councillor Derksen

That first reading be given to Bylaw 817-11, being a Plan Cancellation Bylaw to cancel and consolidate Plan 842 0527, Block 1, Lots 5 through 7, into one lot.

CARRIED

**12. b) Development Permit 28-DP-08 Time Extension Part
of SE 13-106-14-W5M (88 Connector Area) Direct
Control District 1 "DC1"**

MOTION 11-05-499

MOVED by Councillor Braun

That the two year time extension request from Mustus Energy Ltd., for Development Permit 28-DP-08 on Part of SE 13-106-14-W5M, be granted. The time extension will expire on May 15, 2013.

CARRIED

**12. c) Development Permit 74-DP-11 for a Shop on Plan
082 7605, Block 18, Lot 14 (1054 Tower Road) Direct
Control 1 "DC1" (Zama)**

MOTION 11-05-500

MOVED by Councillor Wardley

That Development Permit 74-DP-11 in the name of Patmore Oilfield Services on Plan 082 7605, Block 18, Lot 14 be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Minimum building setbacks:**
 - a. **9.1 meters (30 feet) front yard facing Tower Road;**
 - b. **9.1 meters (30 feet) rear yard;**
 - c. **3.0meters (10 feet) side yard, from the property lines.**
2. The architecture, construction materials and appearance of the Commercial shop shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
3. The Commercial shop shall meet all applicable Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
4. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner/applicant/developer.
5. The municipality has assigned the following address to the noted property 1054-Tower Road. You are required to display the address (**1058**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
6. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 30 square meters of building area, which in this case is 19 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
7. **The property must at all times be kept in a neat and orderly fashion. The Development Authority**

may, at its discretion, require privacy fencing or other suitable means of screening.

8. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-927-3718. Access to be constructed at the developers' expense.
9. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
10. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

12. d) Development Permit 96-DP-11 Ancillary Building (Detached Garage) with Height Variance within One Mile of the La Crete Airport (La Crete)

MOTION 11-05-501 **MOVED** by Councillor J. Driedger

That Development Permit 96-DP-11 on Part of NW 6-106-14-W5M (Plan 022 0152, Block 1, Lot 1) in the name of John Wiebe be APPROVED as presented.

CARRIED

12. e) Subdivision Application 05-SUB-11 Subdivision within One Mile of the La Crete Airport (La Crete Rural)

MOTION 11-05-502 **MOVED** by Councillor Derksen

That Subdivision Application 05-SUB-11 in the name of Nick

Wiebe and Margaret Wiebe, on SW 2-106-15-W5M, be AMENDED as presented.

CARRIED

12. f) Development Statistics Reports January through March 2009 to 2011 Comparison

MOTION 11-05-503

MOVED by Councillor J. Driedger

That the Development Statistics Report, January through March 2009 to 2011 Comparisons, be received for information.

CARRIED

12. g) Subdivisions (ADDITION)

MOTION 11-05-504

Requires Unanimous

MOVED by Councillor J. Driedger

That administration investigate pros and cons of subdivisions of farmland up to 80 acre parcels.

Councillor J. Driedger requested a recorded vote.

In Favor:

Councillor Braun
Councillor J. Driedger
Councillor Derksen
Reeve Neufeld

Opposed:

Councillor Flett
Councillor Wardley
Deputy Reeve Sarapuk
Councillor Jorgensen
Councillor Bateman
Councillor D. Driedger

DEFEATED

**EMERGENCY &
ENFORCEMENT
SERVICES:**

13. a) None

**INFORMATION /
CORRESPONDENCE:**

14. a) Information/Correspondence Items

IN CAMERA SESSION:

MOTION 11-05-505

MOVED by Councillor Wardley

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:53 p.m.

15. a) Legal

CARRIED

MOTION 11-05-506

MOVED by Councillor Bateman

That Council move out of camera at 6:55 p.m.

CARRIED

IN CAMERA SESSION:

15. a) Legal

MOTION 11-05-507

MOVED by Councillor Braun

That a counter offer be made to the La Crete Flying Club a Division of 409512 AB. Ltd. as discussed.

CARRIED

MOTION 11-05-508

MOVED by Councillor J. Driedger

That the County's Mackenzie Housing Management Board representative and administration be authorized to meet with the La Crete Municipal Nursing Association and the Chair and CAO of the Mackenzie Housing Management Board.

CARRIED

MOTION 11-05-509

MOVED by Councillor Wardley

That the County participates in the establishment of the regional Crime Reduction Unit (CRU) and enters into a three-year agreement with the Royal Canadian Mounted Police (RCMP) for the funding provision for one of the CRU officers.

CARRIED

MOTION 11-05-510

MOVED by Councillor Braun

That administration brings forward the dust control policy for review and the application procedure for information.

CARRIED

MOTION 11-05-511

MOVED by Deputy Reeve Sarapuk

That the Amendment to Memorandum of CAO Contract Agreement be approved in principle as amended and that the Finance Committee be authorized to work out the details by incorporating legal counsel's advice into the amendment, inclusive of reviewing the house agreement up to the overall maximum value as discussed.

CARRIED

NEXT MEETING DATE:

16. a) Regular Council Meeting
Wednesday, June 29, 2011
10:00 a.m.
Council Chambers, Fort Vermilion Office

ADJOURNMENT:

17. a) Adjournment

MOTION 11-05-512

MOVED by Councillor Jorgensen

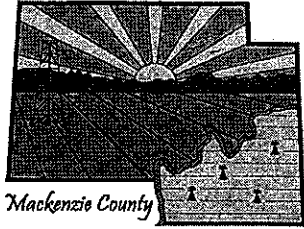
That the regular council meeting be adjourned at 7:06 p.m.

CARRIED

These minutes will be presented to Council for approval on June 29, 2011.

Bill Neufeld
Reeve

J. Roy Brideau
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 29, 2011
Presented By:	J. Roy Brideau, Chief Administrative Officer
Title:	Minutes of the June 15, 2011 Special Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the June 15, 2011 Special Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the June 15, 2011 Special Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO _____

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**MACKENZIE COUNTY
SPECIAL COUNCIL MEETING**

**June 15, 2011
3:00 p.m.**

**Conference Room
La Crete County Office**

PRESENT: Bill Neufeld Reeve (teleconference)
Walter Sarapuk Deputy Reeve
Peter F. Braun Councillor
Elmer Derksen Councillor
Dicky Driedger Councillor
John W. Driedger Councillor
Odell Flett Councillor
Eric Jorgensen Councillor
Lisa Wardley Councillor (teleconference)

ABSENT: Jacquie Bateman Councillor

ADMINISTRATION: J. Roy Brideau Chief Administrative Officer
Carol Gabriel Executive Assistant

ALSO PRESENT:

Minutes of the Special Council meeting for Mackenzie County held on June 15, 2011 in the Conference Room at the La Crete County Office.

CALL TO ORDER: 1. a) Call to Order

Deputy Reeve Sarapuk called the meeting to order at 3:09 p.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 11-06-513 **MOVED** by Councillor Braun

That the agenda be adopted as presented.

CARRIED

BUSINESS: 3. a) CAO Contract

MOTION 11-06-514 **MOVED** by Councillor D. Driedger

That Council move in-camera at 3:10 p.m.

CARRIED

MOTION 11-06-515

MOVED by Councillor Jorgensen

That Council move out of camera at 3:37 p.m.

CARRIED

MOTION 11-06-516

MOVED by Councillor Flett

That the CAO contract be amended as discussed

CARRIED UNANIMOUSLY

ADJOURNMENT:

4. a) Adjournment

MOTION 11-06-517

MOVED by Councillor D. Driedger

That the Special Council meeting be adjourned at 3:39 p.m.

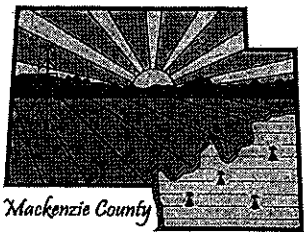
CARRIED

These minutes will be presented to Council for approval on June 29, 2011.

Bill Neufeld
Reeve

J. Roy Brideau
Chief Administrative Officer

UNAPPROVED



**MACKENZIE COUNTY
REQUEST FOR DECISION**

Meeting:	Regular Council Meeting
Meeting Date:	June 29, 2011
Presented By:	J. Roy Brideau, Chief Administrative Officer
Title:	Agricultural Service Board Meeting Minutes – March 25, 2011

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the March 25, 2011 Agricultural Service Board meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Agricultural Service Board meeting minutes of March 25, 2011 be received for information.

Author: C. Gabriel **Review By:** _____ **CAO** _____

**MACKENZIE COUNTY
AGRICULTURAL SERVICE BOARD MEETING**

Friday March 25, 2011

1:00 p.m.

Council Chambers

La Crete, AB

PRESENT:	Walter Sarapuk	Chair
	Dicky Driedger	Council Representative
	Joe Peters	Member at Large
	Danny Friesen	Member at Large
	Carla Komarnicki	Member at Large
ABSENT:		
ALSO	Grant Smith	Agricultural Fieldman
PRESENT:	Colleen Nate	Admin Officer, Recording Secretary

Minutes of the Agricultural Service Board meeting for Mackenzie County held on Friday March 25, 2011.

CALL TO ORDER: **1. a) Call to Order**
Chair Sarapuk called the meeting to order at 1:20 pm.

AGENDA: **2. a) Adoption of Agenda**

MOTION 11-034 **MOVED** by Dicky Driedger

That the agenda be adopted with the addition of 6.a) AFSC.

CARRIED

**ADOPTION OF THE
PREVIOUS
MINUTES:** **3. a) Minutes of the February 9, 2011 Agricultural Service Board
Meeting**

MOTION 11-035 **Moved by** Joe Peters
That that minutes of the February 9, 2011 Agricultural Service Board Meeting be accepted as presented.

CARRIED

**Business From
Previous Minutes** **4.a) NONE**

MOTION 11-036 **5.a) Mowing Tenders**
Moved by Joe Peters

That the 2011 Mowing tenders be opened at 1:25 pm.

Carried

MOTION 11-037

Moved by Dicky Driedger

That the tender be awarded to the lowest qualified tender subject to Council's approval.

CARRIED

**IN CAMERA
MOTION 11-038**

Moved by Joe Peters

That the ASB meeting move in camera at 1:50 pm.

CARRIED

MOTION 11-039

Moved by Joe Peters

That the ASB meeting move out of camera at 2:15 pm.

CARRIED

MOTION 11-040

5.b) 2011 Regional ASB Conference

That the Mackenzie County ASB will host the 2011 Regional ASB Conference at the La Crete Heritage Center on November 2, 2011.

CARRIED

MOTION 11-041

5.c) Ag Land Expansion Drainage

Moved by Dicky Driedger

That the Ag Land Drainage information be received for information.

CARRIED

MOTION 11-042

5.d) Flood Control Ditch Spring Maintenance

Moved by Danny Friesen

That the snow in drainage ditches be cleaned out as necessary, with funds coming from ASB operating budget.

CARRIED.

MOTION 11-043 **5. e) ASB Road Tour**
Moved by Dicky Driedger

That the ASB members and Ag Fieldman go on a road tour during peak runoff to inspect 2011 projects.

CARRIED.

MOTION 11-044 **5.f) Land Rent/Lease**
Moved by Dicky Driedger

That the Land Rent/Lease be tabled until next meeting in June.

Carried

MOTION 11-045 **5.g) 500 gallon Sprayer Sale**
Moved by Danny Friesen

That the ASB keep the sprayer.

CARRIED

MOTION 11-046 **5.h) Frontier Vet Clinic Upgrades**
Moved by Dicky Driedger

That the update be received for information.

Carried

MOTION 11-047 **5.i)2011 Farm Family Awards (Northlands)**
Moved by Carla Komarnicki

That the ASB nominate Jim Wieler for Farm Family Awards.

Carried

MOTION 11-048 **5.j) 2011 ASB Grant**
Moved by Danny Friesen

That the 2011 ASB Grant be received for information.

Carried.

MOTION 11-049 **5.k)AFSC Cattle Price Insurance Program**
Moved by Joe Peters

That the AFSC Cattle Price Insurance Program be received for information.

CARRIED

**NEXT MEETING
DATE**

6.a) Next Meeting Date

The next ASB meeting will be held on April 21, 2011 10:00 am in the La Crete office.

**ADJOURNMENT
MOTION 11-050**

7.a) Adjournment

Moved by Carla Komarnicki

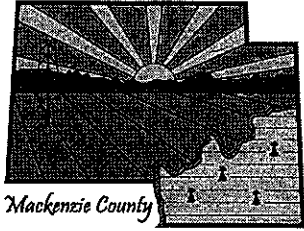
That the ASB meeting be adjourned at 3:10 pm.

Carried

These minutes will be presented to the ASB on April 21, 2011 for approval.

Walter Sarapuk, Chair

Grant Smith, Agricultural Fieldman



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 29, 2011
Presented By:	J. Roy Brideau, Chief Administrative Officer
Title:	Mackenzie Housing Management Board Meeting Minutes – May 2, 2011

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the May 2, 2011 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Mackenzie Housing Management Board meeting minutes of May 2, 2011 be received for information.

Author: C. Gabriel Review By: _____ CAO _____

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**MACKENZIE HOUSING MANAGEMENT BOARD
REGULAR BOARD MEETING
May 2, 2011 – 10:00 A.M.
Fireside Room – Heimstaed Lodge**

In Attendance:

George Friesen, Chair
John W. Driedger, Vice Chair
Ellis Forest
Peter Wieler
Shirley Rechlo
Wally Olorenshaw
Dave Neufeld
Reuben Derksen

Regrets:

Dawn Moberly
Abe Peters

Administration:

Barb Spurgeon, Chief Administrative Officer
Dorothy Klassen, Lodge Manager
Rhonda Wheaton, Supportive Living Manager
Lloyd Janzen, Kitchen Supervisor
Nettie Wolfe, Housekeeping Supervisor
Henry Goertzen, Maintenance Supervisor

Call to Order:

Chair George Friesen called the Board meeting to order at 10:00 a.m.

Agenda:

Approval of Agenda

11-061

Moved by Ellis Forest

That the agenda be amended to include:
6.8 Affordable Housing Lots.

Carried.

Minutes: **March 28, 2011 Board Meeting**

11-062 Moved by Shirley Rechlo

That the minutes of the March 28, 2011 Regular Board meeting be approved as distributed.

Carried

Reports: **CAO Report**

11-063 Moved by Peter Wieler

That the Chief Administrative Officer report be accepted for information.

Carried

Financial Reports **Housing – March 31, 2011**

11-064 Moved by Dave Neufeld

That the March 31, 2011 Housing financial report be accepted for information.

Carried

Lodge – March 31, 2011

11-065 Moved by Ellis Forest

That the March 31, 2011 Lodge financial report be accepted for information.

Carried

Assisted Care – March 31, 2011

11-066

Moved by John Driedger

That the March 31, 2011 Assisted Care financial report be accepted for information.

Carried

Arrears Report

11-067

Moved by Rueben Derksen

That the March 2011 arrears report be received for information.

Carried

11-068

Moved by Wally Olorenshaw

That a tour of the Heimstaed be conducted.

Carried

New Business:

2011 Housing Budget Submission

11-069

Moved by John Driedger

That the approved 2011 housing budget be received for information.

Carried

Call Bell System

11-070

Moved by Rueben Derksen

That the CarePoint Resident Safety System be purchased for the Heimstaed Senior's Lodge from MirCom Advanced Life Safety Solutions in the amount of \$37,224.00 and a letter be written to LCMNA.

Carried

SHRI Criteria

11-071

Moved by Dave Neufeld

That the criteria for applying for the affordable housing program be as follows:

- Applicants could not own or reside in their own residence or have previously owned their own residence.
- Income must be no less than \$30,000 per year (\$40,000 in Zama) and no more than as per the grant program.
- Applicants must have been employed or have steady income for the past 12 months.
- Tenants already in Mackenzie Housing will be given first priority; however they may not be in arrears or have been in arrears during the previous 12 months.
- Must pay a minimum of \$1000.00 down payment.
- All successful applicants are responsible for their own utilities and repairs.

Carried

County Correspondence

11-072

Moved by Shirley Rechlo

That correspondence from Mackenzie County to Minister Jablonski, Minister Denis and the Town of High Level be received for information.

Carried

LCMNA - Negotiations

11-073

Moved by Ellis Forest

That La Crete Municipal Nursing Association be invited to a meeting with this Board to discuss future of the Heimstaed Senior's Lodge.

Carried

11-074

Moved by Dave Neufeld

That Ellis Forest, John Driedger and Wally Olorenshaw be appointed to the Negotiating Committee to negotiate the rent on the Heimstaed Lodge with La Crete Municipal Nursing Association for the next five years.

Carried

Board Meeting Times

11-075

Moved by Wally Olorenshaw

That regular board meetings be held at 10:00 a.m.

Carried

Lodge Rent & AISH Clients

11-076

Moved by Rueben Derksen

That a letter be written to Minister Jablonski to express concern over funding for ASIH clients in the Heimstaed Lodge.

Carried

Chairman Friesen recessed the regular board meeting at 11:16 a.m.

Chairman Friesen reconvened the regular board meeting at 11:22 a.m.

Affordable Housing Lots

11-077

Moved by John Driedger

That five lots be purchased from Reynold Janzen for the purpose of putting on mobile homes under the Affordable Housing Program.

Carried

Information Items:

11-078 Moved by Peter Wieler

That the following items be accepted for information:

Bank reconciliation for March 2011
Town of High Level Letter

Carried

In Camera: No Items

Next Meeting Date: Regular Board Meeting
May 30, 2011 - 10:00 a.m.
Fireside Room – Phase I
Heimstaed Lodge

Adjournment:

11-079 Moved by John Driedger

That the board meeting of May 2, 2011 be adjourned at
11:45 a.m.

Carried

George Friesen, Chair

Barbara L. Spurgeon,
Chief Administrative Officer

**MACKENZIE HOUSING MANAGEMENT BOARD
SPECIAL BOARD MEETING
May 17, 2011 – 10:00 a.m.**

In Attendance: George Friesen, Chair
John W. Driedger, Vice Chair (10:05)
Abe Peters
Peter Wieler
Shirley Rechlo
Wally Olorenshaw
Dawn Moberly (10:12)
Dave Neufeld
Ellis Forest
Reuben Derksen

Guests: John Unger, LCMNA
Paul Driedger, LCMNA
Joyce Fehr, LCMNA
George Froese, LCMNA
Jake Thiessen, LCMNA

Administration: Barb Spurgeon, Chief Administrative Officer

Call to Order: Chair George Friesen called the Board meeting to order at 10:00 a.m.

11-080 Moved by Shirley Rechlo

That George Friesen step down as Chair for this meeting as it is a conflict of interest.

Defeated

11-081 Moved by Peter Wieler

That the agenda be approved as distributed.

Carried

New Business:

Discussion with LCMNA

Chairman Friesen welcomed the Board members from La Crete Municipal Nursing Association to the meeting at 10:05 a.m. He gave a brief outline of the discussion Mackenzie Housing Management Board wanted to have and turned over the floor for discussion.

A general discussion was had concerning the Lodge, the history and future plans for it.

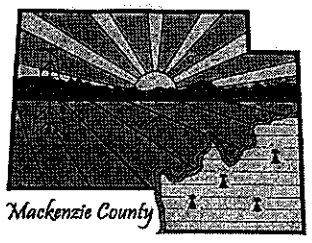
Mackenzie Housing asked LCMNA to do a short tour to look at possible renovations to the building that would better suit the residents and staff.

Adjournment:

Chairman Friesen adjourned the meeting at 11.45 a.m.

George Friesen, Chair

B. L. Spurgeon, CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 29, 2011
Presented By:	J. Roy Brideau, Chief Administrative Officer
Title:	Mackenzie County Library Board Meeting Minutes – May 17, 2011

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the May 17, 2011 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Mackenzie County Library Board meeting minutes of May 17, 2011 be received for information.

Author: C. Gabriel **Review by:** _____ **CAO** _____

Mackenzie County Library Board (MCLB)
May 17th, 2011 Board Meeting Minutes
Fort Vermilion Library
Fort Vermilion, Alberta

Present: Lisa Wardley, Wally Schroeder, Daryl Zielsdorf, Beth Kappelar, John W. Driedger,
La Dawn Dachuk, Lorraine Peters, Jake Wiebe.

Absent: Dawn Moberly

Fort Vermilion Library Society Members Present: Diana Clark (chair), Corinne Ward (vice chair), Misty Darragl
(secretary), Debbie Bueckert (librarian).

1.0 Call to Order: The meeting was called to order by Beth Kappelar at 6:00 p.m.

2.0 Approval of Agenda: Additional items: 8.3 Slave Lake Fire, 8.4 OverDrive Services, 8.5 Regional memberships.
MOTION #2011-04-01 John Driedger moved the approval of the agenda as revised. **CARRIED**

3.0 Approval of the Minutes:
MOTION #2011-04-02 Lisa Wardley moved the approval of the April 12/11 minutes as presented. **CARRIED**

4.0 Review of Action Items:

- Lorraine Peters contacted Community Development to book a date for board development.
- La Dawn Dachuk arranged for the board meeting supper.
- Beth Kappelar invited the Fort Vermilion Library Society and library staff to the May 17/11 meeting.

5.0 Financial:

5.1 Financial Report as of April 30/2011.

- Balance Brought Forward: \$ 34,066.01
- Total Revenues \$ 93,382.78
- Total Expenses \$ 101,268.98
- Ending Bank Balance \$ 26,179.81

MOTION #2011-04-03 Wally Schroeder/Lorraine Peters moved to accept the financial report as presented. **CARRIED**

5.2 MCLB 2011 Budget:

MOTION #2011-04-04 Jake Wiebe/John Driedger moved that the 2011 MCLB budget be revised to reflect a 2% increase over last year for each of the 3 libraries, and put \$5,000 into the carryover budget line. **CARRIED**

6.0 Library Reports:

6.1 La Crete:

- None available.

6.2 Fort Vermilion:

- Two break ins occurred the last 2 months. Items stolen (X-Box, games, videos, cam corders etc.) Since they were under \$5,000, no claim could be made. A security system will be installed.
- They are updating the job descriptions of employees and are reviewing salaries paid.
- Membership fees can be charged to sign out materials as long as the in house use of library services is free.
- Peace Library System (PLS) services were discussed. Books purchased by Fort Vermilion Library staff are sent out to PLS for cataloging.
- There is opportunity for sharing of books within the county.
- County librarians should stay in contact when planning regional programming paid for MCLB.

6.3 Zama:

- They are maximizing the use of volunteers.
- They are still waiting for some shelves to arrive.
- Window tint is being installed to reduce the heat.
- Free draws based on library usage are working well.

6.4 High Level:

- Things are going well.

MOTION #2011-04-05 Jake Wiebe moved to accept the library reports as presented.

CARRIED

7.0 Old Business:

7.1 Municipal Development Grant Application:

- Lorraine Peters will be applying for the grant before June 15/11.

7.2 La Crete Library Building:

- All options available were discussed by MCLB.
- The 4,629 sq. ft. vacant building with 2 washrooms and air conditioning would cost \$43,975.50/year to lease. The purchase price will be made available at a later date.

7.3 Peace Library System:

- The cost of the county joining the PLS was discussed.
- Books ordered on line through the PLS are sent to the local libraries for patrons to pick up.

8.0 New Business:

8.1 Service Plan:

- Wally Schroeder will contact Public Library Services Branch to determine when the next MCLB service plan needs to be completed.

8.2 Library Society Honorariums:

- Individuals sitting on Library societies do so on a voluntary basis.
- The hard work of volunteers on these societies is greatly appreciated by the County and enhances the quality of library services in the communities.
- Societies members may claim for out of pocket expenses occurred in attending meetings and conferences.

MOTION #2011-04-06 Lisa Wardley/Beth Kappelar moved that library operational dollars not be used to pay honorariums to Library Society Members.

CARRIED

8.3 Slave Lake Fire:

- Mackenzie County libraries are planning to send books and display shelves to the Slave Lake Library which burned down recently.

8.4 OverDrive Services:

- OverDrive offers e-books, Audio books, Games etc. for download at a nominal cost.
- MCLB will request more information to see if it is worthwhile signing up with them.

8.5 Regional Library Memberships:

- County library societies and their librarians could discuss the possibility of regional library memberships.

9.0 Correspondence:

9.1 Letter from patron.

9.2 Self Diagnostics Pack

9.3 Penguin eggs

9.4 Peace Library System

9.5 Alberta Libraries Trustees Association

9.6 Youth Write Societies Canada

MOTION #2011-04-07 John Driedger moved to accept the correspondence for information.

CARRIED

10.0 In Camera:

- An In Camera was not required.

11.0 Next Meeting Date and Location: June 15/11 in Zama at 1:00 p.m.

12.0 Adjournment:

MOTION # 2011-04-08 John Driedger moved the meeting adjourned at 9:45 pm.

CARRIED

**Mackenzie County
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, Alberta**

Monday, April 20, 2011 at 10:00 a.m.

PRESENT

Jack Eccles	Chair, MPC Member
John W. Driedger	Vice-Chair, Councillor
Elmer Derksen	Councillor (left at 10:53 a.m.)
Danny Friesen	MPC Member
Wally Schroeder	MPC Member (via teleconference)
Marion Krahn	Supervisor of Planning and Development
Cathy Friesen	Assistant Development Officer

ABSENT

Liane Lambert	Development Officer
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DELEGATIONS

Reuben Derksen	Developer
Trudy Derksen	Developer

1. CALL TO ORDER

Jack Eccles called the meeting to order at 10:04 a.m.

2. ADOPTION OF AGENDA

MOTION 11-062 MOVED by John W. Driedger

That the agenda be adopted with the following additions:

4f) Development Permit 62-DP-11
Cozy Corner Guest Home; Boarding/Rooming House with
Back Deck; Removal of Existing Mobile Home and Deck
Plan 942 2756, Block 21, Lot 13; La Crete

CARRIED

3. MINUTES

a) Adoption of Minutes

MOTION 11-063 MOVED by Elmer Derksen

That the minutes of the April 4, 2011 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

No business arising from previous minutes.

c) Adoption of Revised Minutes

MOTION 11-064 **MOVED** by Danny Friesen

That the amended Municipal Planning Commission meeting minutes of February 1, 2011 be adopted as presented.

CARRIED

4. DEVELOPMENT

Development items 4a through 4d will be discussed later in the meeting.

- e) Development Permit Application 61-DP-11
Reuben and Trudy Derksen;
Single Detached Dwelling with Attached Garage,
Front Covered Deck and Back Deck;
Plan 102 2263, Block 1, Lot 3 (Part of SE 8-106-15-W5M);
La Crete**

Reuben and Trudy Derksen were present to discuss their Development Permit application.

MOTION 11-065 **MOVED** by Danny Friesen

That Development Permit Application 61-DP-11 in the name of Reuben and Trudy Derksen on Plan 102 2263, Block 1, Lot 3 (Part of SE 8-106-15-W5M), be tabled to in camera later in the meeting.

CARRIED

Development item 4e will be discussed later in the meeting.

5. **SUBDIVISION**

No subdivision applications to bring forward.

6. **MISCELLANEOUS ITEMS**

Miscellaneous items 6a and 6b will be discussed later in the meeting.

- c) **Bylaw ___-11 Land Use Bylaw Amendment to Rezone Plan 102 2263, Block 1, Lot 3 (Part of SE 8-106-15-W5M); La Crete Reuben Derksen**

Reuben and Trudy Derksen were present to discuss their Land Use Bylaw amendment application.

MOTION 11-066 MOVED by Dany Friesen

That Bylaw ___-11, being a Land Use Bylaw amendment application to rezone Plan 102 2263, Block 1, Lot 3 (Part of SE 8-106-15-W5M) from Urban Reserve District "UR" to Hamlet Country Residential District 1 "HCR1" be tabled to in camera later in the meeting.

CARRIED

Miscellaneous items 6a and 6b and 6d through 6h will be discussed later in the meeting.

7. **IN CAMERA**

MOTION 11-067 MOVED by John W. Driedger

The Municipal Planning Commission go in camera at 10:35 a.m.

CARRIED

MOTION 11-068 MOVED by Elmer Derksen

The Municipal Planning Commission come out of in camera at 10:40 a.m.

CARRIED

4. **DEVELOPMENT**

MOTION 11-069 **MOVED** by John W. Driedger

- e) **Development Permit Application 61-DP-11**
Reuben and Trudy Derksen;
Single Detached Dwelling with Attached Garage,
Front Covered Deck and Back Deck;
Plan 102 2263, Block 1, Lot 3 (Part of SE 8-106-15-W5M);
La Crete

That Development Permit 61-DP-11 in the name of Reuben and Trudy Derksen on Plan 102 2263, Block 1, Lot 3 (Part of SE 8-106-15-W5M) be tabled until Council direction has been received regarding development within the hamlets where municipal servicing does not exist or is not sufficient to serve additional development.

CARRIED

6. **MISCELLANEOUS ITEMS**

- c) **Bylaw ___-11 Land Use Bylaw Amendment to Rezone**
Plan 102 2263, Block 1, Lot 3
(Part of SE 8-106-15-W5M); La Crete
Reuben Derksen

MOTION 11-070 **MOVED** by Wally Schroeder

That the Municipal Planning Commission recommendation to Council be for the refusal of Bylaw ___-11, being a Land Use Bylaw amendment application to rezone Plan 102 2263, Block 1, Lot 3 (Part of SE 8-106-15-W5M) from Urban Reserve District "UR" to Hamlet Country Residential District 1 "HCR1".

CARRIED

Elmer Derksen left the meeting at 10:58 a.m. and did not return.

Jack Eccles recessed the meeting at 11:07 a.m.

Jack Eccles reconvened the meeting at 11:11 a.m.

4. DEVELOPMENT

- a) Development Permit Application 53-DP-11
Ronald and Donna Lambert;
Rehabilitation Center Residence with Setback Variance
Part of SW 7-109-13-W5M; Rocky Lane**

MOTION 11-071 MOVED by Danny Friesen

That Development Permit 53-DP-11 on Part of SW 7-109-13-W5M in the name of the Ronald and Donna Lambert be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

- 1. A setback variance of 10.87 meters (35.66 feet) of the south yard setback is hereby granted for a Rehabilitation Center Residence (Doublewide Mobile Home).**
- 2. Minimum building setbacks:**
 - a) 30.28 meters (99.34 feet) from the south road allowance,**
 - b) 41.14 meters (135 feet) from any other road allowances, and**
 - c) 15.24 meters (50 feet) from any other property lines.**
- 3. All sewage disposal systems to be in conformance with the Alberta Private Sewage Systems Standard of Practice 2009.**
- 4. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-927-3718. Access to be constructed at the developers' expense.**
- 5. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to**

ensure that no construction or development is completed on any utility right-of-way.

6. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
7. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- b) Development Permit Application 58-DP-11
Martha Bueckert; Home Based Business (L & M Fabric)
Plan 752 1580, Block 11, Lot 1; La Crete**

MOTION 11-072 MOVED by John W. Driedger

That Development Permit 58-DP-11 on Plan 752 1580, Block 11, Lot 1 in the name of Martha Bueckert be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit may be revoked at any time, if, in the opinion of the Development Authority, the Home Based Business has become detrimental or otherwise incompatible with the amenities of the neighborhood.
2. The Home Based Business shall not involve the storage of goods in the public view, a change in appearance of the residence or its accessory buildings.
3. Shall not employ any employees who do not reside on-site.
4. The Home Based Business is approved to be operated out of the existing Dwelling – Single Detached only and the area for it shall not exceed an area of 200 square feet (18.58 square meters).
5. An unlighted sign to identify the Home Based Business may be placed on the exterior of the Dwelling – Single Detached and the sign shall not exceed 1.1 meters (12 square feet).
6. Provide adequate off street parking as follows: the minimum Home Based Business parking standards are 1 space per 30

square meters of the Home Based Business area (200 square feet), which in this case is 1 public parking stall plus the minimum residential parking standards of be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *"One parking space, including the driveway area, shall occupy 300 square feet."*

7. At all times, the privacy of the adjacent dwellings shall be preserved and the Home Based Business shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients, etcetera.
8. The municipality has assigned the following address to the noted property 9910-105 Street. You are required to display the address (9910) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
9. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
10. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- c) **Development Permit Application 59-DP-11
La Crete Bottle Depot;
Recycling Facility Addition with Loading Dock
Plan 052 4423, Block 25, Lot 32; La Crete**

MOTION 11-073 **MOVED** by Danny Friesen

That Development Permit 59-DP-11 on Plan 052 4423, Block 25, Lot 32 in the name of the La Crete Bottle Depot be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum setbacks are: 34 meters (112 feet) east; 3.0 meters (10 feet) rear (west) yard; 1.52 meters (5 feet) north and south side yards, from the property lines, or setbacks

required by Safety Codes, whichever is greater. It is the responsibility of the developer to find out the Safety Codes setbacks. The front (east) yard setback is required to accommodate the parking and loading/unloading aspects of the development.

2. The Recycling Facility (Bottle Depot) shall adhere to any Noise Abatement Bylaw as passed by Mackenzie County Council.
3. **The Recycling Facility (Bottle Depot) building shall meet all Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
4. The property shall at all times be kept in a neat and orderly fashion.
5. **This permit approval is subject to the access to the property being constructed to County standards.** PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
6. Prior to commencement of any construction, contact John Klassen, Director of Operations (South) at 780-928-3983 to identify water line size for service and fire protection.
7. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 400 square feet of building area, which in this case is 10 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
8. The municipality has assigned the following address to the noted property 10514-101st Street. You are required to display the address (10514) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
9. The Recycling Facility Addition (with loading dock) shall be constructed and finished with similar construction materials as the existing Recycling Facility building (with loading dock) and shall compliment the natural features of the site and the aesthetics of the neighbouring businesses to the satisfaction of the Development Authority. **The exterior of the Recycling Facility Addition (with loading dock) and the existing Recycling Facility (with loading dock) shall be**

similar in appearance and color to the satisfaction of the Development Authority.

10. **The lowest opening of the building shall be a minimum of 2.0% above the centerline elevation of the street abutting the property.**
11. The sign shall be located a minimum of:
 - a. 20 meters from regulatory signs,
 - b. Not less than 1.5 meters from the curb/sidewalk, and
 - c. A minimum of 2 meters in height from the bottom of the sign above the curb/sidewalk.
12. The sign shall be placed on site and is not permitted to be placed on any County lands and/or road rights-of-way.
13. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
14. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
15. Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
16. Wiring and conduits of the sign must be concealed from view.
17. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
18. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
19. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- d) Development Permit Application 60-DP-11
LG Construction; Mobile Home Addition and Deck;
Removal of Existing Mobile Home Addition
Plan 912 3390, Block 19, Lot 12; La Crete**

MOTION 11-074 MOVED by Wally Schroeder

That Development Permit 60-DP-11 on Plan 912 3390, Block 19, Lot 12 in the name of LG Construction be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks from property lines are;
 - a. 7.62 meters (25 feet) front (north) yard;
 - b. 2.43 meters (8 feet) rear (south) yard;
 - c. 1.52 meters (5 feet) side yards (east and west).
2. The Mobile Home addition shall be constructed and finished with similar construction materials as the existing Mobile Home to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority. The exterior of the Mobile Home and Mobile Home addition shall be similar in appearance and color.
3. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
4. The municipality has assigned the following address to the noted property 10401-104th Avenue. You are required to display the address (10401) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

5. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.
6. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
8. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- f) **Development Permit Application 62-DP-11
Cozy Corner Guest Home; Boarding/Rooming House with Back Deck; Removal of Existing Mobile Home and Deck
Plan 942 2756, Block 21, Lot 13; La Crete**

MOTION 11-075 **MOVED** by Jack Eccles

That Development Permit 62-DP-11 on Plan 942 2756, Block 21, Lot 13 in the name of the Cozy Corner Guest Home be **APPROVED** with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This permit approval is for a Boarding or Rooming House with a maximum of 4 guest rooms.**
2. **The front of the building (including decks) shall be 7.62 meters (25 feet) from the front (south) property line; minimum building setbacks (including decks) for the side and rear yards are: 2.44 meters (8 feet) rear (north) yard; 1.52 meters (5 feet) side yards (east and west), from the property lines.**

3. **The existing Mobile Home and Deck are required to be removed from the property prior to commencement of construction of the Boarding or Rooming House.**
4. The Boarding or Rooming House building shall be placed as shown in the attached site plan.
5. The lowest opening of the Boarding or Rooming House building shall be a minimum of 2.0% above the centerline elevation of the street abutting the property.
6. **At all times, the privacy of the adjacent dwellings shall be preserved and the Boarding or Rooming House shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients, etcetera.**
7. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
8. The Municipality has assigned the following address to the noted property 10622-103 Avenue. You are required to display the address (10622) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
9. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
10. An unlighted sign to identify the Boarding or Rooming House may be placed in a window or exterior of the Boarding or Rooming House building on the street side of the building, and the sign shall be a maximum size of 1.1 meters (12 square feet).
11. Provide adequate off street parking as follows: The minimum parking standards are 1 space for the main building plus 1 stall for each guest room which in this case is a total of 5 parking stalls. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*

12. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
13. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
14. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

5. **SUBDIVISION**

No subdivision applications to bring forward.

6. **MISCELLANEOUS ITEMS**

a) **Bylaw 791-11 Land Use Bylaw**

MOTION 11-076 **MOVED** by Jack Eccles

That the Municipal Planning Commission recommendation to Council be to amend Bylaw 791-10, being the draft Land Use Bylaw, to include all uses in the Urban Reserve District "UR" as discretionary uses.

CARRIED

b) **Bylaw ___-11 Subdivision Plan Cancellation**
Plan 062 2511, Block 1, Lot 1 (Part of SW 33-106-15-W5M);
(La Crete Rural);
George and Martha Wolf

MOTION 11-077 **MOVED** by John W. Driedger

That the Municipal Planning Commission recommendation to Council be for the approval of Bylaw ___-11, being a Subdivision Plan Cancellation Bylaw to cancel Plan 062 2511, Block 1, Lot 1 in

its entirety for the purpose of reverting it back into SW 33-106-15-W5M from which it was taken, subject to the public hearing input.

CARRIED

d) **2011 Alberta Development Officers Association Conference**

MOTION 11-078 **MOVED** by Danny Friesen

That Wally Schroeder and John W. Driedger be registered to attend the 2011 Alberta Development Officers Association Conference in Lethbridge, Alberta, subject to Council authorization, if required.

CARRIED

e) **Development Deficiencies**

MOTION 11-079 **MOVED** by John W. Driedger

That the Development Deficiencies matter be tabled for further information.

CARRIED

f) **Municipal Reserve Policy RESV10**

MOTION 11-080 **MOVED** by Wally Schroeder

That the Municipal Reserve Policy RESV10 be tabled for further information.

CARRIED

g) **Stockpiling of Dirt within the Hamlet Boundary's**

MOTION 11-081 **MOVED** by John W. Driedger

That the Stockpiling of Dirt within the Hamlet Boundary's Handout be tabled until the next meeting.

CARRIED

h) Action List

The Action List of April 4, 2011 was reviewed.

CARRIED

7. IN CAMERA

MOTION 11-082 MOVED by Wally Schroeder

The Municipal Planning Commission go in camera at 11:50 a.m.

CARRIED

MOTION 11-083 MOVED by John W. Driedger

The Municipal Planning Commission come out of in camera at 11:55 a.m.

CARRIED

**a) Plan 752 1580, Block 8, Lots 10 and 11;
La Crete**

MOTION 11-084 MOVED by John W. Driedger

That the development on Plan 752 1580, Block 8, Lots 10 and 11 be received for information.

CARRIED

8. NEXT MEETING DATES

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ May 9, 2011 at 10:00 a.m. in La Crete
- ❖ May 30, 2011 at 2:00 p.m. in La Crete

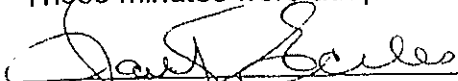
9. ADJOURNMENT

MOTION 11-085 MOVED by John W. Driedger

That the Municipal Planning Commission meeting be adjourned at
11:58 a.m.

CARRIED

These minutes were adopted this 30 day of May 2011.



Jack Eccles, Chair

**Mackenzie County
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, Alberta**

Monday, May 9, 2011 at 10:00 p.m.

PRESENT

John W. Driedger	Vice-Chair, Councillor
Elmer Derksen	Councillor
Danny Friesen	MPC Member
Wally Schroeder	MPC Member
Marion Krahn	Supervisor of Planning and Development
Liane Lambert	Development Officer
Cathy Friesen	Assistant Development Officer

ABSENT

Jack Eccles	Chair, MPC Member
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ALSO PRESENT

J. Roy Brideau	Chief Administrative Officer
John Klassen	Director of Operations - South
Bryon Peters	Project/Construction Superintendent (South)

DELEGATION

Dan Derksen	Developer (North Point Business Park Ltd.)
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1. CALL TO ORDER

John W. Driedger called the meeting to order at 10:05 a.m.

2. ADOPTION OF AGENDA

MOTION 11-086 **MOVED** by Wally Schroeder

That the agenda be adopted as presented.

CARRIED

3. MINUTES

a) Adoption of Minutes

MOTION 11-087 **MOVED** by Elmer Derksen

That the minutes of the April 20, 2011 Municipal Planning Commission meeting be adopted as amended.

CARRIED

b) Business Arising from Previous Minutes

No business arising from previous minutes.

4. DEVELOPMENT

- a) Development Permit Application 55-DP-11
Stephen Kuss;
Ancillary Building (Detached Garage) with Height Variance
Plan 882 1687, Block 12, Lot 27; Zama**

MOTION 11-088 **MOVED** by Danny Friesen

That Development Permit 55-DP-11 on Plan 882 1687, Block 12, Lot 27 in the name of the Stephen Kuss be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

- 1. Minimum setbacks for the Ancillary Building (detached garage) are:**
 - a. 7.62 meters (25 feet) from the front (facing Bearpaw Crescent);**
 - b. 2.44 meters (8 feet) rear yard;**
 - c. 1.52 meters (5 feet) side yards, from the property lines.**
- 2. An eight (8) foot height variance for the Ancillary Building (detached garage) is hereby granted. The maximum height of the Ancillary Building (detached garage) shall be 23 feet from slab to peak.**
- 3. This Ancillary Building (detached garage) is approved for personal purposes only and no commercial activity is permitted in this building or district. If the developer/owner/resident intends to use the Ancillary Building (detached garage) for commercial use, a rezoning or Land Use Bylaw amendment application must be submitted and approved. Upon approval of the rezoning or Land Use Bylaw amendment, a new development permit must be received and approved prior to the commencement of a commercial use.**

4. The Ancillary Building (detached garage) shall be constructed and finished with similar construction materials as the residence and shall compliment the natural features of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority. The exterior of the existing residence and the Ancillary Building (detached garage) shall be similar in appearance and color.
5. The Ancillary Building (detached garage) shall be located so that the vehicle entrance doors shall be no closer than 7.6 m (25 ft) to the property boundary upon which they open. No Ancillary Building (detached garage) shall be located with the vehicle entrance doors facing any public utility lane.
6. **No Ancillary Building erected/or moved onto the site shall be used as a dwelling.**
7. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
8. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-927-3718. Access to be constructed at the developer's expense.
9. **No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.**
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- b) **Development Permit Application 63-DP-11
Darrell Derksen; Home Based Business/Contractors
Business (Magnet Signs)**

**Part of SE 14-105-16-W5M
(Plan 082 3346, Block 1, Lot 2); West La Crete**

MOTION 11-089 MOVED by Elmer Derksen

That Development Permit 63-DP-11 on Part of SE 14-105-16-W5M (Plan 082 3346, Block 1, Lot 2) in the name of Darrell Derksen be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit may be revoked at any time, if, in the opinion of the Development Authority, the Home Based Business/Contractors Business has become detrimental or otherwise incompatible with the amenities of the neighborhood.
2. The Home Based Business portion of the business (Home Office) is approved to be operated out of the dwelling only and the area for it shall not exceed an area of 200 square feet (18.58 square meters).
3. At all times, the privacy of the adjacent dwellings shall be preserved and the Home Based Business/Contractors Business shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients, etcetera.
4. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
5. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
6. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
7. If a sign is placed on the property the sign shall be located a minimum of:
 - a. 200 meters from regulatory signs, and

- b. 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.
- 8. The sign shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.
- 9. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
- 10. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
- 11. Illumination of any signs must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
- 12. Wiring and conduits of any signs must be concealed from view.
- 13. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
- 14. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- c) **Development Permit Application 69-DP-11
Pineridge Logging; Professional Office Addition
Plan 962 1726, Block 18, Lot 10; La Crete**

MOTION 11-090 **MOVED** by Wally Schroeder

That Development Permit 69-DP-11 on Plan 962 1726, Block 18, Lot 10 in the name of Pineridge Logging be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Minimum building setbacks: 9.1 meters (30 feet) from 98th Avenue and 98th Street; 9.1 meters (30 feet) rear (west) yard and 3.05 meters (10 feet) north side yard, from the property lines or setbacks required by Safety Codes, whichever is greater. It is the responsibility of the developer to find out the Safety Codes setbacks.**
2. A Utility Right-of-Way exists through the lands. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
3. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority. The exterior of the Professional Office Addition and the existing Professional Office Addition shall be similar in appearance and color.
4. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 45 square meters of building area, therefore you are required to provide **10 stalls** for the new addition, totaling a **minimum of 22 stalls** for the entire building. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
5. This permit approval is subject to the construction of an access to the property to County standards. PRIOR to installation of any new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developer's expense.
6. The municipality has assigned the following address to the noted property 9802-98 Avenue. You are required to display the address (**9802**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
7. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

**d) Development Permit Application 73-DP-11
Doug Fehr; Fence with 1 ½ foot Variance
Plan 042 5759, Block 23, Lot 45; La Crete**

MOTION 11-091 MOVED by Wally Schroeder

That Development Permit 73-DP-11 on Plan 042 5759, Block 23, Lot 45 in the name of Doug Fehr be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **A 3 meter utility right-of-way exists through the westerly and northerly most portions of the lands. The developer/applicant/landowner shall negotiate changes to the utility rights-of-way as required to allow the proposed development to occur. In addition, the developer/applicant/landowner shall ensure that the utility rights-of-way are amended as needed prior to the commencement of construction.**
2. **Mackenzie County shall not be held liable for any concerns, issues or damages related to the fence or any part (s) thereof resulting from any work being done on or in the utility right-of-way either by the County, any contractors hired by the County and/or any utility companies. Any removal and/or replacement of the fence required as a result of work being done on or in the utility right-of-way shall be borne by the landowner.**
3. **Approval of a fence with variance as noted in condition 4.**
4. **Maximum height of fence: four and a half (4 ½) feet for the front yard (west) and first 25 feet of the north and south side yard and six (6) feet for the remaining lot perimeter, as shown in the attached site plan.**
5. **The fence shall not adversely affect the view of vehicular and pedestrian traffic.**
6. **The fence shall not encroach onto adjacent properties.**
7. **The developer is required to obtain permission from Northern Lights Gas Co-op, ATCO Electric and Telus Communications prior to the commencement of construction.**

8. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
10. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- e) **Development Permit Application 75-DP-11
John J. Driedger; Mobile Home Addition and Deck
Plan 862 1341, Block 17, Lot 37; La Crete**

MOTION 11-092 **MOVED** by Elmer Derksen

That Development Permit 75-DP-11 on Plan 862 1341, Block 17, Lot 37 in the name of John J. Driedger be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks from property lines are;
 - a. 7.62 meters (25 feet) front (south) yard;
 - b. 2.43 meters (8 feet) rear (north) yard;
 - c. 1.52 meters (5 feet) side yards (east and west).
2. The Mobile Home addition shall be constructed and finished with similar construction materials as the existing Mobile Home to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority. The exterior of the Mobile Home and Mobile Home addition shall be similar in appearance and color.
3. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the

Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.

4. The municipality has assigned the following address to the noted property 10230-104th Avenue. You are required to display the address (10230) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
5. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.
6. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
8. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- f) **Development Permit Application 76-DP-11
Henry Peters; Mobile Home with Addition and Covered Deck
Plan 792 1881, Block 15, Lot 9; La Crete**

MOTION 11-093 **MOVED** by Wally Schroeder

That Development Permit 76-DP-11 on Plan 792 1881, Block 15, Lot 9 in the name of Henry Peters be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. The front of the Mobile Home shall be 7.62 meters (25 feet) from the front (south) property line. The minimum building setbacks (including decks) for the side and rear yards are: 2.43 meters (8 feet) rear (north) yard; 1.52 meters (5 feet) side (east and west) yards, from the property lines.

2. The Mobile Home shall be situated on the east side of the lot with the Mobile Home Addition and covered deck located on the west side of the Mobile Home.
3. The undercarriage of the Mobile Home and Mobile Home Addition shall be screened from view by skirting or such other means satisfactory to the Development Authority.
4. The architecture, construction materials and appearance of Mobile Home with addition and covered deck shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
5. The Municipality has assigned the following address to the noted property 10404-102 Avenue. You are required to display the address (10404) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
6. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
7. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *“One parking space, including the driveway area, shall occupy 300 square feet.”*
8. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
10. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- g) Development Permit Application 78-DP-11
Alpine Builders; Fence with Variance
Plan 052 4647, Block 32, Lot 16; La Crete**

MOTION 11-094 MOVED by Danny Friesen

That Development Permit 78-DP-11 on Plan 052 4647, Block 32, Lot 16 in the name of Alpine Builders be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **A 3 meter utility right-of-way exists within the front (south) and side (east) yard.** No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
2. **Approval of a fence with variance as noted in condition 3.**
3. **Maximum height of fence: Four (4) feet for the first 20 feet (from the south corner pin) and six (6) feet for the remainder of the east side yard, placement as shown in the attached site plan.**
4. The fence shall not adversely affect the view of vehicular and pedestrian traffic.
5. The fence shall not encroach onto adjacent properties.
6. **The developer is required to obtain permission from Northern Lights Gas Co-op, ATCO Electric and Telus Communications prior to the commencement of construction.**
7. This permit approval is subject to the construction of an access to the property to County standards. PRIOR to installation of any new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developer's expense.
8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
9. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations

and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- h) Development Permit Application 79-DP-11
Razorback Rentals; Contractors Business (Equipment Rentals)
Plan 062 8217, Block 17, Lot 11; La Crete**

MOTION 11-095 **MOVED** by Danny Friesen

That Development Permit 79-DP-11 on Plan 062 8217, Block 17, Lot 11 in the name of Razorback Rentals be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **The Contractors Business (Equipment Rentals) shall meet all Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
2. The display of merchandise/rental units shall be contained within the property lines of the subject lands and shall not impede visibility for vehicular and/or pedestrian traffic This permit may be revoked at any time if, in the opinion of the Development Officer, the proposed development has become detrimental, unsightly or otherwise incompatible with the amenities of the neighbourhood.
3. Changes to the appearance of the exterior of the building require the architecture, construction materials and appearance of buildings and other structures to be to accepted standards and to compliment the natural features and character of the site to the satisfaction of the Development Authority.
4. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 37.16 square meters of building area, therefore a minimum of eight (8) public parking stalls are required, plus, 1 space per each full time employee and 1 space for every 2 part time employees. *“One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet).”*
5. The Municipality has assigned the following address to the noted property 9801-94th Ave. You are required to display the address (9801) to be clearly legible from the street and

be on a contrasting background. The minimum size of the characters shall be four inches in height.

6. This permit approval is subject to the construction of an access to the property to County standards. PRIOR to installation of any new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developer's expense.
7. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
9. The sign shall be located a minimum of:
 - a. 20 meters from regulatory signs, and
 - b. Not less than 1.5 meters from the curb/sidewalk.
10. The sign shall be placed on site and is not permitted to be placed on any County lands and/or road rights-of-way.
11. The sign shall be a minimum of 2 meters in height from the bottom of the sign above the curb/sidewalk.
12. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
13. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
14. Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
15. Wiring and conduits of the sign must be concealed from view.
16. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations

and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- i) **Development Permit Application 80-DP-11
Peter W. Martens; Ancillary Building (Holiday Trailer Shed)
Plan 062 4526, Block 1, Lot 1; La Crete**

MOTION 11-096 **MOVED** by Wally Schroeder

That Development Permit 80-DP-11 on Plan 062 4526, Block 1, Lot 1 in the name of Peter W. Martens, be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks: 9.1 meters (30 feet) front (north) yard; 3.05 meters (10 feet) rear (south) yard; 1.52 meters (5 feet) side yards (east and west), from the property lines, or setbacks required by Safety Codes, whichever is greater. It is the responsibility of the developer to find out the Safety Codes setbacks.
2. The Ancillary Building shall be constructed and finished with similar construction materials as the residence and shall compliment the natural features of the residence and site.
3. New construction only. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
4. **No Ancillary Building erected/or moved onto the site shall be used as a dwelling.**
5. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
6. The highest point of the Ancillary Building (Holiday Trailer Shed) shall be no more than 15 feet in height from grade to roof peak.

7. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
9. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- j) **Development Permit Application 81-DP-11
Kurtis Peters; Mobile Home with Deck
Plan 2504TR, Block 7, Lot 5; La Crete**

MOTION 11-097 **MOVED** by Elmer Derksen

That Development Permit 81-DP-11 on Plan 2504TR, Block 7, Lot 5 in the name of Kurtis Peters be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. The front of the Mobile Home shall be 7.62 meters (25 feet) from the front (south) property line. Minimum front yard setbacks for the deck are 7.62 meters (25 feet). The minimum building setbacks (including decks) for the side and rear yards are: 2.43 meters (8 feet) rear (north) yard; 1.52 meters (5 feet) east side yard and 3.05 meters (10 feet) west side yard, from the property lines.
2. The Mobile Home shall be situated on the east side of the lot with the deck located on the west side of the Mobile Home.
3. The undercarriage of the Mobile Home shall be screened from view by skirting or such other means satisfactory to the Development Authority.
4. The architecture, construction material and appearance of the Mobile Home with deck shall be to accepted standards

and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.

5. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
6. The municipality has assigned the following address to the noted property 10118-99 Avenue. You are required to display the address (10118) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
7. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.
8. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
10. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

John W. Driedger recessed the meeting at 11:00 a.m.

John W. Driedger reconvened the meeting at 11:06 a.m.

Development items 4k through 4o will be discussed later in the meeting.

5. SUBDIVISION

Subdivision item 5a will be discussed later in the meeting.

**b) Subdivision and Subdivision Process Proposal
NE 10-106-15-WM; La Crete
North Point Business Park Ltd.**

Dan Derksen was present to discuss the proposed subdivision and subdivision process.

John Klassen and Byron Peters were present to provide input.

MOTION 11-098 MOVED by Danny Friesen

That the Subdivision and Subdivision Process Proposal in the name of North Point Business Park Ltd. on NE 10-106-15-W5M be tabled for two (2) months for further information.

CARRIED

Dan Derksen, John Klassen and Byron Peters left the meeting and did not return.

4. DEVELOPMENT

**k) Development Permit Application 82-DP-11
Country Corner Furniture and More; Retail Store (Furniture)
Plan 762 0383, Block 15, Lot 7; La Crete**

MOTION 11-099 MOVED by Wally Schroeder

That Development Permit 82-DP-11 on Plan 762 0383, Block 15, Lot 7 in the name of Country Corner Furniture and More be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit approval is for the operation of a Retail Store out of the existing building.
2. **This permit approval is subject to the construction of an access to the property to County standards.** PRIOR to installation of any new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developer's expense.

3. **PRIOR to any new construction taking place on the subject property contact the Development Department for a Development Permit.**
4. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 30 square meters of building area, which in this case is 10 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *“One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet).”*
5. The municipality has assigned the following address to the noted property 9401-100th Street. You are required to display the address (9401) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
6. The sign shall be located a minimum of:
 - a. 20 meters from regulatory signs, and
 - b. Not less than 1.5 meters from the curb/sidewalk.
7. **The sign shall be placed on site and is not permitted to be placed on any County lands and/or road rights-of-way.**
8. The sign shall be a minimum of 2 meters in height from the bottom of the sign above the curb/sidewalk.
9. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
10. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
11. Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
12. Wiring and conduits of the sign must be concealed from view.

13. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
14. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- I) Development Permit Application 83-DP-11
Corny Buhler; Ancillary Use (Mobile Home Renovations
(2nd Dwelling Unit – Temporary)
Part of NW 29-106-15-W5M
(Plan 042 4702, Block 1, Lot 5); La Crete Rural**

MOTION 11-100 **MOVED** by Elmer Derksen

That Development Permit 83-DP-11 on Part of NW 29-106-15-W5M (Plan 042 4702, Block 1, Lot 5) in the name of the Corny Buhler be **APPROVED** with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Development Permit 83-DP-11 expires on the 9th day of May, 2012 and is to be brought back to the Municipal Planning Commission for review prior to expiration should additional time be required.
2. **The Mobile Home shall not be resided in while on this location nor shall it be connected to a water and sewer system.**
3. The Mobile Home and all renovations shall meet all Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
4. Minimum building setbacks: 15.24 meters (50 feet) from internal subdivision road and 7.62 meters (25 feet) from all other property lines.
5. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing the location of an existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County

at 780-928-3983. Access to be constructed at the developers' expense.

6. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
7. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- m) **Development Permit Application 84-DP-11**
Lakeside Auto; Autobody
Part of SW 17-106-15-W5M
(Plan 892 1620, Block 1, Lot 1); La Crete Rural

MOTION 11-101 **MOVED** by Wally Schroeder

That Development Permit 84-DP-11 on Part of SW 17-106-15-W5M (Plan 892 1620, Block 1, Lot 1) in the name of Lakeside Auto be **APPROVED** with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **The subject property is located in proximity of Lake Tourangeau. The Autobody business, including all components thereof, shall in no way impact and/or affect Lake Tourangeau.**
2. **Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines.**
3. **The minimum building or structure setbacks from the upper bank of Lake Tourangeau shall be 100 feet (30.48 meters) or setback requirements from Alberta Environmental Protection, whichever is greater.**
4. **Obtain written approval from Alberta Environmental Protection regarding setback requirements on the proximity of Lake Tourangeau and the proposed development in relation to Lake Tourangeau prior to**

commencement of development. Contact Terry Sawchuk at 780-624-6239.

5. Obtain approval and documentation as required by the Alberta Motor Vehicle Industry Council.
6. All conditions and requirements by Alberta Motor Vehicle Industry Council are to be met to their specifications and standards.
7. Storage of dismantled vehicles or parts thereof is not permitted.
8. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
9. This permit may be revoked at any time if, in the opinion of the Development Authority, the proposed development has become detrimental or otherwise incompatible with the amenities of the neighborhood.
10. PRIOR to any new construction taking place on the subject property contact the Development Department for a Development Permit.
11. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
12. If a sign is placed on the property the sign shall be located a minimum of:
 - a. 200 meters from regulatory signs, and
 - b. 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.
13. The sign shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.
14. The sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
15. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and

d. Not create visual or aesthetic blight.

16. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.

17. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- n) **Development Permit Application 85-DP-11
Homestead Kitchens; Ancillary Use (Renovations)
Plan 762 0383, Block 15, Lot 2; La Crete**

MOTION 11-102 **MOVED** by Elmer Derksen

That Development Permit 85-DP-11 on Plan 762 0383, Block 15, Lot 2 in the name of Homestead Kitchens be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. The renovations shall meet all applicable Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
2. Changes to the appearance of the exterior of the building require the architecture, construction materials and appearance of buildings and other structures to be to accepted standards and to compliment the natural features and character of the site to the satisfaction of the Development Authority.
3. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.
4. The Municipality has assigned the following address to the noted property 9701-100th Street. You are required to display the address (9701) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
5. This permit approval is subject to the construction of an access to the property to County standards. PRIOR to installation of any new access or changing location of

existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developer's expense.

6. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
8. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- o) **Development Proposal**
Greg Wiebe; Single Family Dwelling
NW 35-105-15-W5M; La Crete Rural/Buffalo Lake Estates

MOTION 11-103 **MOVED** by John W. Driedger

That the Development Proposal on NW 35-105-15-W5M in the name of Greg Wiebe be tabled for further information.

CARRIED

5. SUBDIVISION

- a) **Subdivision Application 06-DP-11**
NW 10-106-14-WM; La Crete Rural
Andrew N. and Elizabeth Knelsen

MOTION 11-104 **MOVED** by John W. Driedger

That Subdivision Application 06-SUB-11 in the name of Andrew N. and Elizabeth Knelsen, on NW 10-106-14-W5M, be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 10.0 acres (4.05 hectares) in size.

2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developers' expense. The access to the subdivision and the balance of the quarter section shall be constructed off of Range Road 14-3. No access onto Highway 697 is permitted.
 - c) The existing access onto Highway 697 shall be removed prior to the registration of the subdivision. A Roadside Development Permit from Alberta Transportation is required prior to the removal of the existing access.
 - d) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed subdivision. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage and/or flooding of the lands and/or any future buildings on the lands.**
 - e) The Development Agreement shall be registered on the subdivision title.
 - f) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - g) Provision of a storm water management plan. Contact Cathy Friesen, Assistant Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
 - h) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - i) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.

- j) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

6. MISCELLANEOUS ITEMS

a) Urban Development Standards

MOTION 11-105 **MOVED** by Wally Schroeder

That the Urban Development Standards be tabled to in camera.

CARRIED

b) Stockpiling of Dirt within Hamlet Boundaries

MOTION 11-106 **MOVED** by Wally Schroeder

That the Stockpiling of Dirt within Hamlet Boundaries be tabled to in camera.

CARRIED

c) Action List

The Action List of April 20, 2011 was reviewed.

7. IN CAMERA

MOTION 11-107 **MOVED** by Danny Friesen

The Municipal Planning Commission go in camera at 11:43 a.m.

CARRIED

MOTION 11-108 **MOVED** by Wally Schroeder

The Municipal Planning Commission come out of in camera at 12:08 a.m.

CARRIED

6. **MISCELLANEOUS ITEMS**

a) **Urban Development Standards**

MOTION 11-109 **MOVED** by Wally Schroeder

That the Urban Development Standards be tabled for further information.

CARRIED

b) **Stockpiling of Dirt within Hamlet Boundaries**

MOTION 11-110 **MOVED** by Wally Schroeder

That the Stockpiling of Dirt within Hamlet Boundaries be received for information.

CARRIED

8. **NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ May 30, 2011 at 2:00 p.m. in La Crete
- ❖ June 16, 2011 at 10:00 a.m. in La Crete
- ❖ June 28, 2011 at 10:00 a.m. in La Crete

9. **ADJOURNMENT**

MOTION 11-111 **MOVED** by Danny Friesen

That the Municipal Planning Commission meeting be adjourned at 12:15 p.m.

CARRIED

These minutes were adopted this 31 day of May 2011.



Jack Eccles, Chair

**Mackenzie County
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, Alberta**

Monday, May 30, 2011 at 2:00 p.m.

PRESENT

Jack Eccles	Chair, MPC Member
John W. Driedger	Vice-Chair, Councillor
Elmer Derksen	Councillor
Danny Friesen	MPC Member
Wally Schroeder	MPC Member
Marion Krahn	Supervisor of Planning and Development
Cathy Friesen	Assistant Development Officer
Liane Lambert	Development Officer

1. CALL TO ORDER

Jack Eccles called the meeting to order at 2:15 p.m.

2. ADOPTION OF AGENDA

MOTION 11-112 **MOVED** by John W. Driedger

That the agenda be adopted with the following additions:

4e) Development Permit 113-DP-11
Peter Rempel; Repair Shop – Commercial and Industrial
Vehicles and Equipment
Plan 062 7695, Block 24, Lot 3; La Crete

7b) MPC Agenda Item Deadlines

7c) Legal Matters

CARRIED

3. MINUTES

a) Adoption of Minutes

MOTION 11-113 **MOVED** by Wally Schroeder

That the minutes of the May 9, 2011 Municipal Planning Commission meeting be adopted as amended.

CARRIED

b) **Business Arising from Previous Minutes**

No business arising from previous minutes.

4. **DEVELOPMENT**

- a) **Development Permit Application 102-DP-11
Mark B. Krahn; Modular Home with Addition and Decks;
Removal of Existing Mobile Home
Part of NE 6-106-15-W5M
(Plan 062 7138, Block 3, Lot 15); River Drive Developments**

MOTION 11-114 MOVED by Wally Schroeder

That Development Permit 102-DP-11 on Part of NE 6-106-15-W5M (Plan 062 7138, Block 3, Lot 15) in the name of Mark B. Krahn be **APPROVED** with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks: 38.1 meters (125 feet) front (west) yard; 7.62 meters (25 feet) rear (east) yard; 7.62 meters (25 feet) north and south side yards, from the property lines.
2. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority. The exterior of the Modular Home addition shall be similar in appearance and color to the Modular Home.
3. **The existing residence (Mobile Home) shall be removed from the property after occupancy of the Modular Home.**
4. All sewage disposal systems to be in conformance with the Alberta Private Sewage Systems Standard of Practice 2009.

5. Building to be connected to the Municipal water system and the cost of connection fees will be borne by the owner.
6. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *"One parking space, including the driveway area, shall occupy a minimum of 300 square feet."*
7. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing the location of an existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
8. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
10. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- b) **Development Permit Application 103-DP-11
David T. Schmidt; Fence with Variance and Deck;
Removal of Existing Deck
Plan 042 5759, Block 23, Lot 50; La Crete**

MOTION 11-115 **MOVED** by John W. Driedger

That Development Permit 103-DP-11 on Plan 042 5759, Block 23, Lot 50 in the name of David Schmidt be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **A 3 meter utility right-of-way exists through the westerly most portion of the lands. The developer/applicant/landowner shall negotiate changes to the utility rights-of-way as required to allow the proposed development to occur. In addition, the developer/applicant/landowner shall ensure that the utility right-of-way is amended as needed prior to the commencement of construction.**
2. **Mackenzie County shall not be held liable for any concerns, issues or damages related to the fence or any part (s) thereof resulting from any work being done on or in the utility right-of-way either by the County, any contractors hired by the County and/or any utility companies. Any removal and/or replacement of the fence required as a result of work being done on or in the utility right-of-way shall be borne by the landowner.**
3. **Approval of a fence with variance as noted in condition 4.**
4. **Maximum height of fence: four (4) feet for the perimeter of the property as shown in the site plan.**
5. **The fence shall not adversely affect the view of vehicular and pedestrian traffic.**
6. **The fence shall not encroach onto adjacent properties.**
7. **The developer is required to obtain permission from Northern Lights Gas Co-op, ATCO Electric and Telus Communications prior to the commencement of construction.**
8. **This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.**

9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
10. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- c) **Development Permit Application 104-DP-11
Frank Driedger; Contractor's Business (Carpentry)
Part of NE 2-107-14-W5M
(Plan 052 4522, Block 1, Lot 1); Wolfe Lake Road**

MOTION 11-116 MOVED by Elmer Derksen

That Development Permit 104-DP-11 on Part of NE 2-107-14-W5M (Plan 052 4522, Block 1, Lot 1) in the name of the Frank Driedger be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **The Shop shall meet all Alberta Safety Code requirements for Commercial/Industrial Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
2. **Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines, or setbacks required by Alberta Transportation, whichever is greater. It is the responsibility of the developer to find out the requirements of Alberta Transportation.**
3. **Obtain written approval from Alberta Transportation regarding the proposed development prior to commencement of the development. Contact Robert Lindsay at 780-624-6547.**
4. **The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.**

5. This permit may be revoked at any time, if, in the opinion of the Development Authority, the Contactor's Business has become detrimental or otherwise incompatible with the amenities of the neighborhood.
6. All sewage disposal systems to be in conformance with the Alberta Private Sewage Systems Standard of Practice 2009.
7. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 400 square feet of building area, which in this case is 3 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
8. **This permit approval is subject to the access to the property being constructed to Alberta Transportation standards. PRIOR to installation of a new access or changing location of existing access contact Alberta Transportation at 780-624-6280. Access to be constructed at the developer's expense.**
9. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- d) **Development Permit Application 105-DP-11
Old Colony Church;
Church (Hall/Sunday School Building) with Variance
Part of NW 19-104-14-W5M
(Plan 022 7584, Block 1, Lot 2); Buffalo Head Prairie**

MOTION 11-117 MOVED by Danny Friesen

That Development Permit Application 105-DP-11 in the name of Old Colony Church on Part of NW 19-104-14-W5M (Plan 022 7584, Block 1, Lot 2) be tabled till later in the meeting.

CARRIED

- e) **Development Permit Application 113-DP-11
Peter Rempel; Repair Shop – Commercial and Industrial
Vehicles and Equipment
Plan 062 7695, Block 24, Lot 3; La Crete**

MOTION 11-118 MOVED by Danny Friesen

That Development Permit 113-DP-11 on Plan 062 7695, Block 24, Lot 3 in the name of Peter Rempel be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This permit approval is subject to approval from the Alberta Motor Vehicle Industry Council (AMVIC). The developer is required to obtain written approval from the Alberta Motor Vehicle Industry Council regarding the proposed development prior to commencement of the development. Failure to do so shall render this permit Null and Void.**
2. **All conditions and requirements by the Alberta Motor Vehicle Industry Council are to be met to their specifications and standards.**
3. **Minimum building setbacks are: 9.1 meters (30 feet) east and north yards; 3.0 meters (10 feet) rear (west) yard; 1.52 meters (5 feet) south side yard, from the property lines or setbacks required by Safety Codes, whichever is greater. It is the developers responsibility to find out the Safety Codes setback requirements.**
4. **The Repair Shop – Commercial and Industrial Vehicles and Equipment Business shall meet all Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**

5. The display of merchandise/rental units shall be contained within the property lines of the subject lands and shall not impede visibility for vehicular and/or pedestrian traffic. This permit may be revoked at any time if, in the opinion of the Development Officer, the proposed development has become detrimental, unsightly or otherwise incompatible with the amenities of the neighbourhood.
6. **Access to the lands shall be off of 99th Street only. No access is permitted to be constructed off of La Crete Access North.**
7. **The northerly most access shall be a minimum of 22 meters (72 feet) from the north property line.**
8. **The southerly most access shall be constructed north of the Public Utility Lot.**
9. **The maximum width of the accesses is 35 feet (10.7 meters).**
10. **The first 4 meters of each access, starting from 99th Street, shall be paved.**
11. **In addition to the access requirements listed above, the accesses shall contain culverts and other standards as specified by the Operational Services Department for Mackenzie County. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.**
12. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 400 square feet of building area, which in this case is 29 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
13. The municipality has assigned the following address to the noted property 10704-95th Street. You are required to display the address (10704) to be clearly legible from the street and

be on a contrasting background. The minimum size of the characters shall be four inches in height.

14. The sign shall be located a minimum of:
 - a. 20 meters from regulatory signs, and
 - b. Not less than 1.5 meters from the curb/sidewalk.
15. The sign shall be placed on site and is not permitted to be placed on any County lands and/or road rights-of-way.
16. The sign shall be a minimum of 2 meters in height from the bottom of the sign above the curb/sidewalk.
17. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
18. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
19. Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
20. Wiring and conduits of the sign must be concealed from view.
21. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
22. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
23. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

5. SUBDIVISION

- a) Subdivision Application 09-SUB-11
SE 26-106-14-W5M; La Crete Rural
William and Mary Peters**

MOTION 11-119 MOVED by Wally Schroeder

That Subdivision Application 09-SUB-11 in the name of William and Mary Peters, on SE 26-106-14-W5M, be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 12.107 acres (4.90 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developers' expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - d) Provision of a storm water management plan. Contact Cathy Friesen, Assistant Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
 - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
 - g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies.

The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

- b) Subdivision Application 10-SUB-11
Part of NW 19-106-13-W5M and
Plan 982 5930, Block 1, Lot 1; La Crete Rural
Jake A. and Agnes A. Martens and
Aron and Helen Neufeld**

MOTION 11-120 MOVED by Danny Friesen

That Subdivision Boundary Adjustment Application 10-SUB-11 in the name of Jake A. and Agnes A. Martens and Aron and Helen Neufeld, on Part of NW 19-106-13-W5M and Plan 982 5930, Block 1, Lot 1, be APPROVED with the following conditions:

1. This approval is for a subdivision boundary adjustment, adding 4.98 acres (2.02 hectares) to the existing 5.02 acre (2.03 hectare) parcel for a total of 10 acres (4.04 hectares).
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developers' expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - i. The subdivision boundary adjustment application states that the existing outdoor privy will be removed. The outdoor privy is required to be removed from the property prior to the registration of the subdivision.

- d) Provision of a storm water management plan. Contact Cathy Friesen, Assistant Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
- e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

- c) **Subdivision Application 12-SUB-11
Part of NW 19-104-14-W5M and
Plan 022 7584, Block 1, Lot 2; Buffalo Head Prairie
Old Colony Church Cemetery Company and
David and Joanne Wall**

MOTION 11-121 **MOVED** by John W. Driedger

That Subdivision Boundary Adjustment Application 12-SUB-11 in the name of Old Colony Cemetery Company and David and Joanne Wall, on Part of NW 19-104-14-W5M and Plan 022 7584, Block 1, Lot 2, be APPROVED with the following conditions:

1. This approval is for a subdivision boundary adjustment, adding 0.42 acres (0.17 hectares) to the existing 2.15 acre (0.87 hectare) parcel for a total of 2.57 acres (1.04 hectares).
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.

- b) Provision of access to the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developers' expense.
- c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
- d) Dedication of the most northerly 5.18 meters of the proposed subdivision for future road widening.
- e) Provision of a storm water management plan. Contact Cathy Friesen, Assistant Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
- f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- g) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

Subdivision item 5d will be discussed later in the meeting.

4. DEVELOPMENT

- d) **Development Permit Application 105-DP-11
Old Colony Church;
Church (Hall/Sunday School Building) with Variance
Part of NW 19-104-14-W5M
(Plan 022 7584, Block 1, Lot 2); Buffalo Head Prairie**

MOTION 11-122 **MOVED** by John W. Driedger

That Development Permit 105-DP-11 on Part of NW 19-104-14-W5M (Plan 022 7584, Block 1, Lot 2) in the name of Old Colony Church be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **A variance of 25 feet (7.62 meters) of the rear yard (south) setback is hereby granted for the placement of the Church Hall/Sunday School Building. Setback requirements as listed in Condition 2 below.**
2. Minimum building setbacks: 41.15 meters (135 feet) from any road allowances, 15.24 meters (50 feet) from the east and west property lines and 25 feet (7.62 meters) from the south property line **OR setbacks as required by Alberta Safety Codes, whichever is greater.**
3. The Church Hall/Sunday School building shall meet all Alberta Safety Codes requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit null and void.
4. Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at 780-841-3275.
5. The architecture, construction materials and appearance of the Church Hall/Sunday School building shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
6. Provide adequate off street parking as follows: The minimum parking standards for the church are 1 stall per 4 seating spaces. Therefore you are required to provide a total of 63 parking spaces. *"One parking space, including the driveway area, shall occupy 300 square feet."*
7. **This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.**
8. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant

to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.

9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

10. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

5. SUBDIVISION

**d) Subdivision Proposal
NW 7-106-14-W5M; La Crete Rural
John Martens**

MOTION 11-123 MOVED by Wally Schroeder

That the Subdivision Proposal on NW 7-106-14-W5M in the name of John Martens be received for information.

CARRIED

6. MISCELLANEOUS ITEMS

**a) Bylaw ___-11
Municipal Reserve Closure and Sale
Part of Plan 032 5931, Lot 6MR; La Crete
Frank Goertzen**

MOTION 11-124 MOVED by Danny Friesen

That the Municipal Planning Commission recommendation to Council be for the approval of Bylaw ___-11, being a Municipal Reserve Closure Bylaw to cancel and sell a portion of Plan 032 5931, Lot 6MR, subject to public hearing input.

CARRIED

- b) **Bylaw ___-11**
Partial Subdivision Plan Cancellation
Part of NE 7-107-13-W5M
(Plan 082 9052, Block 1, Lot 1); Spruce Road
Herman A. and Eva Dyck

MOTION 11-125 **MOVED** by Elmer Derksen

That the Municipal Planning Commission recommendation to Council be for the approval of Bylaw ___-11, being a Subdivision Plan Cancellation Bylaw to cancel part of Plan 082 9052, Block 1, Lot 1 for the purpose of reverting it back into NE 7-107-13-W5M from which it was taken, subject to the public hearing input.

CARRIED

- c) **Bylaw 817-11**
Subdivision Plan Cancellation for Consolidation Proposes
Plan 842 0527, Block 1, Lots 5, 6 and 7; Fort Vermilion
CIAM Media and Radio Broadcasting Association

MOTION 11-126 **MOVED** by Danny Friesen

That the Municipal Planning Commission recommendation to Council be for the approval of Bylaw 817-11, being a Plan Cancellation Bylaw to cancel and consolidate Plan 842 0527, Block 1, Lots 5 through 7 into one lot, subject to the public hearing input.

CARRIED

- d) **Development Statistical Report**
January through March 2009-2011 Comparison

MOTION 11-127 **MOVED** by John W. Driedger

That the Development Statistics Report, January through March 2009 to 2011 comparisons, be received for information.

CARRIED

- e) **Access Request**
Plan 962 0383, Block 15, Lot 7 (9401-100 Street); La Crete
Henry Neufeld

MOTION 11-128 **MOVED** by Wally Schroeder

That the access request in the name of Henry Neufeld, for an access from 100th Street to serve Plan 962 0383, Block 15, Lot 7 as shown in the attached aerial photo, be approved with the following conditions:

1. The shall be constructed 20 feet (6.1 meters) south of the existing shared access, as shown in the attached aerial.
2. The first 4 meters (13.12 feet), of the access, starting at 100th Street, shall be paved.
3. The access shall be no more than 35 feet (10.67 meters) in width.
4. Access construction shall be conducted in with all materials and equipment being located off of 100th Street.
5. This approval may be revoked at any time, if in the opinion of Mackenzie County, the access poses safety concerns.

CARRIED

f) **Action List**

MOTION 11-129 **MOVED** by Wally Schroeder

The Action List of May 9, 2011 was reviewed.

CARRIED

7. **IN CAMERA**

MOTION 11-130 **MOVED** by Wally Schroeder

The Municipal Planning Commission go in camera at 3:05 p.m.

CARRIED

Jack Eccles recessed the meeting at 3:29 p.m.

Jack Eccles reconvened the meeting at 3:32 p.m.

MOTION 11-131 **MOVED** by John W. Driedger

The Municipal Planning Commission come out of in camera

at 3:56 p.m.

CARRIED

a) **Animals within Hamlet Boundaries**

MOTION 11-132 **MOVED** by John W. Driedger

That the Animals within Hamlet Boundaries be received for information.

CARRIED

b) **MPC Agenda Item Deadlines**

MOTION 11-133 **MOVED** by Danny Friesen

That the deadline for all items being brought to the Municipal Planning Commission be 5 business days prior to the next scheduled meeting.

CARRIED

c) **Legal Matters**

MOTION 11-134 **MOVED** by Danny Friesen

That the Legal Matters be received for information.

CARRIED

8. **NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ June 16, 2011 at 10:00 a.m. in La Crete
- ❖ June 28, 2011 at 2:00 p.m. in La Crete

9. **ADJOURNMENT**

MOTION 11-135 **MOVED** by John W. Driedger

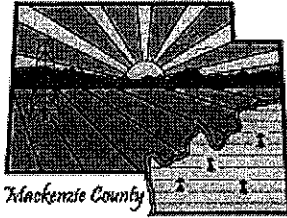
That the Municipal Planning Commission meeting be adjourned at
4:00 p.m.

CARRIED

These minutes were adopted this 16th day of June 2011.



John W. Driedge, Vice-Chair



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 29, 2011
Presented By:	Marion Krahn, Supervisor of Planning and Development
Title:	Revised Municipal Planning Commission Meeting Minutes for February 1, 2011

BACKGROUND / PROPOSAL:

Information item. The revised minutes of the February 1, 2011 Municipal Planning Commission meeting are attached.

The following motions, as found in the February 1, 2011 Municipal Planning Commission meeting minutes, contained spelling/grammatical errors as follows:

MOTION 11-016 *MOVED* by John W. Driedger

That the Municipal Planning Commission's recommendation to Council be for the approval of Bylaw 795-11, being the rezoning of Part of SE 21-110-15-W5M from Agricultural District 1 "A1" to Rural Industrial District 1 "RI1" to accommodate the sales and distribution of NH3 (anhydrous ammonia) to the local area famers, subject to public hearing input.

MOTION 11-018 *MOVED* by John W. Driedger

That the Municipal Planning Commission recommendation to council before the new Land Use Bylaw to allow two Agricultural District subdivision, one 80 acres in size and one 10 acres in size.

The corrected minutes were adopted by the Municipal Planning Commission (MPC) at the April 20, 2011 meeting and are presented to Council for information.

Author: C. Friesen **Reviewed By:** M. Krahn **CAO** _____

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the revised Municipal Planning Commission meeting minutes of February 1, 2011 be received for information.

CAO COMMENTS:

Author: C. Friesen **Reviewed By:** M. Krahn **CAO** _____

**Mackenzie County
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, Alberta**

Tuesday, February 1, 2011 @ 10:00 a.m.

PRESENT

Jack Eccles	Chair, MPC Member
John W. Driedger	Vice-Chair, Councillor
Elmer Derksen	Councillor, MPC Member
Wally Schroeder	MPC Member
Danny Friesen	MPC Member
Marion Krahn	Supervisor of Planning and Development
Liane Lambert	Development Officer
Cathy Friesen	Assistant Development Officer

DELEGATIONS

Reuben Derksen	Developer (Subdivision proposal)
Frank Peters	Developer (03-DP-11 and 04-DP-11)

1. CALL TO ORDER

Jack Eccles called the meeting to order at 10:05 a.m.

2. ADOPTION OF AGENDA

MOTION 11-006 **MOVED** by John W. Driedger

That the agenda be adopted as presented.

CARRIED

3. MINUTES

a) Adoption of Minutes

MOTION 11-007 **MOVED** by Wally Schroeder

That the minutes of the January 7th, 2011 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) **Business Arising from Previous Minutes**

No Business Arising from Previous Minutes.

4. **DEVELOPMENT**

- a) **Development Permit Application 01-DP-11
Alpine Builders;
Dwelling - Row (14 Unit Condominium);
Plan 052 4647, Block 32, Lots 10 through 16; La Crete**

MOTION 11-008 **MOVED** by Danny Friesen

That Development Permit 01-DP-11 on Plan 052 4647, Block 32, Lots 10-16 in the name of Alpine Builders be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Plan 052 4647, Block 32, Lots 10 through 16 shall be consolidated into one (1) lot.**
2. **The front of the building (including decks) shall be 7.62 meters (25 feet) from the front (south) property line; minimum building setbacks (including decks) for the side and rear yards are: 2.44 meters (8 feet) rear (north) yard; 1.52 meters (5 feet) west side yard; 3.05 meters (10 feet) east side yard, from the property lines, or setbacks required by Safety Codes, whichever is greater. It is the responsibility of the developer to find out the Safety Codes setbacks. All setbacks are to be measured from your property lines.**
3. The Dwelling – Row (14 Unit Condominium) shall meet all Alberta Safety Code requirements for Row Dwelling buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
4. The architecture, construction materials and appearance of the Dwelling – Row (14 Unit Condominium) shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
5. Where the lowest opening of the building is 25 feet from the front property line it is required to be at a minimum 4% grade above the curb level. Where the lowest opening of the

building is 50 feet from the front property line it is required to be at a minimum 2% grade above the curb level.

6. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.
7. The Municipality has assigned an address to each unit as follows (counting up from east to west):
 - 10902 – 100th Ave, Unit 1
 - 10902 – 100th Ave, Unit 2
 - 10902 – 100th Ave, Unit 3
 - 10902 – 100th Ave, Unit 4
 - 10902 – 100th Ave, Unit 5
 - 10902 – 100th Ave, Unit 6
 - 10902 – 100th Ave, Unit 7
 - 10902 – 100th Ave, Unit 8
 - 10902 – 100th Ave, Unit 9
 - 10902 – 100th Ave, Unit 10
 - 10902 – 100th Ave, Unit 11
 - 10902 – 100th Ave, Unit 12
 - 10902 – 100th Ave, Unit 13
 - 10902 – 100th Ave, Unit 14

You are required to display the addresses 10902-1 through 10902-14 on the units (counting up from east to west) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

8. Provide adequate off street parking as follows: 2 stalls per dwelling unit plus 1 additional stall for visitor parking. This would be a total of 33 parking stalls. *“One parking space, including the driveway area, shall occupy 300 square feet.”*
9. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations

and County Bylaws and resolutions relating to the development of the lands.

CARRIED

MOTION 11-009 **MOVED** by Danny Friesen

That a copy of Development Permit 01-DP-11 on Plan 052 4647, Block 32, Lots 10-16 in the name of Alpine Builders be sent to the adjacent landowners.

CARRIED

**b) Development Permit Application 03-DP-11
Country Side Community Church; Sign with Variance
SW 11-106-15-W5M; La Crete**

MOTION 11-010 **MOVED** by Elmer Derksen

That Development Permit 03-DP-11 on SW 11-106-15-W5M in the name of the Country Side Community Church be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This permit may be revoked at any time, if, in the opinion of the Development Authority, the sign is detrimental to visibility and safety of vehicular and pedestrian traffic.**
2. **This permit approval is for a sign as shown in the attached site plan which shall be placed within the bounds of SW 11-106-15-W5M.**
3. Approval of a sign with setback variance as noted in condition 4.
4. The sign shall be located a minimum of:
 - a. 200 meters from regulatory signs, and
 - b. **Located on and within property lines of SW 11-106-15-W5M as shown in the attached site plan.**
5. **The sign shall be placed on site and is not permitted to be placed on any County lands and/or road rights-of-way.**
6. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.

7. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
8. Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
9. Wiring and conduits of the sign must be concealed from view.
10. The architecture, construction materials and appearance of sign shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
11. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
12. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
13. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- c) **Development Permit Application 04-DP-11
Country Side Community Church; Sign
NE 3-106-15-W5M; La Crete**

MOTION 11-011 **MOVED** by Danny Friesen

That Development Permit 04-DP-11 on NE 3-106-15 W5M in the name of the Country Side Community Church be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This permit may be revoked at any time, if, in the opinion of the Development Authority, the sign is detrimental to visibility and safety of vehicular and pedestrian traffic.**
2. **This permit approval is for a sign as shown in the attached site plan which shall be placed within the bounds of NE 3-106-15-W5M.**
3. The sign shall be located a minimum of:
 - a. 200 meters from regulatory signs, and
 - b. not less than 1.5 meters from the property line of NE 3-106-15-W5M
4. **The sign shall be placed on site and is not permitted to be placed on any County lands and/or road rights-of-way.**
5. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
6. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
7. Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
8. Wiring and conduits of the sign must be concealed from view.
9. The architecture, construction materials and appearance of sign shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
10. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
11. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

12. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- d) **Development Permit Application 06-DP-11
Jacob Driedger; Tradesman Business (Shop)
Part of SE 30-106-13-W5M; (Plan 032 5073, Block 1, Lot 1)
La Crete Rural**

MOTION 11-012 MOVED by Elmer Derksen

That Development Permit 06-DP-11 on Part of SE 30-106-13-W5M (Plan 032 5073, Block 1, Lot 1) in the name of the Jacob Driedger be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **The Shop shall meet all Alberta Safety Code requirements for Commercial/Industrial Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
2. **Minimum setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines.**
3. **This permit may be revoked at any time, if, in the opinion of the Development Authority, the Tradesman Business has become detrimental or otherwise incompatible with the amenities of the neighborhood.**
4. All sewage disposal systems to be in conformance with the Alberta Private Sewage Systems Standard of Practice 2009.
5. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 45 square meters of building area, which in this case is 8 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*

6. **This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.**
7. If a sign is placed on the property the sign shall be located a minimum of:
 - a. 200 meters from regulatory signs.
 - b. 3 meters (9.84 feet) from the outer edge of the road or 1.5 meters (4.92 feet) from the property line if on private property.
 - c. 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.
8. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
9. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
10. Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
11. Wiring and conduits of the sign must be concealed from view.
12. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
13. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

14. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- e) **Development Permit Application 13-DP-11
Joe Neufeld; Retail Store & Automotive
Equipment, Sales and/or Service
Plan 052 4423, Block 25, Lot 35; La Crete**

MOTION 11-013 **MOVED** by John W. Driedger

That Development Permit 13-DP-11 on Plan 052 4423, Block 25, Lot 35 in the name of Joe Neufeld be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **A variance of the Mackenzie County Land Use Bylaw section 7.10, subsection B is hereby granted to allow an Automotive Equipment Sales and/or Services business (Automotive Accessory Sales and Installation).**
2. **This permit approval is for the operation of a Retail Store and Automotive, Equipment Sales &/or Service Business (Automotive Accessory Sales and Installation) out of the existing building.**
3. **The Retail Store and Automotive Equipment Sales and/or Services (Automotive Accessory Sales and Installation) building shall meet all applicable Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
4. **Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner/applicant/developer.**
5. **The municipality has assigned the following address to the noted property 10608-101st Street, Unit 1. You are required to display the address (10608 - 1) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.**

6. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 30 square meters of building area, which in this case is 5 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
7. Sufficient lighting to light up the parking area.
8. **The property must at all times be kept in a neat and orderly fashion. The Development Authority may, at its discretion, require privacy fencing or other suitable means of screening.**
9. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
10. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
11. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
12. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

5. SUBDIVISION

- a) **Subdivision Application 01-SUB-11
SE 13-106-14-W5M, 88 Connector Area
Brenda May Friesen, Bio-Mass Gasification Power Plant**

MOTION 11-014 MOVED by John W. Driedger

That the Municipal Planning Commission recommendation to Council be for the approval of subdivision application 01-SUB-11 in the name of Brenda May Friesen, on SE 13-106-14-W5M, with the following conditions:

1. This approval is for a single lot subdivision, 58.61 acres (23.72 hectares) in size.
2. Applicant/developer shall enter into and comply with a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
 - b) Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards at the developers' expense,
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009,
 - d) Provision of a storm water management plan. Contact Cathy Friesen, Development Officer, at 780-928-3983 to discuss the requirements for your subdivision,
 - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration,
 - f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others, and
 - g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

- b) Subdivision Proposal
Plan 102 2263, Block 1, Lot 3 (Part of SE 8-106-15-W5M);
Reuben D. and Trudy Derksen, La Crete**

MOTION 11-015 MOVED by John W. Driedger

That the subdivision proposal in the name of Reuben D. and Trudy Derksen on Plan 102 2263, Block 1, Lot 3 (Part of SE 8-106-15-W5M) be tabled to in camera.

CARRIED

6. **MISCELLANEOUS ITEMS**

a) **Bylaw 795-11 Land Use Bylaw Amendment
Part of SE 21-110-15-W5M; Fidler Pit Area
Neufeld Petroleum**

MOTION 11-016 **MOVED** by John W. Driedger

That the Municipal Planning Commission's recommendation to Council be for the approval of Bylaw 795-11, being the rezoning of Part of SE 21-110-15-W5M from Agricultural District 1 "A1" to Rural Industrial District 1 "RI1" to accommodate the sales and distribution of NH3 (anhydrous ammonia) to the local area famers, subject to public hearing input.

CARRIED

b) **Bylaw 791-10 Land Use Bylaw
Public Meeting**

MOTION 11-017 **MOVED** by John W. Driedger

That the Land Use Bylaw Public meetings update be received for information.

CARRIED

c) **Agricultural Subdivisions**

MOTION 11-018 **MOVED** by John W. Driedger

That the Municipal Planning Commission recommendation to Council be for the new Land Use Bylaw to allow two Agricultural District subdivisions, one 80 acres in size and one 10 acres in size.

CARRIED

Jack Eccles recessed the Meeting at 11:15 a.m.

Jack Eccles reconvened the Meeting at 11:24 a.m.

d) **Development Statics Report , Year End Comparison (2010)**

MOTION 11-019 **MOVED** by Wally Schroeder

That the Development Statistics Report, Year End Comparison (2010) be received for information.

CARRIED

e) **Action List**

The Action List of January 7th 2011 was reviewed.

7. **IN CAMERA**

MOTION 11-020 **MOVED** by Danny Friesen

The Municipal Planning Commission go in camera at 11:39 a.m.

CARRIED

MOTION 11-021 **MOVED** by John W. Driedger

The Municipal Planning Commission come out of in camera at 12:01 p.m.

CARRIED

a) **Public Building Requirements**

MOTION 11-022 **MOVED** by Danny Friesen

That the Public Building safety requirements be received for information.

CARRIED

c) **Subdivision Proposal**
Plan 102 2263, Block 1, Lot 3 (Part of SE 8-106-15-W5M);
Reuben D. and Trudy Derksen, La Crete

MOTION 11-023 **MOVED** by John W. Driedger

That the subdivision proposal in the name of Reuben D. and Trudy Derksen on Plan 102 2263, Block 1, Lot 3 (Part of SE 8-106-15-

W5M) be tabled until the next Municipal Planning Commission meeting.

CARRIED

8. NEXT MEETING DATES

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ February 24, 2011 at 9:00 a.m. in La Crete
- ❖ March 18, 2011 at 9:00 a.m. in La Crete

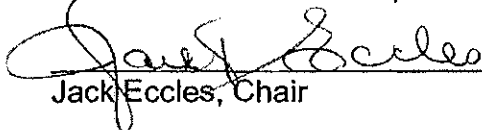
9. ADJOURNMENT

MOTION 11-024 MOVED by Elmer Derksen

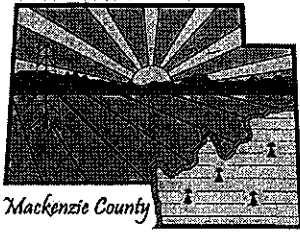
That the Municipal Planning Commission meeting be adjourned at 12:08 p.m.

CARRIED

These minutes were adopted this 30 day of May 2011.



Jack Eccles, Chair



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 29, 2011
Presented By:	Marion Krahn, Supervisor of Planning and Development
Title:	PUBLIC HEARING Bylaw 813-11 Subdivision Plan Cancellation Part of SW 33-106-15-W5M (Plan 062 2511, Block 1, Lot 1) (La Crete Rural)

BACKGROUND / PROPOSAL:

Bylaw 813-11, being a Subdivision Plan Cancellation application to cancel Plan 062 2511, Block 1, Lot 1 for the purpose of reverting it back into SW 33-106-15-W5M from which it was taken, received first reading at the May 10, 2011 Council meeting.

The landowners desire to cancel the subdivision in its entirety.

OPTIONS & BENEFITS:

A Subdivision Plan may be cancelled in part or whole in accordance with Section 658 of the Municipal Government Act (MGA). Once the subdivision cancellation is completed and registered with Alberta Land Titles, the lands will revert back to quarter section status.

This application was presented to the Municipal Planning Commission (MPC) at their April 20, 2011 meeting where the following motion was made:

That the Municipal Planning Commission recommendation to Council be for the approval of Bylaw ___-11, being a Subdivision Plan Cancellation Bylaw to cancel Plan 062 2511, Block 1, Lot 1 in its entirety for the purpose of reverting it back into SW 33-106-15-W5M from which it was taken, subject to the public hearing input.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

RECOMMENDED ACTION:

MOTION 1

That second reading be given to Bylaw 813-11, being a Subdivision Plan Cancellation Bylaw to cancel Plan 062 2511, Block 1, Lot 1 in its entirety for the purpose of reverting the lands back into SW 33-106-15-W5M, from which the subdivision was taken.

MOTION 2

That third reading be given to Bylaw 813-11, being a Subdivision Plan Cancellation Bylaw to cancel Plan 062 2511, Block 1, Lot 1 in its entirety for the purpose of reverting the lands back into SW 33-106-15-W5M, from which the subdivision was taken.

CAO COMMENTS:

I support the action as noted in this RFD and request that Council approve Second and Third reading.

Author: M. Krahn Review by: _____ CAO J. Roy Brideau

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 813-11

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 813-11

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CANCELLING A
PLAN OF SUBDIVISION
IN ACCORDANCE WITH SECTION 658 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,
REVISED STATUTES OF ALBERTA 2000.**

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009,
and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in
2004, and

WHEREAS, Council of Mackenzie County has determined that a subdivision, as
outlined in Schedule "A" hereto attached, be subject to cancellation, and

WHEREAS, George Wolf and Martha Wolf, being the registered owners of Plan 062
2511, Block 1, Lot 1, have requested that the subdivision be cancelled and consolidated
back into SW 33-106-15-W5M, from which it was taken, and

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE
OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That Subdivision Plan 062 2511, Block 1, Lot 1, as outlined in Schedule "A"
hereto attached, is hereby cancelled in its entirety and the lands shall revert back
into SW 33-106-15-W5M, from which it was taken.

READ a first time this 10th day of May, 2011.

READ a second time this ___ day of _____, 2011.

READ a third time and finally passed this ___ day of _____, 2011.

Bill Neufeld
Reeve

J. Roy Brideau
Chief Administrative Officer

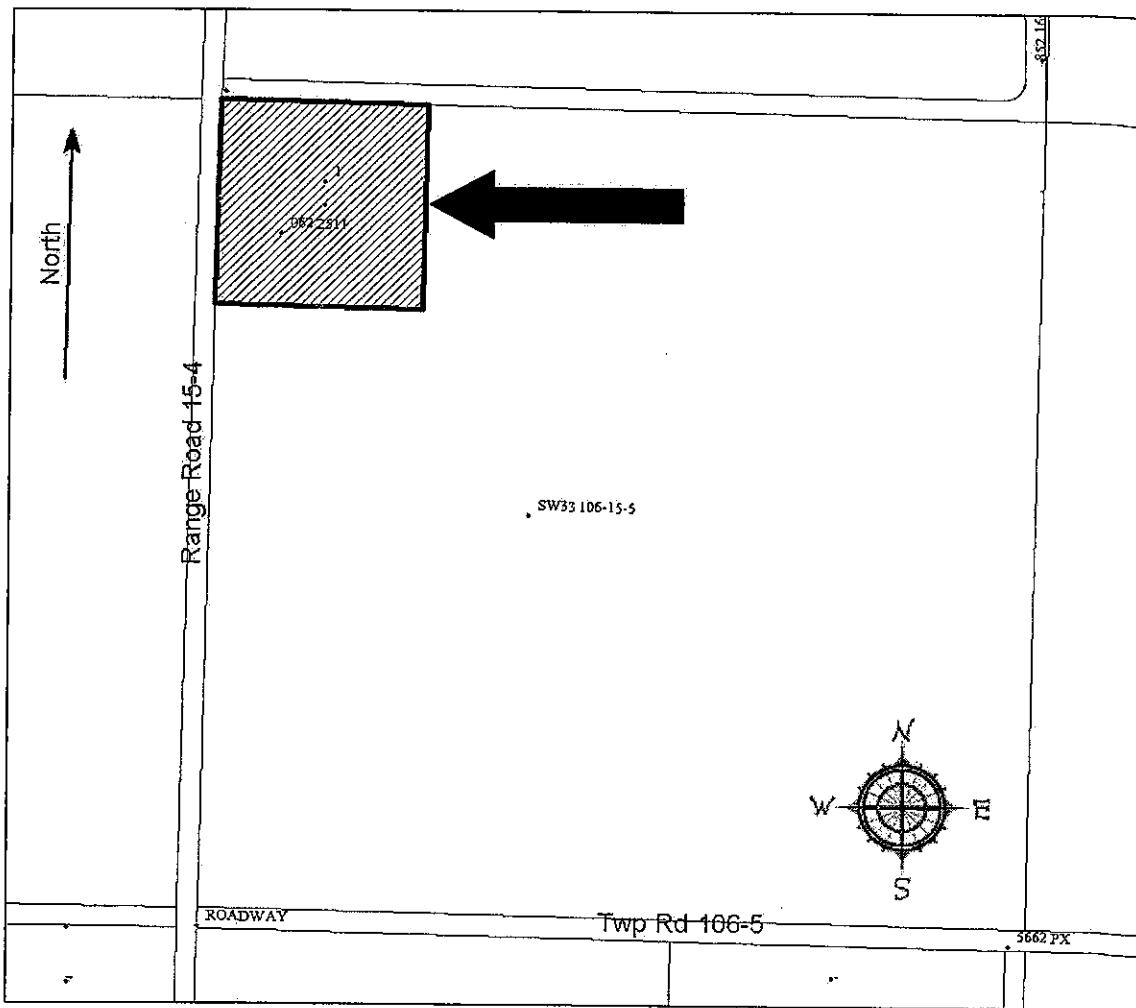
BYLAW NO. 813-11

SCHEDULE "A"

1. That the Subdivision Plan, known as:

Plan 062 2511, Block 1, Lot 1

north of the Hamlet of La Crete, be cancelled and revert back into SW 33-106-15-W5M, from which it was taken.





MACKENZIE COUNTY

Council Meeting Highlights

Regular meeting held May 31, 2011

Ashley Foley

FIN018 - Frontage for Curb

The current police established the parameters of a project for which a local improvement tax is to be imposed by following the Municipal Government Act. An amendment was made to the policy for Frontage for a corner non-residential lot which stated that a lot with one legal access shall be assessed at 100 per cent on the local improvement that it fronts, and 50 per cent on the local improvement that it does not front but benefits from and that a "lot with multiple legal accesses shall be assessed at 100 per cent on both sides." Councillor Wardley made a motion that the Policy FIN018 Frontage for Curb, Gutter, Pavement and Sidewalks be amended as presented, which was carried by Council.

Northwest Corridor Development Corporation (NCDC)

The County received a request from REDI (Regional Economic Development Initiative) to support William (Bill) Kostiw, previous CAO of Mackenzie County, as the representative attending and speaking on behalf of the three local municipalities: Mackenzie County and the Towns of High Level, Rainbow Lake at a meeting in Vancouver, BC, on June 16. Highway 58 from Rainbow Lake to Fort Nelson is one of the main focuses in ongoing REDI projects. Therefore, a number of councillors expressed their concern to have Highway 88 addressed as a priority. Councillor Jorgensen moved a motion that Mackenzie County supports Bill Kostiw's attendance and representation at the NCDC, through and as supported by REDI, which was carried by Council.

Mackenzie Charity Golf

A motion was moved by Councillor Wardley that Mackenzie County sponsor the Mackenzie Charity Golf barbeque in the amount of \$3,000.00 with funding coming from the General Operating Reserve. This was carried by Council.

Fort Vermilion Ratepayers Meeting

A letter was sent on behalf of the Fort Vermilion Aboriginal Day Organization Committee requesting that Mackenzie County council change the current Fort Vermilion ratepayers meeting from June 21 to another date, in respect of Aboriginal Day. Councillor Flett moved a motion that the Fort Vermilion Ratepayers Meeting be changed to Tuesday, June 28, which was carried by Council.

Waste Transfer Station Care-taking Tenders

Waste transfer station care-taking tenders were received for the Rocky Lane and Blumenort stations. The Rocky Lane station received two tenders: Dawn Moberly for \$1,000.00/month and Marvin McNeil for \$2,200.00/month. The Blumenort station received only one tender, by Dawn Moberly, for \$1,000.00/month. Councillor J. Driedger moved a motion that the Blumenort and Rocky Lane Waste Transfer Station Care-taking be awarded to the lowest qualified tender, which was carried by Council.

Mackenzie Frontier DMO

Mackenzie Frontier Destination Marketing requested funding from Mackenzie County (\$12,500), The Town of High Level (\$12,500), and the Town of Rainbow Lake (\$5,000) per year. Councillor Braun explained that \$20,000 was budgeted for the project and Mackenzie Frontier DMO is now requesting a letter of commitment. Councillor Derksen moved a motion that a letter be sent to REDI that the County will support the Mackenzie Frontier DMO of a cost of \$12,500.00, subject to commitment by all three municipalities. This motion was carried by Council.

Fort Vermilion Airport Instrument Approaches

A motion was moved by Councillor Flett that the 2011 budget be amended to include the \$30,000.00 for the Fort Vermilion Airport instrument approaches cyclical review and re-certification with the funding coming from the General Operating Reserves. This motion was carried by Council. CAO Roy Bideau noted, "We should maximize the use of this asset."

AJA Friesen Drainage Project

In 2008 the AJA Friesen project started as a roach construction. It was left open and in 2010 a drainage project developed and it was decided that the County would supply

1982 Honda CB900 - Custom MOTORCYCLE FOR SALE

In good shape. Runs good. Asking \$1,800 OBO
Call 780-841-6165 or 780-841-0688 (after 5PM) ...

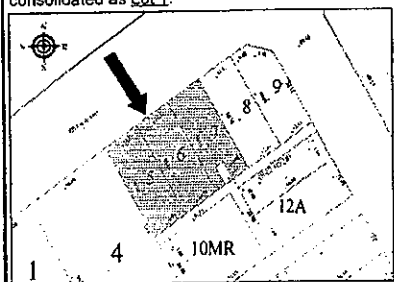


MACKENZIE COUNTY

NOTICE OF PUBLIC HEARING PROPOSED LAND USE BYLAW NO. 817-11

Pursuant to the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 817-11 for an amendment to Land Use Bylaw No. 462-04. The proposed amendment is:

That the Subdivision Plan, known as Plan 842 0527, Block 1, Lots 5 through 7 (4709 - River Road, 4707 - River Road and 4705 - River Road) located within the Hamlet of Fort Vermilion, be cancelled in full and consolidated as Lot 1.



The Public Hearing is scheduled for 1:00 p.m., Wednesday, June 29th, 2011 in the Mackenzie County Council Chambers in Fort Vermilion (4511-46 Avenue). The proposed bylaw may be viewed at the Mackenzie County office in Fort Vermilion during regular office hours. Please submit written submissions to the Development Officer prior to 4:30 p.m., Friday, June 24th, 2011. If you have any questions regarding the hearing or the bylaw, please call Mackenzie County's Development Officer at 780-927-3718.

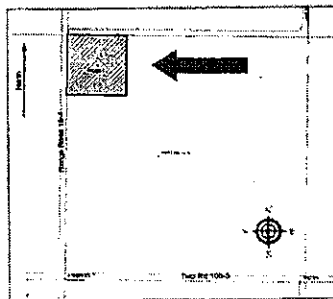


MACKENZIE COUNTY

REVISED NOTICE OF PUBLIC HEARING PROPOSED LAND USE BYLAW NO. 813-11

Pursuant to the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 813-11 for an amendment to Land Use Bylaw No. 462-04. The proposed amendment is:

That the property north of La Crete, being known as Plan 062 2511, Block 1, Lot 1, as highlighted below, be cancelled and consolidated back into SW 33-106-15-W5M from which it was taken.



The Public Hearing is to be held at 1:00 p.m., Wednesday, June 29th, 2011 in the Mackenzie County Council Chamber in Fort Vermilion (4511-46 Avenue). The proposed bylaw may be viewed at the Mackenzie County office in La Crete (9205-100 Street) during regular office hours. Please submit written submissions to the Assistant Development Officer prior to 4:30 p.m., Friday, June 24th, 2011. If you have any questions regarding the hearing or the bylaw, please call the Assistant Development Officer at 780-928-3987.

the culverts. The total original cost of the project is \$1,106,211.23, with \$691,988.49 incurred to date. That leaves \$414,222.74 remaining and a budget shortage cost \$383,709.24. Councillor Derksen moved a motion that the 2011 budget be amended by adding \$404,000.00 to the Friesen Drainage Project with \$200,000.00 coming from the gravel operating budget and \$204,000.00 from the roads reserve. This motion was carried by Council, with Councillor Bateman and Councillor Jorgensen opposed.

CONTINUED ON PAGE 6

MENTAL HEALTH THERAPIST

Fort Vermilion School Division is accepting applications for a **Mental Health Therapist** to provide services in six schools within the Northern Lights - Fort Vermilion School Division Student Health Partnership. This will be a 0.6 FTE position (21 hours per week). This is a one year temporary replacement position.

The Mental Health Therapist will provide services for students and their families at the following schools:

- Blue Hills Community School: a K - 9 school located in Blue Hills/Tompkins Landing
- Buffalo Head Prairie School: a K - 9 school located in Buffalo Head Prairie
- Sand Hills Elementary School: a K - 3 school located in La Crete
- Ridgeview Central School: a grade 4 - 7 school located in La Crete
- La Crete Public School: a grade 8 - 12 school located in La Crete
- Hill Crest Community School: a K - 9 school located in Blumenort

Ideal candidates will possess the following qualifications and characteristics:

- Master's Degree in Counselling/ Psychology/ Social Work or related health sciences field and registered with the appropriate professional body in Alberta
- Minimum of 3 years experience in child, youth and family counselling
- Experience in clinical assessment and therapy
- Strong understanding of an educational setting
- Ability to establish rapport with students and their families
- Strong interpersonal, communication and collaborative skills
- Valid driver's license and reliable vehicle
- Understanding of local Aboriginal cultures an asset
- Knowledge of Fort Vermilion School Division schools and community agencies an asset

Salary Range and Work Year:

- Salary up to \$55,790 per year, depending on qualifications and experience
- Applicable benefits following a successful probationary period of 3 months
- Maximum of 200 days around the operational days within the school year calendar

Application package should contain the following:

- Cover letter
- Resume outlining educational background, including post-secondary education, and experience
- Transcripts of post-secondary education
- Names, addresses and contact numbers of at least 2 current references
- Current Criminal Record check and Child and Youth Information Module (CYIM) check

Additional information regarding this position may be obtained by contacting Kathryn Kirby, Assistant Superintendent, Fort Vermilion School Division #52.

Application package should be submitted by June 24, 2011 by email, mail, fax, or dropped off to:

Human Resources Department
Fort Vermilion School Division No. 52
P.O. Bag 1, 5213 River Road
Fort Vermilion, AB T0H 1N0
Phone: (780) 927-3766
Fax: (780) 927-4625
Email: gavled@fvds.ab.ca



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT <i>George & Martha Wolf</i>		
ADDRESS <i>Box 1288</i>		
TOWN <i>Ld Crete AB</i>		
POSTAL CODE <i>T0H 2H0</i>	PHONE (RES.) <i>928-2422</i>	BUS. <i>841-1713 Martha</i>

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER		
ADDRESS <i>same</i>		
TOWN <i>same</i>		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS. <i>SW</i>	SEC. <i>33</i>	TWP. <i>106</i>	RANGE <i>15</i>	M. <i>5</i>	OR	PLAN <i>062 2511</i>	BLK <i>1</i>	LOT <i>1</i>
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: *Plan Cancellation* TO: _____

REASONS SUPPORTING PROPOSED AMENDMENT:

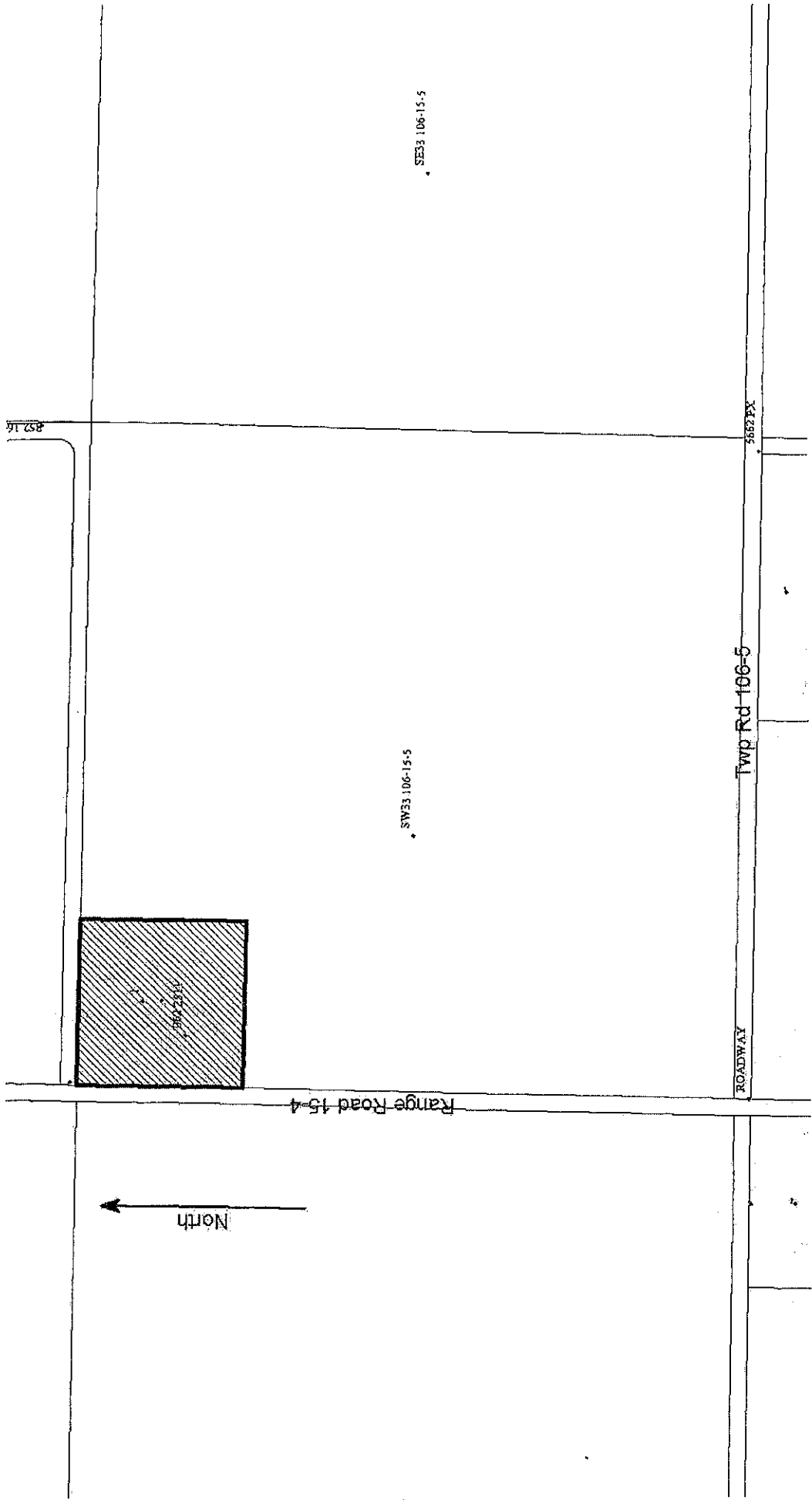
Cancel subdivision to revert back into the quarter section.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *150.00* RECEIPT NO. *130990*

Martha Wolf APPLICANT DATE *April 14, 2011*

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER _____ DATE _____



North

Peace

Subject Property

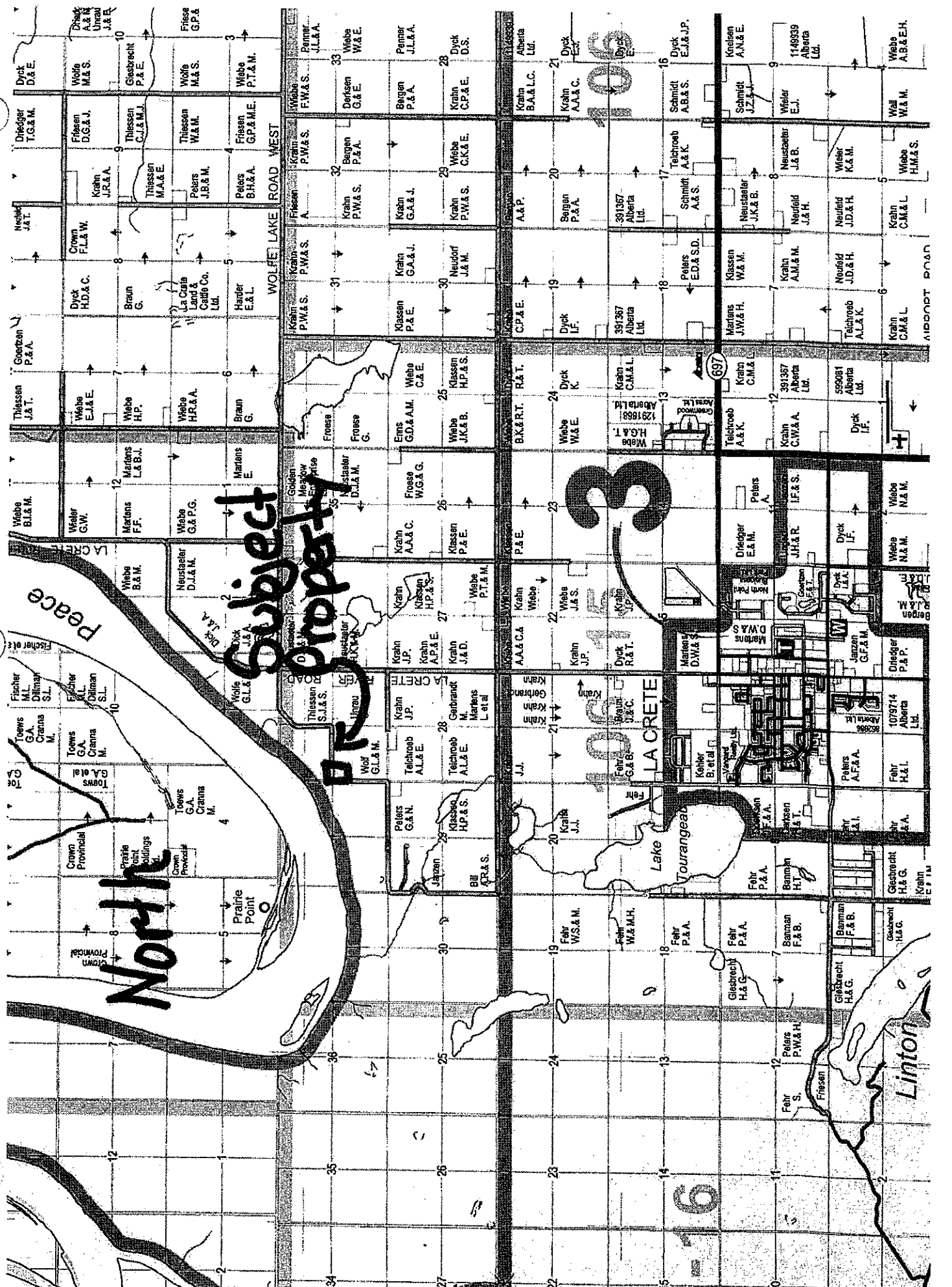
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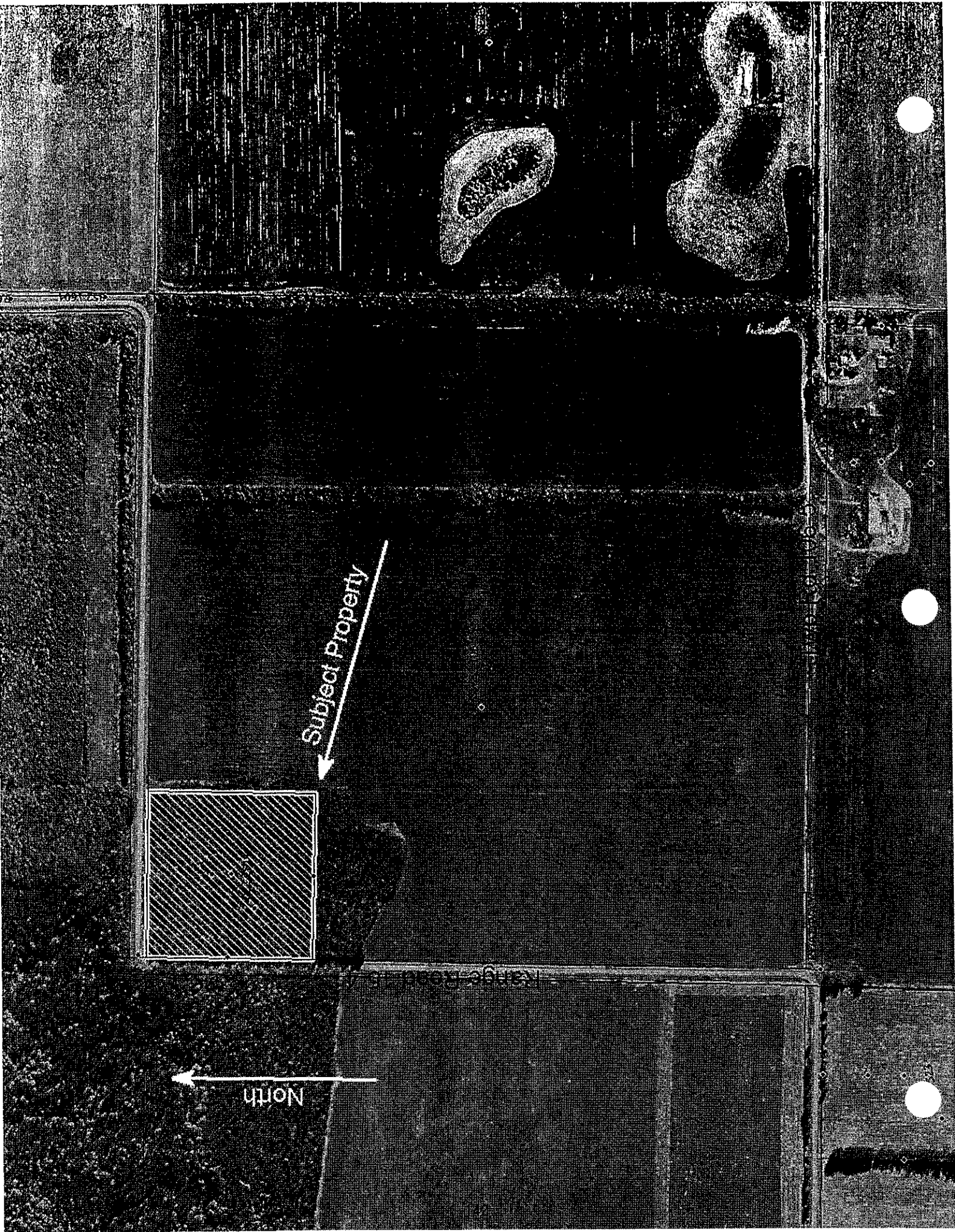
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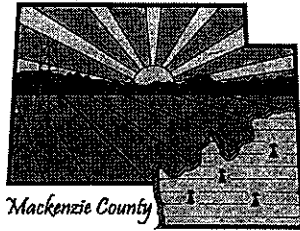
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Subject Property

North

Range Road



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 29, 2011
Presented By:	Marion Krahn, Supervisor of Planning and Development
Title:	PUBLIC HEARING Bylaw 817-11 Plan Cancellation for Consolidation Purposes Plan 842 0527, Block 1, Lots 5 through 7 (Fort Vermilion)

BACKGROUND / PROPOSAL:

Bylaw 817-11, being a Subdivision Plan Cancellation application to cancel Plan 842 0527, Block 1, Lots 5 through 7 for the purpose of consolidation into one (1) lot, received first reading at the May 31, 2011 Council meeting.

This application is submitted as a result of approved Development Permit 11-DP-11 which included the following condition:

1. *Plan 842 0527, Block 1, Lot 6 & Lot 7 MUST be consolidated into one lot prior to construction.*

The consolidation is necessary for the applicant to meet setback requirements for the proposed building. Development Permit 11-DP-11 was approved by the Municipal Planning Commission (MPC) on February 9, 2011 for a Public Use Building (Radio Station).

The applicant is requesting the consolidation of an additional lot which contains the existing CIAM Radio station (Mobile Home with Addition). The existing building encroaches two property lines and is intended to be removed from the site once the new building is complete. The additional lot is intended to provide additional parking and to clean up the site. (The additional lot is not required in the approved Development Permit as Lots 6 and 7 contained sufficient space for parking.)

Author: M. Krahn **Reviewed by:** _____ **CAO** J. Roy Brideau

OPTIONS & BENEFITS:

The subject lands were originally created to be Mobile Home lots and therefore are difficult to develop for any other purpose as the lots are narrow. In accordance with the Fort Vermilion Area Structure Plan (ASP), the subject lands are intended for future commercial development. The current Hamlet Residential-Commercial Transitional District (HRCT) zoning reflects this goal.

Consolidation of lots can be completed by Bylaw or by registration of a consolidation plan. The applicant chose the Bylaw option as it is less costly.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

RECOMMENDED ACTION:

MOTION 1

That second reading be given to Bylaw 817-11, being a Plan Cancellation Bylaw to cancel and consolidate Plan 842 0527, Block 1, Lots 5 through 7, into one lot.

MOTION 2

That third reading be given to Bylaw 817-11, being a Plan Cancellation Bylaw to cancel and consolidate Plan 842 0527, Block 1, Lots 5 through 7, into one lot.

CAO COMMENTS:

I support the action as proposed in this RFD and request that Council approve second and third reading as presented.

Author: M. Krahn Reviewed by: _____ CAO J. Roy Brideau

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 817-11

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 817-11
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CANCELLING A PORTION OF A
PLAN OF SUBDIVISION
IN ACCORDANCE WITH SECTION 658 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,
REVISED STATUTES OF ALBERTA 2000.

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2004, and

WHEREAS, Council of Mackenzie County has determined that a portion of a subdivision, as outlined in Schedule "A" hereto attached, be subject to cancellation, and

WHEREAS, CIAM Media Radio Broadcasting Association, being the registered owner of Plan 842 0527, Block 1, Lots 5 through 7, have requested that the lands be consolidated; and

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That Subdivision Plan 842 0527, Block 1, Lots 5 through 7, as outlined in Schedule "A" hereto attached, are hereby cancelled in full and shall be consolidated as Lot 1.

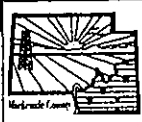
READ a first time this 31st day of May, 2011.

READ a second time this ___ day of _____, 2011.

READ a third time and finally passed this ___ day of _____, 2011.

Bill Neufeld
Reeve

J. Roy Brideau
Chief Administrative Officer



MACKENZIE COUNTY

Council Meeting Highlights

Regular meeting held May 31, 2011

Ashley Foley

FIN018 - Frontage for Curb

The current policy established the parameters of a project for which a local improvement tax is to be imposed by following the Municipal Government Act. An amendment was made to the policy for Frontage for a corner non-residential lot which stated that a lot with one legal access shall be assessed at 100 per cent on the local improvement that it fronts, and 50 per cent on the local improvement that it does not front but benefits from and that a "lot with multiple legal accesses shall be assessed at 100 per cent on both sides." Councillor Wardley made a motion that the Policy FIN018 Frontage for Curb, Gutter, Pavement and Sidewalks be amended as presented, which was carried by Council.

Northwest Corridor Development Corporation (NCDC). The County received a request from REDI (Regional Economic Development Initiative) to support William (Bill) Kostiw, previous CAO of Mackenzie County, as the representative attending and speaking on behalf of the three local municipalities: Mackenzie County and the Towns of High Level, Rainbow Lake at a meeting in Vancouver, BC, on June 16. Highway 58 from Rainbow Lake to Fort Nelson is one of the main focuses in ongoing REDI projects. Therefore, a number of councillors expressed their concern to have Highway 88 addressed as a priority. Councillor Jorgensen moved a motion that Mackenzie County supports Bill Kostiw's attendance and representation at the NCDC, through and as supported by REDI, which was carried by Council.

Mackenzie Charity Golf

A motion was moved by Councillor Wardley that Mackenzie County sponsor the Mackenzie Charity Golf barbeque in the amount of \$3,000.00 with funding coming from the General Operating Reserve. This was carried by Council.

Fort Vermillion Ratepayers Meeting

A letter was sent on behalf of the Fort Vermillion Aboriginal Day Organization Committee requesting that Mackenzie County council change the current Fort Vermillion ratepayers meeting from June 21 to another date, in respect of Aboriginal Day. Councillor Flett moved a motion that the Fort Vermillion Ratepayers Meeting be changed to Tuesday, June 28, which was carried by Council.

Waste Transfer Station Care-taking Tenders

Waste transfer station care-taking tenders were received for the Rocky Lane and Blumenort stations. The Rocky Lane station received two tenders: Dawn Moberly for \$1,000.00/month and Marvin McNeil for \$2,200.00/month. The Blumenort station received only one tender, by Dawn Moberly, for \$1,000.00/month. Councillor J. Driedger moved a motion that the Blumenort and Rocky Lane Waste Transfer Station Care-taking be awarded to the lowest qualified tender, which was carried by Council.

Mackenzie Frontier DMO

Mackenzie Frontier Destination Marketing requested funding from Mackenzie County (\$12,500), The Town of High Level (\$12,500), and the Town of Rainbow Lake (\$5,000) per year. Councillor Braun explained that \$20,000 was budgeted for the project and Mackenzie Frontier DMO is now requesting a letter of commitment. Councillor Derksen moved a motion that a letter be sent to REDI that the County will support the Mackenzie Frontier DMO of a cost of \$12,500.00, subject to commitment by all three municipalities. This motion was carried by Council.

Fort Vermillion Airport Instrument Approaches

A motion was moved by Councillor Flett that the 2011 budget be amended to include the \$30,000.00 for the Fort Vermillion Airport instrument approaches cyclical review and re-certification with the funding coming from the General Operating Reserves. This motion was carried by Council. CAO Roy Brideau noted, "We should maximize the use of this asset."

AJA Friesen Drainage Project

In 2008 the AJA Friesen project started as a roach construction. It was left open and in 2010 a drainage project developed and it was decided that the County would supply

the culverts. The total original cost of the project is \$1,106,211.23, with \$691,988.49 incurred to date. That leaves \$414,222.74 remaining and a budget shortage cost \$383,709.24. Councillor Derksen moved a motion the 2011 budget be amended by adding \$404,000.00 to the Friesen Drainage Project with \$200,000.00 coming from the gravel operating budget and \$204,000.00 from the roads reserve. This motion was carried by Council, with Councillor Bateman and Councillor Jorgensen opposed.

CONTINUED ON PAGE 6

MENTAL HEALTH THERAPIST

Fort Vermillion School Division is accepting applications for a **Mental Health Therapist** to provide services in six schools within the Northern Lights - Fort Vermillion School Division Student Health Partnership. This will be a 0.6 FTE position (21 hours per week). This is a one year temporary replacement position.

The Mental Health Therapist will provide services for students and their families at the following schools:

- Blue Hills Community School: a K - 9 school located in Blue Hills/Tompkins Landing
- Buffalo Head Prairie School: a K - 9 school located in Buffalo Head Prairie
- Sand Hills Elementary School: a K - 3 school located in La Crete
- Ridgeview Central School: a grade 4 - 7 school located in La Crete
- La Crete Public School: a grade 8 - 12 school located in La Crete
- Hill Crest Community School: a K - 9 school located in Blumenort

Ideal candidates will possess the following qualifications and characteristics:

- Master's Degree in Counseling/ Psychology/ Social Work or related health sciences field and registered with the appropriate professional body in Alberta
- Minimum of 3 years experience in child, youth and family counselling
- Experience in clinical assessment and therapy
- Strong understanding of an educational setting
- Ability to establish rapport with students and their families
- Strong interpersonal, communication and collaborative skills
- Valid driver's license and reliable vehicle
- Understanding of local Aboriginal cultures an asset
- Knowledge of Fort Vermillion School Division schools and community agencies an asset

Salary Range and Work Year:

- Salary up to \$55,790 per year, depending on qualifications and experience
- Applicable benefits following a successful probationary period of 3 months
- Maximum of 200 days around the operational days within the school year calendar

Application package should contain the following:

- Cover letter
- Resume outlining educational background, including post-secondary education, and experience
- Transcripts of post-secondary education
- Names, addresses and contact numbers of at least 2 current references
- Current Criminal Record check and Child and Youth Information Module (CYIM) check

Additional information regarding this position may be obtained by contacting Kathryn Kirby, Assistant Superintendent, Fort Vermillion School Division #52.

Application package should be submitted by June 24, 2011 by email, mail, fax, or dropped off to:

Human Resources Department
Fort Vermillion School Division No. 52
P.O. Bag 1, 5213 River Road
Fort Vermillion, AB T0H 1N0
Phone: (780) 927-3766
Fax: (780) 927-4625
Email: gavl@fvsd.ab.ca

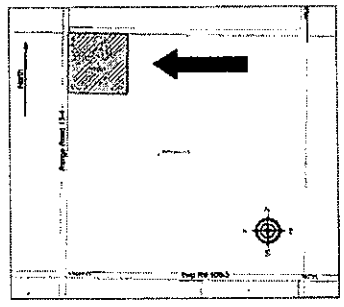
1982 Honda CB900 - Custom MOTORCYCLE FOR SALE
In good shape. Runs good. Asking \$1,800 OBO
Call 780-841-6165 or 780-841-0666 (after 5PM)

MACKENZIE COUNTY

REVISED NOTICE OF PUBLIC HEARING PROPOSED LAND USE BYLAW NO. 813-11

Pursuant to the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 813-11 for an amendment to Land Use Bylaw No. 462-04. The proposed amendment is:

That the property north of La Crete, being known as Plan 062 2511, Block 1, Lot 1, as highlighted below, be cancelled and consolidated back into SW 33-106-15-W5M from which it was taken.



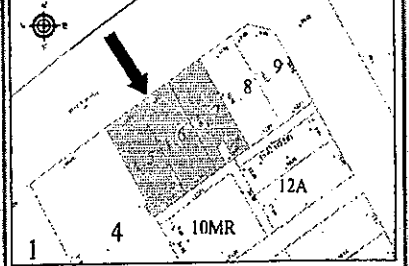
The Public Hearing is to be held at **1:00 p.m. Wednesday, June 29th, 2011** in the Mackenzie County Council Chamber in Fort Vermillion (4511-46 Avenue). The proposed bylaw may be viewed at the Mackenzie County office in La Crete (9205-100 Street) during regular office hours. Please submit written submissions to the Assistant Development Officer prior to **4:30 p.m. Friday, June 24th, 2011**. If you have any questions regarding the hearing or the bylaw, please call the Assistant Development Officer at 780-928-3983.

MACKENZIE COUNTY

NOTICE OF PUBLIC HEARING PROPOSED LAND USE BYLAW NO. 817-11

Pursuant to the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 817-11 for an amendment to Land Use Bylaw No. 462-04. The proposed amendment is:

That the Subdivision Plan, known as Plan 842 0527, Block 1, Lots 5 through 7 (4709 - River Road, 4707 - River Road and 4705 - River Road) located within the Hamlet of Fort Vermillion, be cancelled in full and consolidated as Lot 1.



The Public Hearing is scheduled for **1:00 p.m. Wednesday, June 29th, 2011** in the Mackenzie County Council Chambers in Fort Vermillion (4511-46 Avenue). The proposed bylaw may be viewed at the Mackenzie County office in Fort Vermillion during regular office hours. Please submit written submissions to the Development Officer prior to **4:30 p.m. Friday, June 24th, 2011**. If you have any questions regarding the hearing or the bylaw, please call Mackenzie County's Development Officer at 780-927-3718.



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT CIAM MEDIA & RADIO BROADCASTING ASSOCIATION			COMPLETE IF DIFFERENT FROM APPLICANT NAME OF REGISTER OWNER SAME		
ADDRESS Box 609			ADDRESS		
TOWN Fort Vermilion, AB			TOWN		
POSTAL CODE T0H 1N0	PHONE (RES.)	BUS.	POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK	LOT
						842 0527	1	5,6 & 7

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: Plan Cancellation + Consolidation TO: 4709, 4707, 4705 River Rd

REASONS SUPPORTING PROPOSED AMENDMENT:

PLAN CONSOLIDATION AS REQUIRED BY DEVELOPMENT PERMIT 11-DP-11 FOR THE PURPOSE OF CONSTRUCTION OF A NEW RADIO STATION BUILDING.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00

RECEIPT NO. 131042

APPLICANT

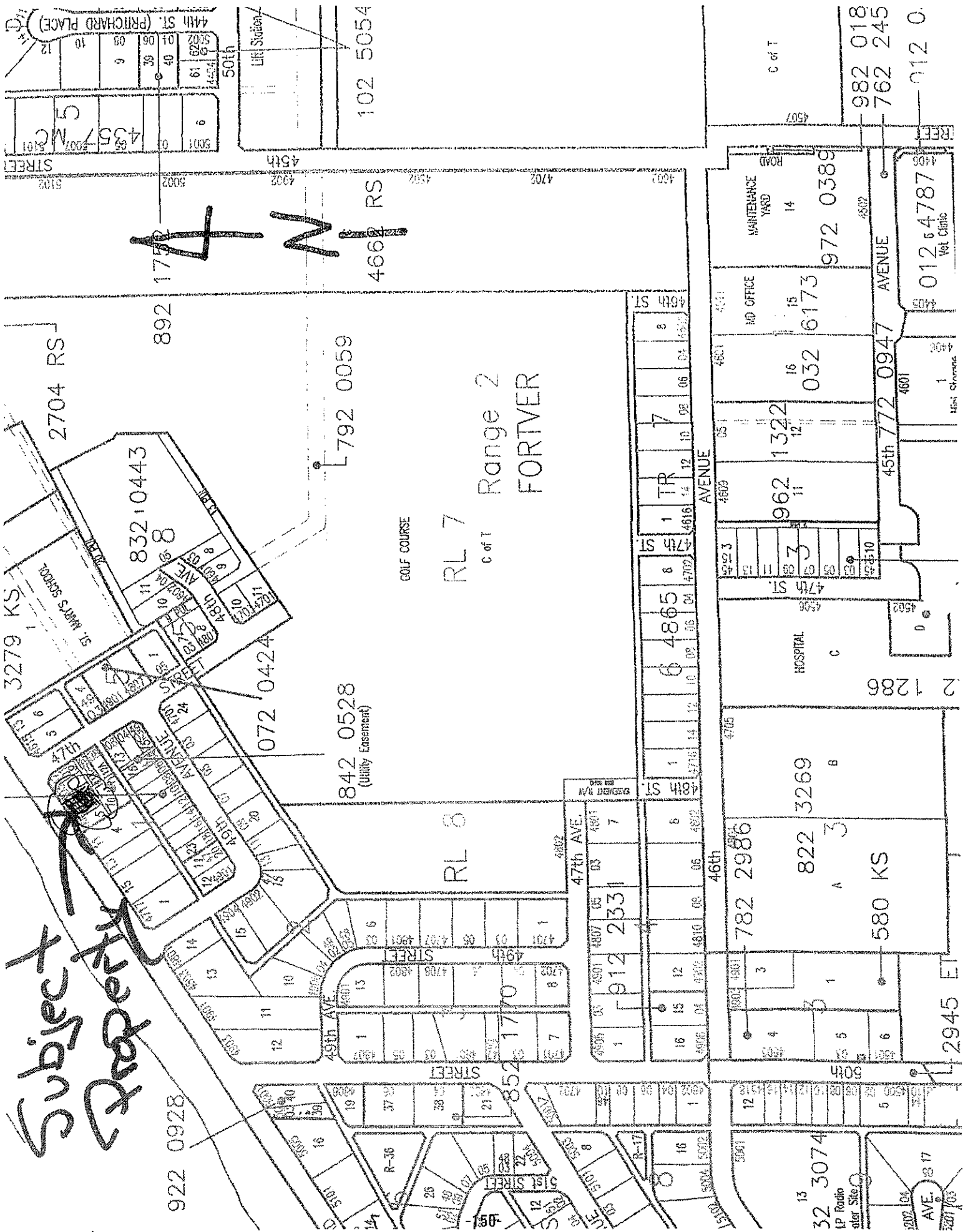
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER

DATE

Subject Properties



4N

GOLF COURSE

RL 7

Range 2
FORTVER

RL 8

C of T

C of T

Mini Storage

112 012

012 64787
Vet Clinic

4507

982 018
762 245

2 1286

580 KS

822 3269
A 3 B

782 2986

1 TR 7
8
6 4865
8
475 ST
4616
4702

MD OFFICE
15
032 6173
972 0389
MAINTENANCE YARD
14

45th 772 0947 AVENUE

32 3074
LP Radio
Site

AVE. 08 17
201 703

44th ST. (PRICHARD PLACE)

Lift Station

102 5054

STREET

892 1770

792 0059

4662 RS

2704 RS

832 10443

072 0424

842 0528
(Utility Easement)

3279 KS

922 0928

STREET

852 1770

47th AVE.

912 2331

46th

2945 ET



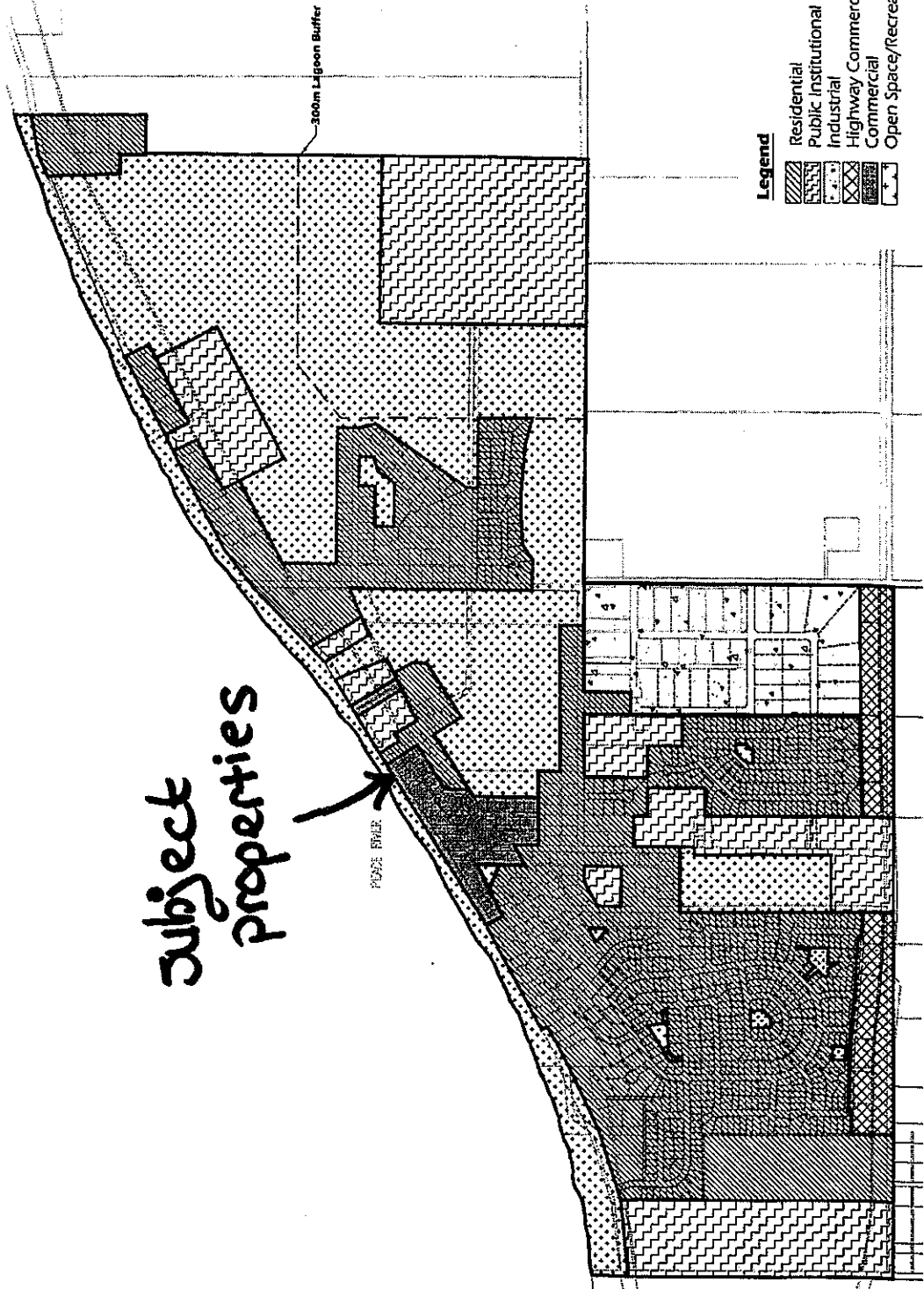
hamlet of fort vermillion

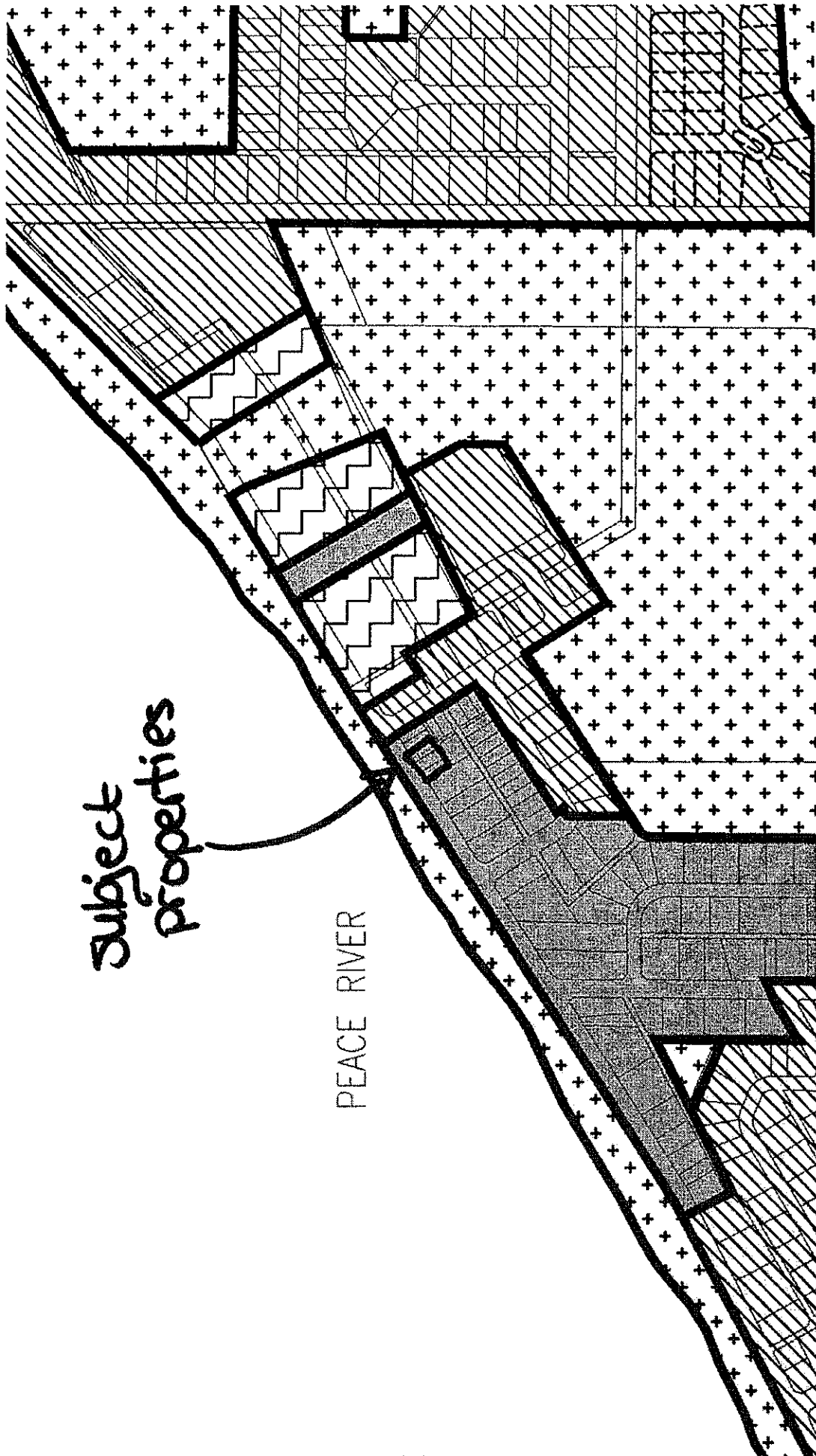
URBANSYSTEMS.

Area Structure Plan



future land use plan





Subject
Properties

PEACE RIVER

5

DP-11

2013

19.53

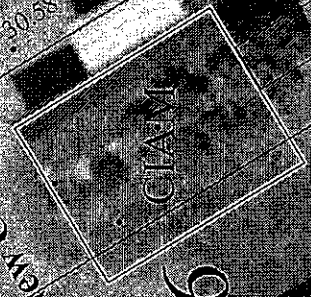
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Proposed New CIAM

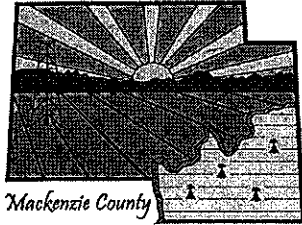
6

Current CIAM building

RIVER ROAD



4



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 29, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Bylaw 821-11 Zama Access Road Paving Borrowing Bylaw

BACKGROUND / PROPOSAL:

Council approved a \$6,000,000 project in its 2011 budget for the Zama Access paving project.

OPTIONS & BENEFITS:

The project is proposed to be partially funded by a debenture of \$3,000,000 and partially through pre-approved \$3,000,000 under the Resource Road Program provincial grant program.

Please review the attached draft bylaw. The bylaw will be advertized in the local papers for two weeks as required by the Municipal Government Act.

COSTS & SOURCE OF FUNDING:

\$3M borrowing and \$3M Resource Road Program grant.

RECOMMENDED ACTION: (requires 2/3)

That first reading be given to Bylaw 821-11 being a borrowing bylaw for the Zama Access Road paving.

Author: Joulia Whittleton Review by: _____ CAO _____

CAO COMMENTS:

I support the action being recommended as this project is being funded 50% through the roads to resources funds from Alberta Transportation. This will improve access to this part of our County. The three million committed by the province must be used within a two year time frame and is specific to this project. With Council's approval we will begin the process of engineering and tendering, with construction scheduled for the spring of 2012.

Due to the above noted conditions I recommend that council approve the borrowing bylaw as requested.

Author: Joulia Whittleton Review by: _____ CAO _____

BYLAW NO. 821-11
BEING A BYLAW OF THE
MACKENZIE COUNTY

(hereinafter referred to as "the County")
IN THE PROVINCE OF ALBERTA

This bylaw authorizes the Council of the County to incur indebtedness by the issuance of debenture(s) up to a maximum of \$3,000,000 for the purpose of financing the paving of Zama Access Road.

WHEREAS, the Council of the County has decided to issue a by-law pursuant to the Municipal Government Act, R.S.A. 2000 c. M-26, Section 258 to authorize the financing of the paving of Zama Access Road as approved by Council in capital expenditures; and

WHEREAS, plans and specifications have been prepared and the total cost of the project is estimated to be \$6,000,000; and

WHEREAS, in order to complete the project it will be necessary for the County to borrow the sum of \$3,000,000 for a period not to exceed FIFTEEN (15) years, from the Alberta Capital Finance Authority or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw; and

WHEREAS, the estimated lifetime of the project financed under this by-law is equal to, or in excess of 25 years; and

WHEREAS, the principal amount of the outstanding debt of the County at December 31, 2010 is \$11,549,801 and no part of the principal or interest is in arrears; and

WHEREAS, all required approvals for the project have been obtained and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta.

NOW, THEREFORE, THE COUNCIL OF THE COUNTY DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. That for the purpose of completing the paving of Zama Access Road the sum of **Three Million Dollars (\$3,000,000)** be borrowed from the Alberta Capital Finance Authority or another authorized financial institution by way of debenture on the credit and security of the County at large.
2. The proper officers of the County are hereby authorized to issue debenture(s) on behalf of the County for the amount and purpose as authorized by this by-law, namely the construction of the La Crete office building.

3. The County shall repay the indebtedness according to the repayment structure in effect, namely annual or semi-annual equal payments of combined principal and interest instalments not to exceed FIFTEEN (15) years calculated at a rate not exceeding the interest rate fixed by the Alberta Capital Finance Authority or another authorized financial institution on the date of the borrowing, and not to exceed TEN (10%) percent.
4. The County shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.
5. The indebtedness shall be contracted on the credit and security of the County.
6. The net amount borrowed under the by-law shall be applied only to the project specified by this by-law.
7. This by-law comes into force on the date it is passed.

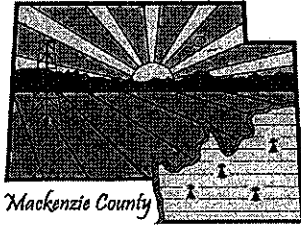
READ a first time this day of , 2011.

READ a second time this day of , 2011.

READ a third time and finally passed this day of , 2011.

Bill Neufeld
Reeve

J. Roy Brideau
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 29, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Bylaw 820-11 Highways 88 & 697 Connector Road Paving Borrowing Bylaw

BACKGROUND / PROPOSAL:

Council approved an \$18,000,000 project in its 2011 budget for the paving of a municipal roadway that connects provincial Highways 88 & 697.

OPTIONS & BENEFITS:

The project is proposed to be partially funded by a debenture and partially through PPP Canada grant if the project is approved as a PPP initiative.

Please review the attached sheet that outlines the County's current and projected long term debt calculations and a percentage comparison to the December 31, 2010 debt limit as established by the MGA. As indicated on the spreadsheet, borrowing of \$12.4M (Bylaw 820-11) and \$3.0M (Bylaw 821-11) for a 15 year period will increase the County's annual long term debt payment by approximately \$1.3M.

Administration believes it is important to advise Council of the potential future budget implications. That is, all things being equal (meaning the assessment, level of services and staffing levels remain as is for 2012 and for the future), and if the new borrowings are made as planned, the County will have to increase its municipal tax rate in order to collect sufficient revenue to meet its long term debt financial obligations. Please review the attached sheet that outlines the County's current position and presents two borrowing scenarios for your information and discussion.

The bylaw will be advertized for two weeks in the local papers as required by the Municipal Government Act.

Author: Joulia Whittleton **Review by:** _____ **CAO** _____

COSTS & SOURCE OF FUNDING:

Potential PPP Canada grant, borrowing and AB Transportation contribution of materials, bridges, funding for preliminary engineering.

RECOMMENDED ACTION: (requires 2/3)

That first reading be given to Bylaw 820-11 being a borrowing bylaw for the Highway 88 & 697 Connector Road Paving.

CAO COMMENTS:

This borrowing amount is predicted on the position that we will receive over 5.5 million in support from Alberta Transportation and a successful P3 application. With the recent announcement of the completion of the Highway 88 paving project it makes sense for us to consider developing a more direct route from our most populated area. This action will reduce travel by approximately 20 miles. (The connector versus going north to connect to 88.) Should we not be successful in our attempt to secure P3 funding, Council will need to consider borrowing an additional 4 million dollars. This along with the borrowing for the ZAMA road will significantly increase our debt load.

Author: Joulia Whittleton Review by: _____ CAO _____

**BYLAW NO. 820-11
BEING A BYLAW OF THE
MACKENZIE COUNTY**

(hereinafter referred to as "the County")
IN THE PROVINCE OF ALBERTA

This bylaw authorizes the Council of the County to incur indebtedness by the issuance of debenture(s) up to a maximum of \$12,400,000, for the purpose of financing paving a municipal roadway known as "Highway 88 Connector" that connects provincial Highways 88 and 697.

WHEREAS, the Council of the County has decided to issue a by-law pursuant to the Municipal Government Act, R.S.A. 2000 c. M-26, Section 258 to authorize the financing of the paving of Highway 88 Connector as approved by Council in capital expenditures; and

WHEREAS, plans and specifications have been prepared and the total cost of the project is estimated to be \$18,000,000; and

WHEREAS, in order to complete the project it will be necessary for the County to borrow the sum of \$12,400,000 for a period not to exceed 15 years, from the Alberta Capital Finance Authority or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw; and

WHEREAS, the estimated lifetime of the project financed under this by-law is equal to, or in excess of 25 years; and

WHEREAS, the principal amount of the outstanding debt of the County at December 31, 2010 is \$11,549,801 and no part of the principal or interest is in arrears; and

WHEREAS, all required approvals for the project have been obtained and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta.

NOW, THEREFORE, THE COUNCIL OF THE COUNTY DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. That for the purpose of completing the paving of Highway 88 Connector the sum of **Twelve Million and Four Hundred Thousand Dollars (\$12,400,000)** be borrowed from the Alberta Capital Finance Authority or another authorized financial institution by way of debenture on the credit and security of the County at large.

2. The proper officers of the County are hereby authorized to issue debenture(s) on behalf of the County for the amount and purpose as authorized by this by-law, namely the paving of Highway 88 Connector.
3. The County shall repay the indebtedness according to the repayment structure in effect, namely annual or semi-annual equal payments of combined principal and interest instalments not to exceed FIFTEEN (15) years calculated at a rate not exceeding the interest rate fixed by the Alberta Capital Finance Authority or another authorized financial institution on the date of the borrowing, and not to exceed TEN (10%) percent.
4. The County shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.
5. The indebtedness shall be contracted on the credit and security of the County.
6. The net amount borrowed under the by-law shall be applied only to the project specified by this by-law.
7. This by-law comes into force on the date it is passed.

READ a first time this day of , 2011.

READ a second time this day of , 2011.

READ a third time and finally passed this day of , 2011.

Bill Neufeld
Reeve

J. Roy Brideau
Chief Administrative Officer

Long Term Debt Payments Comparison

1. Current Loans

	Principal \$	Interest \$	Total \$
to be paid in 2012	2,127,656	423,663	2,551,319
to be paid in 2013	1,757,525	336,217	2,093,742
to be paid in 2014	1,657,999	270,496	1,928,495
To be paid in 2015	1,221,174	212,620	1,433,795
To be paid in 2016	1,114,511	169,555	1,284,066
To be paid in 2017	1,095,154	128,787	1,223,941
To be paid in 2018	1,121,096	88,972	1,210,068
To be paid in 2019	804,668	50,904	855,571
To be paid in 2020	364,782	27,247	392,029
To be paid in 2021	157,640	14,847	172,488
To be paid in 2022	30,651	11,297	41,948
To be paid in 2023	31,971	9,977	41,948
To be paid in 2024	33,348	8,599	41,948
To be paid in 2025	34,785	7,163	41,948
To be paid in 2026	36,284	5,664	41,948
To be paid in 2027	30,776	4,100	34,877
To be paid in 2028	24,853	2,951	27,805
To be paid in 2029	25,889	1,916	27,805
To be paid in 2030	26,968	837	27,805
Total	11,697,732	1,775,812	13,473,544

Debt limit (Dec. 31, 2010): 43,198,266

27%

2. Current + \$12.4M + \$3.0M

	Principal \$	Interest \$	Total \$	Change in annual payment
	2,933,976	952,147	3,886,123	1,334,804
	2,592,880	835,666	3,428,546	1,334,804
	2,523,433	739,865	3,263,299	1,334,804
	2,117,772	650,827	2,768,599	1,334,804
	2,043,394	575,476	2,618,870	1,334,804
	2,057,484	501,261	2,558,745	1,334,804
	2,118,077	426,794	2,544,872	1,334,804
	1,837,549	352,826	2,190,375	1,334,804
	1,434,856	291,976	1,726,832	1,334,803
	1,266,246	241,046	1,507,292	1,334,804
	1,179,176	197,576	1,376,752	1,334,804
	1,221,853	154,899	1,376,752	1,334,804
	1,266,076	110,676	1,376,752	1,334,804
	1,311,901	64,851	1,376,752	1,334,804
	691,984	17,365	709,350	667,402
	30,776	4,100	34,877	0
	24,853	2,951	27,805	0
	25,889	1,916	27,805	0
	26,968	837	27,805	0
Total	26,705,143	6,123,056	32,828,199	32,828,199

Debt limit (Dec. 31, 2010): 43,198,266

62%

3. Current + \$18.0M + \$3.0M

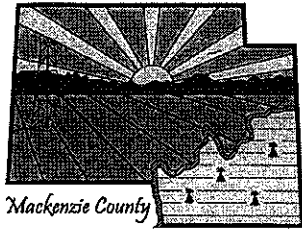
	Principal \$	Interest \$	Total \$	Change in annual payment
	3,227,184	1,144,322	4,371,506	1,820,187
	2,896,645	1,017,284	3,913,929	1,820,187
	2,838,137	910,545	3,748,682	1,820,187
	2,443,807	810,175	3,253,982	1,820,187
	2,381,169	723,084	3,104,253	1,820,187
	2,407,422	636,706	3,044,128	1,820,187
	2,480,616	549,639	3,030,255	1,820,187
	2,213,142	462,616	2,675,758	1,820,187
	1,823,974	388,242	2,212,216	1,820,187
	1,669,375	323,299	1,992,675	1,820,187
	1,596,821	265,313	1,862,135	1,820,187
	1,654,537	207,598	1,862,135	1,820,187
	1,714,340	147,795	1,862,135	1,820,187
	1,776,307	85,828	1,862,135	1,820,187
	930,421	21,620	952,041	910,093
	30,776	4,100	34,877	0
	24,853	2,951	27,805	0
	25,889	1,916	27,805	0
	26,968	837	27,805	0
Total	32,162,383	7,703,872	39,866,255	39,866,255

74%

Mackenzie County

Assessment and Municipal Revenue

	2011 actual assessment	2011 Municipal Tax Revenue at Current Rate	Estimated Municipal Tax Revenue at Current Rate + 1 Mill
Summary by category			
Residential Property	447,010,020.00	3,172,877	3,619,887
Commercial Property	94,179,130.00	1,055,842	1,150,021
Industrial Property	108,018,960.00	1,211,001	1,319,020
Farmland Property	42,196,030.00	299,507	341,703
Machinery & Equipment	369,620,160.00	4,143,812	4,513,432
Linear	1,096,149,870.00	12,288,936	13,385,086
Grants in Lieu	8,524,890.00	86,212	94,737
Total	\$2,165,699,060	\$22,258,187	\$24,423,887
Tax exempt assessment	\$161,510,670		
Total	\$2,327,209,730	\$22,258,187	\$24,423,887
in balance		\$0	\$0
Additional Revenue			\$2,165,699



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 29, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	High Level East Drainage

BACKGROUND / PROPOSAL:

The High Level East Drainage project is a three phase project. The project is located east of High Level and south of Hwy 58 along the 6, 8 & 10 mile roads. The total length of the project is 13 miles (21kms):

- Phase 1 is 6 miles (9.4 kilometers) in length Lines "A" & "B".
- Phase 2 is 3 miles (4.8 kilometers) Line "C",
- Phase 3 is Line "D" on the drawing and a line paralleled to the Line "D" and both of these lines are 3 miles (4.8 kilometers) in length.

Please review the attached drawing.

OPTIONS & BENEFITS:

Phase 1 was publicly tendered and was awarded to Forest Trotter Contracting of La Crete in November, 2010 for \$508,000. Materials such as culverts (estimated at \$4,000) and road gravelling (estimated at \$8,700) were not part of the contract. Cost estimate for Phase 1 including awarded contract, materials and engineering is \$652,800. The 2011 budget includes adequate funding to complete Phase 1 of the project.

Due to difficulties obtaining approval under the Water Act from Alberta Environment it was too late in the season to begin construction so the project was carried forward to the spring of 2011. Construction is scheduled to commence June 20th. Tentative completion date is August 20th.

Author: J. Whittleton **Review Date:** _____ **CAO** _____

Cost estimate for Phase 2 including materials, engineering and earthworks is \$516,000
Cost estimate for Phase 3 including materials, engineering and earthworks is \$635,400

Phases 2 & 3 are not currently included in the work plan for 2011.

COSTS & SOURCE OF FUNDING:

Total cost estimate for all three phases for High Level Drainage is \$1,804,200.

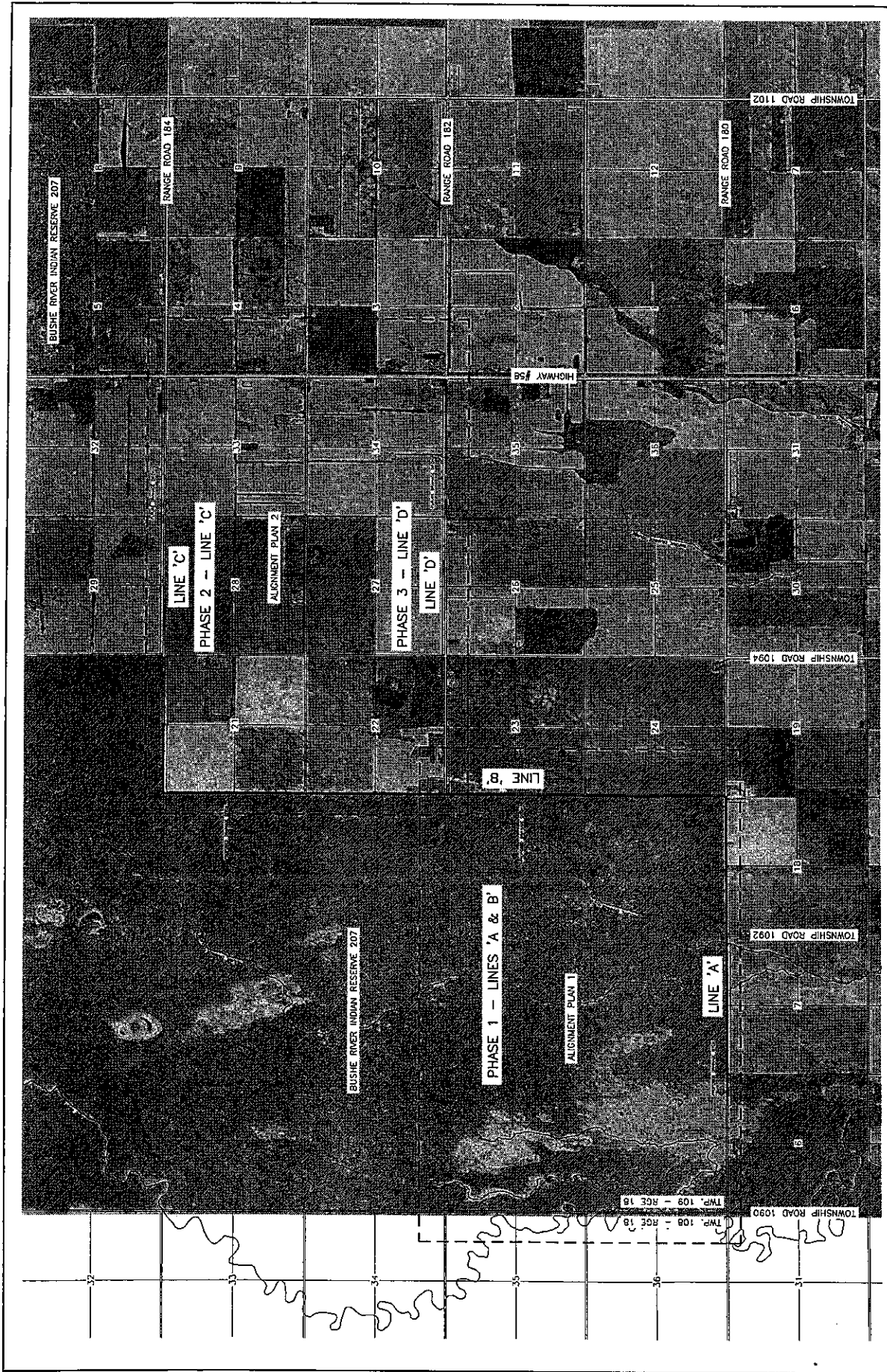
RECOMMENDED ACTION:

That the High Level East Drainage Project Phase 1 be accepted for information and that administration brings forward the Phase 2 & 3 costs for the High Level East Drainage completion during the 2012 budget deliberations.

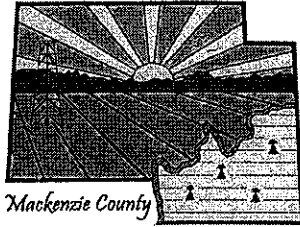
CAO COMMENTS:

My recommendation to Council is that it is too early in the County's budget process for us to commit to doing anything in 2012. Due to the fact that this project has begun, I agree that this file should be added to our budget considerations for 2012.

Author: J. Whittleton Review Date: _____ CAO _____



PROFESSIONAL SEAL FOCUS ENGINEERING & CONSULTANTS LTD. 10000 104th Street, Edmonton, Alberta T5A 1G7 Tel: 780-443-1111 Fax: 780-443-1112 www.focuseng.com		PROJECT INFORMATION Project Name: Mackenzie County Drainage Improvement Project - Phase 1 Project No.: 2009/1072 Drawing No.: 0220/048 Drawing Date: 02/20/10 Drawing Title: Overall Plan Drawing Scale: 1 OF 7 Project Scale: A	
PERMIT TO EXCAVATE FOCUS CORPORATION PERMIT NUMBER: P 0086 In accordance with the provisions of the Municipalities Act, R.S.A. 2000, Chapter M-26. Issued on: 02/20/10		FOCUS ENGINEERING & CONSULTANTS LTD. 10000 104th Street, Edmonton, Alberta T5A 1G7 Tel: 780-443-1111 Fax: 780-443-1112 www.focuseng.com	
PROFESSIONAL SEAL FOCUS ENGINEERING & CONSULTANTS LTD. 10000 104th Street, Edmonton, Alberta T5A 1G7 Tel: 780-443-1111 Fax: 780-443-1112 www.focuseng.com		PROFESSIONAL SEAL FOCUS ENGINEERING & CONSULTANTS LTD. 10000 104th Street, Edmonton, Alberta T5A 1G7 Tel: 780-443-1111 Fax: 780-443-1112 www.focuseng.com	



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 29, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Assessment Contract

BACKGROUND / PROPOSAL:

The assessment services for the County have been provided by a contract and the assessor is appointed by a bylaw.

Request for proposals was issued in 2008 and the contract was awarded to Alliance Assessment Consultants Ltd. for one year with the possibility of up to three years extension. Subsequently, a two-year extension was granted.

OPTIONS & BENEFITS:

Council has a choice to extend the existing contract for one more year or issue a request for proposals.

Administration recommends extending the current contract for one additional year as permitted by the current contract at the same price.

COSTS & SOURCE OF FUNDING:

Annual operating budget.

RECOMMENDED ACTION:

That the assessment contract with Alliance Assessment Consultants Ltd. be extended for one year: preparation of 2012 assessment for 2013 taxation year.

CAO COMMENTS:

I support this action and request that Council approve the request as noted in this RFD.

Author: Joulia Whittleton **Review by:** _____ **CAO** _____

June 15, 2011

Mackenzie County
4511-46 Ave
Box 640
Fort Vermillion, Alberta
TOH 1N0

Attention: Joulia Whittleton; Director of Corporate Services

RE: Extension of Assessment Services Contract

Dear Joulia,

Further to our recent discussions and review of our existing contract, we would like to request a one-year extension to our contract.

Under clause 6.3 of our February 9, 2009 one year contract, 6.3 d) allowed for an extension of up to three years. On December 30, 2009 we exercised the option for two years allowing another year extension under this agreement.

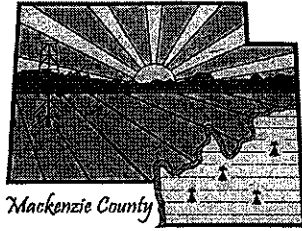
Alliance Assessment Consultants has enjoyed providing quality assessment services for the County for the past seven years and would like to continue this into the future.

We would ask that you consider extending our agreement for this final year.

If you have any questions/concerns please contact the undersigned,

Regards,

Randy Affolder; A.M.A.A.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 29, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Finance and Investment Report – May 31, 2011

BACKGROUND / PROPOSAL:

Finance department provides financial reports to Council as per policy.

OPTIONS & BENEFITS:

Please review the following financial reports for the period ended May 2011:

- Investment Report
- Operating Statement
- Projects Progress Report

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

That the financial reports for the period ended May 31, 2011 be accepted for information.

CAO Comments:

Agree with recommendation as noted.

Author: _____ Review Date: _____ CAO _____

INVESTMENT REPORT, May 31, 2011

CHEQUING ACCOUNT on May 31, 2011

Bank account balance 1,929,636

INVESTMENT VALUES on May 31, 2011

Short term investments (EM0-0377-A) 6,569,784
 Short term T-Bill (1044265-26) 430,689
 Long term investments (EM0-0374-A) 4,473,555
11,474,028

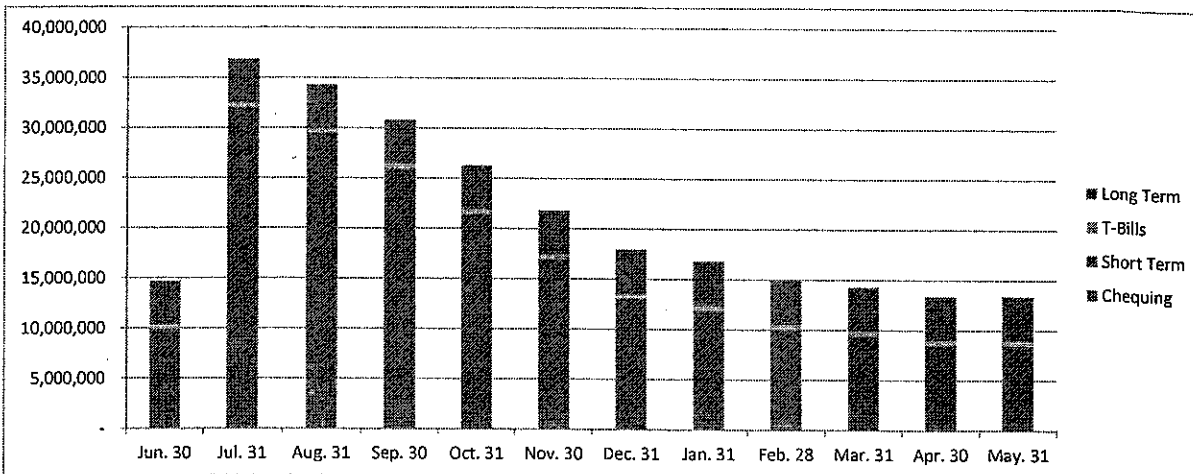
These balances include 'market value changes'.

REVENUES

	Total	Short Term	Long Term
Interest received	80,002	48,377	31,625
Interest accrued	67,823	0	67,823
	147,825	48,377	99,448
Market value changes	5,291	n/a	5,291
Interest received, chequing account	9,667	9,667	n/a
Grand total revenues before investment manager fees	162,783	58,044	104,739
Deduct: investment manager fees for investments	-9,991	-3,991	-6,000
Grand total revenues after investment manager fees	152,792	54,053	98,739

BALANCES IN THE VARIOUS ACCOUNTS - LAST 12 MONTHS

	Chequing	Short Term	T-Bills	Long Term	Total
Jun. 30	6,873,801	3,000,000	427,729	4,375,153	14,676,683
Jul. 31	9,042,151	23,001,988	427,923	4,374,615	36,846,677
Aug. 31	6,453,324	23,005,425	428,142	4,390,682	34,277,572
Sep. 30	2,958,483	23,012,646	428,402	4,423,221	30,822,751
Oct. 31	1,411,596	20,045,171	428,693	4,416,252	26,301,713
Nov. 30	1,963,001	15,007,447	428,975	4,406,755	21,806,178
Dec. 31	45,463	13,026,821	429,266	4,442,639	17,944,189
Jan. 31	1,919,837	10,035,649	429,558	4,436,356	16,821,400
Feb. 28	548,728	9,546,412	429,822	4,418,076	14,943,038
Mar. 31	2,875,156	6,554,887	430,114	4,407,311	14,267,468
Apr. 30	1,973,334	6,562,166	430,397	4,435,152	13,401,049
May. 31	1,929,636	6,569,784	430,689	4,473,555	13,403,664



MACKENZIE COUNTY
STATEMENT OF OPERATIONS

May 31, 2011

	2010 Actual	2011 Actual	2011	\$ remaining	% remaining
	Total	Total	Budget		
OPERATIONAL REVENUES					
Property taxes	\$30,562,572	\$29,527,250	\$29,537,661	\$10,412	0%
User fees and sales of goods	\$1,969,856	\$878,485	\$2,278,969	\$1,400,484	61%
Government transfers	\$1,711,897	\$326,678	\$1,111,088	\$784,410	71%
Investment income (operating)	\$288,412	\$80,217	\$250,000	\$169,783	68%
Penalties and costs on taxes	\$141,654	\$56,477	\$115,000	\$58,523	51%
Licenses, permits and fines	\$313,221	\$71,540	\$261,000	\$189,460	73%
Rentals	\$64,542	\$34,717	\$63,087	\$28,370	45%
Insurance proceeds	\$4,129	\$8,729	\$0	(\$8,729)	0%
Development levies	\$175,572	\$6,479	\$0	(\$6,479)	0%
Municipal reserve revenue	\$105,063	\$12,715	\$0	(\$12,715)	0%
Sale of non-TCA equipment	\$6,056	\$1,500	\$0	(\$1,500)	0%
Other	\$313,690	\$247,225	\$222,000	(\$25,225)	-11%
Total operating revenues	\$35,656,666	\$31,252,013	\$33,838,805	\$2,586,792	8%
OPERATIONAL EXPENSES					
Legislative	\$532,989	\$265,767	\$673,490	\$407,723	61%
Administration	\$4,643,720	\$1,011,580	\$4,563,554	\$3,551,973	78%
Protective services	\$1,208,480	\$234,019	\$1,114,627	\$880,608	79%
Transportation	\$12,600,850	\$2,318,172	\$12,456,761	\$10,138,589	81%
Water, sewer, solid waste disposal	\$3,949,088	\$733,461	\$4,409,570	\$3,676,109	83%
Public health and welfare (FCSS)	\$594,579	\$522,633	\$681,367	\$158,734	23%
Planning, development, agriculture	\$1,859,884	\$317,013	\$2,074,589	\$1,757,576	85%
Recreation and culture	\$1,423,201	\$820,397	\$1,568,317	\$747,920	48%
School requisitions	\$6,559,007	\$1,572,505	\$6,295,112	\$4,722,608	75%
Lodge requisitions	\$720,470	\$0	\$719,088	\$719,088	100%
Non-TCA projects	\$531,942	\$112,519	\$815,433	\$702,914	86%
Total operating expenses	\$34,624,211	\$7,908,064	\$35,371,908	\$27,463,843	78%
Excess (deficiency) before other	\$1,032,454	\$23,343,948	(\$1,533,103)	(\$24,877,051)	1623%
CAPITAL REVENUES					
Government transfers for capital	\$6,337,196	\$5,129	\$11,457,860	\$11,452,731	100%
Other revenue for capital	\$409,699	\$3,600	\$1,481,557	\$1,477,957	100%
Proceeds from sale of TCA assets	\$1,160,660	\$3,200	\$1,001,040	\$997,840	100%
	\$7,907,555	\$11,929	\$13,940,457	\$13,928,528	100%
EXCESS (DEFICIENCY) - PSAB Model	\$8,940,009	\$23,355,877	\$12,407,354	(\$10,948,523)	-88%
Convert to local government model					
Remove non-cash transactions	\$6,917,067	\$0	\$5,416,045	\$5,416,045	100%
Remove revenue for capital projects	(\$7,907,555)	(\$11,929)	(\$13,940,457)	(\$13,928,528)	100%
Long term debt principle	\$1,709,972	\$182,323	\$2,121,536	\$1,939,213	91%
Transfers to/from reserves	\$6,189,549	\$0	\$1,761,406	\$1,761,406	100%
EXCESS (DEFICIENCY) - LG Model	\$50,000	\$23,161,625	\$0	(\$23,161,625)	

Mackenzie County
Summary of All Units
For the Five Months Ending May 31, 2011

	2010 Actual	2011 Actual	2011	\$ remaining	% remaining
	Total	Total	Budget		
OPERATING REVENUES					
100-Taxation	\$30,266,880	\$29,291,328	\$29,286,003	(\$5,325)	0%
124-Frontage	\$297,071	\$235,922	\$265,273	\$29,351	11%
420-Sales of goods and services	\$200,071	\$168,912	\$140,297	(\$28,615)	-20%
421-Sale of water - metered	\$1,377,509	\$477,102	\$1,671,580	\$1,194,478	71%
422-Sale of water - bulk	\$392,276	\$232,471	\$467,092	\$234,621	50%
424-Sale of land	\$45,989	\$113	\$0	(\$113)	0%
510-Penalties on taxes	\$141,654	\$56,477	\$115,000	\$58,523	51%
511-Penalties of AR and utilities	\$33,618	\$13,189	\$25,000	\$11,811	47%
520-Licenses and permits	\$10,416	\$5,831	\$12,000	\$6,169	51%
521-Offsite levy	\$175,572	\$6,479	\$0	(\$6,479)	0%
522-Municipal reserve revenue	\$105,063	\$12,715	\$0	(\$12,715)	0%
526-Safety code permits	\$217,197	\$30,215	\$185,000	\$154,785	84%
525-Subdivision fees	\$17,260	\$17,611	\$22,000	\$4,389	20%
530-Fines	\$70,900	\$15,234	\$35,000	\$19,766	56%
531-Safety code fees	(\$2,552)	\$2,649	\$7,000	\$4,351	62%
550-Interest revenue	\$364,617	\$108,904	\$250,000	\$141,096	56%
551-Market value changes	(\$76,205)	(\$28,687)	\$0	\$28,687	0%
560-Rental and lease revenue	\$64,542	\$34,717	\$63,087	\$28,370	45%
570-Insurance proceeds	\$4,129	\$8,729	\$0	(\$8,729)	0%
592-Well drilling revenue	\$24,764	\$6,692	\$15,000	\$8,308	55%
597-Other revenue	\$187,582	\$173,737	\$182,000	\$8,263	5%
598-Community aggregate levy	\$21,738	\$53,495	\$0	(\$53,495)	0%
630-Sale of non-TCA equipment	\$6,056	\$1,500	\$0	(\$1,500)	0%
830-Federal grants	\$50,369	\$0	\$0	\$0	0%
840-Provincial grants	\$1,661,529	\$326,678	\$1,111,088	\$784,410	71%
990-Over/under tax collections	(\$1,379)	\$0	(\$13,615)	(\$13,615)	100%
TOTAL REVENUE	\$35,656,666	\$31,252,013	\$33,838,805	\$2,586,792	8%
OPERATING EXPENSES					
110-Wages and salaries	\$4,225,141	\$1,927,962	\$5,100,287	\$3,172,325	62%
132-Benefits	\$668,109	\$369,860	\$861,658	\$491,798	57%
136-WCB contributions	\$28,434	\$13,622	\$38,924	\$25,302	65%
142-Recruiting	\$25,352	\$12,000	\$20,000	\$8,000	40%
150-Isolation cost	\$60,546	\$32,000	\$48,000	\$16,000	33%
151-Honoraria	\$363,509	\$222,384	\$530,700	\$308,316	58%
211-Travel and subsistence	\$301,782	\$160,752	\$287,832	\$127,080	44%
212-Promotional expense	\$26,374	(\$510)	\$20,606	\$21,116	102%
214-Memberships & conference fees	\$88,342	\$27,416	\$92,045	\$64,629	70%
215-Freight	\$88,810	\$22,803	\$105,760	\$82,957	78%
216-Postage	\$32,809	\$5,513	\$38,020	\$32,507	85%
217-Telephone	\$185,125	\$62,003	\$181,608	\$119,605	66%
221-Advertising	\$46,351	\$21,478	\$58,510	\$37,032	63%
223-Subscriptions and publications	\$3,716	\$463	\$7,510	\$7,047	94%
231-Audit fee	\$60,941	\$6,780	\$54,690	\$47,910	88%
232-Legal fee	\$101,473	\$48,486	\$56,000	\$7,514	13%
233-Engineering consulting	\$97,915	\$11,946	\$100,000	\$88,054	88%
235-Professional fee	\$1,188,854	\$182,282	\$1,234,792	\$1,052,510	85%
236-Enhanced policing fee	\$143,985	\$84,688	\$325,000	\$240,313	74%
239-Training and education	\$33,765	\$6,460	\$99,923	\$93,463	94%
242-Computer programming	\$32,036	\$3,157	\$39,466	\$36,309	92%
251-Repair & maintenance - bridges	\$98,498	\$13,092	\$170,000	\$156,908	92%
252-Repair & maintenance - buildings	\$147,223	\$36,001	\$189,420	\$153,419	81%
253-Repair & maintenance - equipment	\$195,382	\$85,238	\$226,000	\$140,762	62%
255-Repair & maintenance - vehicles	\$114,545	\$31,813	\$105,200	\$73,387	70%
258-Contract graders	\$176,971	\$46,410	\$135,000	\$88,590	66%
259-Repair & maintenance - structural	\$1,828,068	\$119,105	\$1,614,703	\$1,495,598	93%
261-Ice bridge construction	\$71,338	\$72,026	\$100,000	\$27,974	28%
262-Rental - building and land	\$94,877	\$19,265	\$27,250	\$7,985	29%
263-Rental - vehicle and equipment	\$130,951	\$45,485	\$74,035	\$28,550	39%
266-Communications	\$61,749	\$28,537	\$62,250	\$33,713	54%
271-Licenses and permits	\$3,414	\$792	\$11,039	\$10,247	93%
272-Damage claims	\$20,555	\$0	\$10,000	\$10,000	100%
273-Taxes	\$17,089	\$13,382	\$17,000	\$3,618	21%
274-Insurance	\$290,152	\$0	\$280,126	\$280,126	100%
342-Assessor fees	\$234,504	\$88,100	\$234,360	\$146,260	62%

	2010 Actual	2011 Actual	2011	\$ remaining	% remaining
	Total	Total	Budget		
290-Election cost	\$6,113	\$0	\$1,500	\$1,500	100%
511-Goods and supplies	\$775,704	\$157,281	\$802,640	\$645,359	80%
521-Fuel and oil	\$570,868	\$240,282	\$604,700	\$364,418	60%
531-Chemicals and salt	\$154,210	\$43,920	\$295,050	\$251,130	85%
532-Dust control	\$665,954	\$61,388	\$350,000	\$288,612	82%
533-Grader blades	\$142,405	\$75,438	\$145,000	\$69,562	48%
534-Gravel (apply; supply and apply)	\$1,539,505	\$32,321	\$2,836,625	\$2,804,304	99%
535-Gravel reclamation cost	\$179,512	\$0	\$50,000	\$50,000	100%
543-Natural gas	\$115,773	\$71,507	\$127,100	\$55,593	44%
544-Electrical power	\$480,575	\$265,289	\$473,000	\$207,711	44%
710-Grants to local governments	\$1,948,168	\$0	\$1,600,000	\$1,600,000	100%
735-Grants to other organizations	\$1,481,052	\$1,361,247	\$1,637,496	\$276,248	17%
747-School requisition	\$6,559,007	\$1,572,505	\$6,295,112	\$4,722,608	75%
750-Lodge requisition	\$720,470	\$0	\$719,088	\$719,088	100%
810-Interest and service charges	\$20,762	\$5,313	\$20,000	\$14,687	73%
831-Interest - long term debt	\$449,220	\$39,407	\$556,404	\$516,997	93%
921-Bad debt expense	\$13,752	\$0	\$9,000	\$9,000	100%
922-Tax cancellation/write-off	\$59,038	\$48,858	\$60,000	\$11,142	19%
992-Cost of land sold	\$4,429	\$0	\$0	\$0	0%
993-NBV value of disposed TCA	\$739,005	\$0	\$0	\$0	0%
994-Change in inventory	\$167,356	\$0	(\$1,014,139)	(\$1,014,139)	100%
995-Depreciation of TCA	\$6,010,706	\$0	\$6,430,184	\$6,430,184	100%
TOTAL	\$34,092,270	\$7,795,546	\$34,556,475	\$26,760,929	77%
Non-TCA projects	\$531,942	\$112,519	\$815,433	\$702,914	86%
TOTAL EXPENSES	\$34,624,211	\$7,908,064	\$35,371,908	\$27,463,843	78%
EXCESS (DEFICIENCY)	\$1,032,454	\$23,343,948	(\$1,533,103)	(\$24,877,051)	1623%
OTHER					
830-Federal transfers for capital	\$1,005,031	\$5,129	\$4,500,000	\$4,494,871	100%
840-Provincial transfers for capital	\$5,332,166	\$0	\$6,957,860	\$6,957,860	100%
575-Contributed TCA	\$334,140	\$0	\$0	\$0	0%
597-Other capital revenue	\$75,559	\$3,600	\$1,481,557	\$1,477,957	100%
630-Proceeds of sold TCA asset	\$987,562	\$3,200	\$1,001,040	\$997,840	100%
631-Proceeds of traded-in TCA assets	\$173,098	\$0	\$0	\$0	0%
	\$7,907,555	\$11,929	\$13,940,457	\$13,928,528	100%
EXCESS (DEFICIENCY) - PS MODEL	\$8,940,009	\$23,355,877	\$12,407,354	(\$10,948,523)	-88%
CONVERT TO LG INCOME STATEMENT					
Remove non-cash transactions associated with PSAB changes					
993-NBV value of disposed TCA	\$739,005	\$0	\$0	\$0	0%
994-Change in inventory	\$167,356	\$0	(\$1,014,139)	(\$1,014,139)	100%
995-Amortization of TCA	\$6,010,706	\$0	\$6,430,184	\$6,430,184	100%
Remove TCA revenues					
Total of OTHER per above	(\$7,907,555)	(\$11,929)	(\$13,940,457)	(\$13,928,528)	100%
Add LTD principle paid					
832-Principle Payments	\$1,709,972	\$182,323	\$2,121,536	\$1,939,213	91%
Add/Deduct LG model TF to/from reserves					
920-Contribution from Capital Reserve	(\$159,615)	\$0	\$0	\$0	0%
930-Contributions from Operating Reserve	(\$485,667)	\$0	(\$368,295)	(\$368,295)	100%
940-Contribution from Capital Reserve	(\$143,858)	\$0	\$0	\$0	0%
762-Contribution to Capital (funding TCA projects)	\$2,913,988	\$0	\$524,701	\$524,701	100%
763-Contribution to Capital Reserves	\$2,555,394	\$0	\$1,435,000	\$1,435,000	100%
764-Contribution to Operating Reserves	\$1,509,306	\$0	\$170,000	\$170,000	100%
EXCESS (DEFICIENCY) - LG MODEL	\$50,000	\$23,161,625	\$0	(\$23,161,625)	

Project Progress Report

Project Name	Total costs so far (prior years+2011 costs)	Costs in prior years (before 2011)	2011 Costs up to May 31, 2011	2011 Budget	2011 Budget Remaining on May 31, 2011	Status Update on May 31, 2011	Percentage of Completion (%)
Administration Department							
ZA-Distance Communication & Training	0	0	0	10,000	10,000	On Hold	
FV Building Alarm System (CF)	4,815	0	4,815	13,128	8,313	The system will be installed during building construction.	
La Crete Office Building (CF)	3,061,855	3,061,358	497	35,000	34,503	Boardroom table is on order and researching options for smoke and fire alarms.	10%
Zama Multi-Use Facility (CF)	3,042,199	3,031,416	10,783	15,000	4,217	Completed	100%
Virtual City Hall (CF)	19,911	15,585	4,326	4,415	89	The implementation schedule is being reviewed.	10%
Fort Vermillion Corporate Office (CF)	795,487	474,288	321,179	1,120,151	795,972	Estimated completion date is Jun 15, 2011.	95%
La Crete Library Building (CF)	3,400	1,950	1,450	3,050	1,600	Conceptual drawings complete.	80%
Land Purchase in the Hamlet of Zama (CF)	0	0	0	140,000	140,000	In process of transferring titles to the County	50%
FV-Records Management System	0	0	0	85,000	85,000	The items were ordered and scheduled to be installed in June 2011.	10%
LC-County Sign	0	0	0	20,000	20,000	Construction underway	20%
Handi-van replacement (La Crete)	11,100	0	11,100	83,000	71,900	Down payment made, anticipated delivery date is end of September.	10%
Land Purchases from AB SRD	0	0	0	245,000	245,000	In progress	
Xerox Replacement (La Crete)	0	0	0	50,000	50,000	Has not been ordered, Currently in the selection process	0%
Total department 12				1,823,744	1,469,593		
Fire Department							
LC-Jaws of Life Equipment	0	0	0	33,000	33,000	Complete	100%
Tompkins Fire Hall Construction (CF)	83,681	83,681	0	482,850	482,850	Framing complete, mechanical and electrical rough in to commence.	25%
LC-Paging System	0	0	0	24,370	24,370	On Hold	0%
LC-Trailer	0	0	0	6,600	6,600	Complete	100%
LC-Furniture/Fixtures for Blue Hills Fire hall	0	0	0	40,000	40,000	On hold until Fire Hall nears completion	0%
LC - Fire Tanker	0	0	0	230,000	230,000	Preparing the Tender	0%
Total department 23				\$816,820	0		

Project Name	Total costs so far (=prior years +2011 costs)	Costs in prior years (before 2011)	2011 Costs up to May 31, 2011	2011 Budget	2011 Budget Remaining on May 31, 2011	Status Update on May 31, 2011	Percentage of Completion (%)
	0	0	0	0	0		
Total department 25							
	0	0	0	\$0	0		

Transportation Department

LC 98th Avenue - Urban Standard (CF)	3,654,991	3,654,991	0	25,000	25,000	Minor deficiencies to address	99%
FV-550 Truck	0	0	0	56,781	56,781	Quotes received. Decision pending	80%
FV-Backhoe Buy Out	75,727	0	75,727	75,000	(727)	Completed	100%
FV-1 3/4 ton Crew Cab Trucks	28,245	0	28,245	35,000	6,755	Completed	100%
FV-Bobcat	0	0	0	38,272	38,272	Completed	100%
Grader Replacement	0	0	0	1,690,000	1,690,000	Graders to be delivered. First grader to arrive mid June.	20%
FV-Sweeper for Wheel Loader	0	0	0	27,860	27,860	Sweeper mounts being designed. Options being investigated	10%
FV-Oil Containment Tank	0	0	0	7,000	7,000	In progress. tanks ordered	50%
FV-Front Plow for Unit 2252	0	0	0	6,300	6,300	Project can be cancelled due to new tractor with dozer blade	0%
FV-Tractor	98,400	0	98,400	120,000	21,600	Completed	100%
North & South - Road Reconstruction & New Road Construction Requests	1,611	0	1,611	1,000,000	998,389	In progress	5%
LC-Bobcat	0	0	0	38,272	38,272	Replace later this summer	0%
High Level East Drainage (CF)	79,855	78,730	1,125	570,065	568,940	Construction will commence in early June. completion will take approximately two months.	10%
HL Rural - Reconstruction of TWP Rd 110-2 (4 miles) (CF)	92,323	88,701	3,622	61,299	57,677	Investigating options	10%
LC-Filter Cart	0	0	0	5,000	5,000	We will order soon	
LC 102 Str & 92 Ave curb, gutter & sidewalk (CF)	1,711,394	1,711,394	0	10,000	10,000	Complete	100%
LC-Mechanic Service Truck	58,181	0	58,181	70,000	11,819	Complete	100%
Zama Bears paw Crescent (CF)	511,251	511,261	0	30,633	30,633	Completed Working on Ditches	
LC-Conveyor	0	0	0	38,000	38,000	On order	10%
Fort Vermillion River Road Reconstruction (CF)	1,130,974	1,130,974	0	10,000	10,000		
LC-Truck	34,871	0	34,871	35,000	129	Complete	100%
LC-100th Avenue (West of ATB Financial)	0	0	0	1,208,000	1,208,000	Tender has been awarded need to sign the contract	0%
Road Construction Request (CF)	201,324	163,924	17,400	66,076	48,676	Reviewing options	0%
LC-Recreation Centre Storm Sewers	0	0	0	0	0	Cancelled at May 29 2011 Council meeting	0%
LC-Pressure Washer	0	0	0	14,700	14,700	Materials purchased. starting installation	30%
Zama - Truck Box Sander (CF)	0	0	0	15,000	15,000	On Hold	
Zama - Water Tank (CF)	6,213	3,664	2,529	3,995	1,466	Completed	

Project Name	Total costs so far (prior years: 2011 costs)	Costs in prior years (before 2011)	2011 Costs up to May 31, 2011	2011 Budget	2011 Budget Remaining on May 31, 2011	Status Update on May 31, 2011	Percentage of Completion (%)
Apache Road - Pull Out Area (CF)	0	0	0	50,000	50,000	On Hold	
LC-Cold Storage Shed/Tool Crib	0	0	0	70,000	70,000	Proposals have been received, project to commence end of July	0%
LC-PW Shop Fence	0	0	0	29,520	29,520	In progress, construction has commenced	30%
ZA-Paving Cornerstone Parking Lot	0	0	0	305,840	305,840	Waiting for Engineers to produce tender	
ZA-Hamlet Entrance Beautification Project	0	0	0	10,000	10,000	Planning Stages	
ZA-Grass Seeder and Disc Unit	0	0	0	11,274	11,274	On Hold	
ZA-Vehicle (PW)	0	0	0	35,000	35,000	Purchase in Progress	
ZA-Mower	0	0	0	17,730	17,730	Purchase in Progress	
Rocky Lane Road Reconstruction (CF)	288,210	288,210	0	10,790	10,790		
AJA Friesen Road Reconstruction (CF)	1,132,289	971,751	160,538	593,168	432,630	In Progress	70%
LC 100th Ave Reconstruction - CAMRIF (BCF) (CF)	1,393,454	1,350,070	43,384	10,000	(33,384)	Complete	100%
RV Park Road (La Crete) (CF)	1,986	0	1,986	120,000	118,014	In Progress	40%
Zama Access Road (Paving)	0	0	0	6,000,000	6,000,000	In process of selecting an engineering firm to proceed with design and tender.	1%
Highway 88 Connector (Paving)	0	0	0	18,000,000	18,000,000	RFP for owner's representative were closed on June 10, Genivar is being engaged in preparing the PPP Canada application (June 30th deadline).	1%
Grader Shelter, Insulation and Gas Heating (Rocky Lane)	0	0	0	18,000	18,000	Quotes received, construction dates to be determined	10%
FV Doors for the Storage Shed	0	0	0	8,000	8,000	Quotes received, construction dates to be determined	10%
Total department 32			527,618	\$30,546,575	30,018,957		

Airport Department

La Crete Airport (CF)	2,646,701	2,642,916	3,785	50,000	46,215	Investigating options for fencing	95%
Fort Vermilion Airport (CF)	1,347,767	1,344,632	3,135	35,000	31,865	Tree removal agreement is under review.	95%
Zama Airport (Helipad) (CF)	23,980	0	23,980	200,000	176,020	On Hold	
Total department 33			30,900	\$285,000	254,100		

Water Treatment & Distribution Department

FV-Computrol Card Reader	0	0	0	10,000	10,000	In progress, quotes received	50%
Zama Water Treatment Plant (CF)	13,489,974	13,489,974	0	29,377	29,377	Completed	

Project Name	Total costs so far (prior years+2011 costs)	Costs in prior years (before 2011)	2011 Costs up to May. 31, 2011	2011 Budget	2011 Budget Remaining on May. 31, 2011	Status Update on May. 31, 2011	Percentage of Completion (%)
FV-Master Meter Update	0	0	0	30,000	30,000	In progress, quotes received	10%
FV WTP - Lab Renovation & Equipment (CF)	13,521	3,723	9,798	12,277	2,479	Completed	100%
FV WTP - Upgrades (CF)	11,915	0	11,915	30,000	18,085	Completed	100%
ZA-Master Meter Update	0	0	0	20,000	20,000	Purchase is in Progress	
Raw Water Truck Fill - Zama (CF)	0	0	0	100,000	100,000	Engineering Phase	
ZA-Compurol Card Reader	0	0	0	11,500	11,500	Engineering Phase	
ZA-Distribution Pump	0	0	0	130,000	130,000	Engineering Phase	
LC-Hydrant Replace Program	0	0	0	100,000	100,000	Obtaining proposals	0%
LC-Filter Media	24,700	0	24,700	140,000	115,300	Implementing an alternative treatment process which will not require media replacement	25%
FV WTP - Capacity & Expansion Assessment	0	0	0	50,000	50,000	Engineering assessment in progress	5%
Rural Water - Phase I (CF)	1,994,692	752,764	1,241,928	2,768,205	1,526,277	In progress	50%
Total department 41							
			1,288,341	\$3,431,359	2,143,018		

-182-

Sewer Disposal Department							
ZA-Lift Station Pumps	0	0	0	600,000	600,000	Engineering Phase	
ZA-S-Curve Sewer Services (East Side)	0	0	0	50,000	50,000	On Hold	
North Point Subdivision Lift station	103,600	3,600	100,000	632,400	532,400	Final inspection tentatively scheduled for end of July	80%
Total department 42							
			100,000	\$1,282,400	1,182,400		

Solid Waste Disposal							
1 - 40 yd bin and 2 - 30 yd bins	0	0	0	24,674	24,674	Reviewing options	0%
Land Purchase (NW 11-104-17-W5) (Tompkins Waste Transfer Station)	0	0	0	39,000	39,000	In progress	0%
Total department 43							
			0	\$63,674	63,674		

Planning & Development Department							
LC-Plotter	0	0	0	7,200	7,200	Complete	100%
Total department 61							
			0	\$7,200	7,200		

Agricultural Services Department

Project Name	Total costs so far (prior years: 2011 costs)	Costs in prior years (before 2011)	2011 Costs up to May 31, 2011	2011 Budget	2011 Budget Remaining on May 31, 2011	Status Update on May 31, 2011	Percentage of Completion (%)
Blue Hills Drainage Study (CF)	0	0	0	10,105	10,105	the ASB hasn't decided what action to take.	
<i>Total department 63</i>							
			0	\$10,105	10,105		

Subdivision Department

ZA-Residential Subdivision	0	0	0	75,000	75,000		
<i>Total department 66</i>							
			0	\$75,000	75,000		

Recreation Department

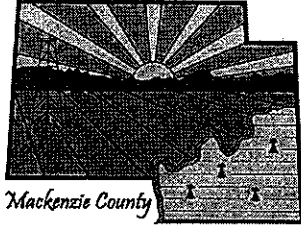
Fort Vermillion Arena - Dressing Rooms (CF)	267,850	267,850	0	7,180	7,180	Near completion.	95%
Fort Vermillion Recreation Board (CF)	16,581	16,581	0	39,419	39,419		
La Crete Recreation Board (CF)	80,410	81,358	19,052	88,642	69,590		
La Crete Ball Park (CF)	0	0	0	123,518	123,518		
FV Walking Trail	48,184	0	48,184	48,184	0	The work was completed in 2010.	100%
Zama Recreation Board (CF)	0	0	0	96,000	96,000		
<i>Total department 71</i>							
			67,236	\$402,943	335,707		

Parks & Playgrounds Department

ZA-Park Landscaping	0	0	0	10,000	10,000		
LC-La Crete Walking Trails Overlay	0	0	0	70,400	70,400	Will coincide with 100th Ave paving	0%
Water Spray Park (Fort Vermillion) (CF)	0	0	0	80,000	80,000	Project on hold	
Wadlin Lake Beach Construction	607	0	607	44,103	44,103	To be done this fall	0%
Zama Community Park Expansion (CF)	341,206	334,276	6,930	9,825	2,895	Completed - Landscaping to be done	
LC-Bobcat Tool cat	0	0	0	45,000	45,000	Was delivered June 15th, waiting on invoice.	100%
LC-Lawn Mower	0	0	0	19,494	19,494	Was delivered June 8th, waiting on invoice.	100%
LC-Dump Trailer	20	0	20	11,000	10,980	Complete	100%
FV - Mackenzie Park - Basketball Concrete Pad	0	0	0	21,000	21,000	Quotes received, awaiting construction dates.	5%
LC-LC Arena Swing Set	98	0	98	5,000	4,902	Equipment on order	1%
RV Dump - Hutch Lake (CF)	0	0	0	6,800	6,600	Warranty work to be completed by end of June.	90%
La Crete - Water Spray Park (CF)	0	0	0	60,000	60,000	Under review	

Project Name	Total costs so far (prior years+2011 costs)	Costs in prior years (before 2011)	2011 Costs up to May 31, 2011	2011 Budget	2011 Budget Remaining on May 31, 2011	Status Update on May 31, 2011	Percentage of Completion (%)
LC-LC Hill Park Concrete Toilet	0	0	0	18,320	18,320	Scheduled for July	0%
LC-108 Street Park Fence & Lighting	0	0	0	16,850	16,850	Scheduled for July	10%
Machesis Lake-Caretaker Site Expansion	0	0	0	5,000	5,000	Completed	100%
Hutch Lake - Stairs	0	0	0	20,540	20,540	Several quotes received. Surd approvals granted	10%
<i>Total department 72</i>				7,655	\$443,739	436,084	

TOTAL 2011 Capital Projects			2,375,901	39,188,559	36,812,658	
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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 29, 2011
Presented By:	J. Roy Brideau, Chief Administrative Officer
Title:	July 12, 2011 Regular Council Meeting

BACKGROUND / PROPOSAL:

The Reeve has requested that the July 12th regular council meeting be changed to Monday, July 11, 2011.

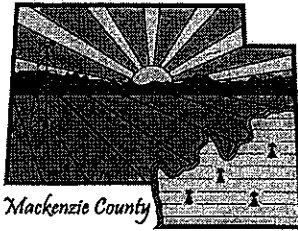
OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the July 12, 2011 regular council meeting be moved to Monday, July 11, 2011.

Author: C. Gabriel Review by: _____ CAO _____



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 29, 2011
Presented By:	Marion Krahn, Supervisor of Planning and Development
Title:	Bylaw 818-11 Partial Subdivision Plan Cancellation Part of NE 7-107-13-W5M (Plan 082 9052, Block 1, Lot 1) (Spruce Road)

BACKGROUND / PROPOSAL:

The Planning Department received a Land Use Bylaw amendment application to cancel Part of Subdivision Plan 082 9052, Block 1, Lot 1 for the purpose of reverting it back into NE 7-107-13-W5M, from which it was taken. The applicants wish to change their subdivision boundaries in order to accommodate a pump out sewer. The portion of land being reverted back into NE 7-107-13-W5M must be cancelled in order for the new subdivision boundaries to be registered.

This application was presented to the Municipal Planning Commission (MPC) at their May 30, 2011 meeting where the following motion was made:

That the Municipal Planning Commission recommendation to Council be for the approval of Bylaw ___-11, being a Subdivision Plan Cancellation Bylaw to cancel part of Plan 082 9052, Block 1, Lot 1 for the purpose of reverting it back into NE 7-107-13-W5M from which it was taken, subject to the public hearing input.

Bylaw number 818-11 has since been assigned to this application.

OPTIONS & BENEFITS:

A Subdivision Plan may be cancelled in part or whole in accordance with Section 658 of the Municipal Government Act (MGA). Once the partial subdivision cancellation is completed and registered with Alberta Land Titles, the cancelled lands will revert to Part of NE 7-107-13-W5M.

Author: L. Lambert **Review by:** M. Krahn **CAO** _____

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

RECOMMENDED ACTION:

That first reading be given to Bylaw 818-11, being a Subdivision Plan Cancellation Bylaw to cancel part of Plan 082 9052, Block 1, Lot 1 for the purpose of reverting it back into NE 7-107-13-W5M from which it was taken, subject to the public hearing input.

CAO COMMENTS:

I support the action as proposed in this RFD and request that Council approve first reading as noted.

Author: L. Lambert Review by: M. Krahn CAO

BYLAW NO. 818-11
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CANCELLING A
PLAN OF SUBDIVISION
IN ACCORDANCE WITH SECTION 658 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,
REVISED STATUTES OF ALBERTA 2000.

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009,
and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in
2004, and

WHEREAS, Council of Mackenzie County has determined that part of a subdivision, as
outlined in Schedule "A" hereto attached, be subject to cancellation, and

WHEREAS, Herman A. Dyck and Eva Dyck, being the registered owners of Plan 082
9052, Block 1, Lot 1, have requested that part of the subdivision be cancelled and
consolidated back into NE 7-107-13-W5M, from which it was taken, and

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE
OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That Part of Subdivision Plan 082 9052, Block 1, Lot 1, as outlined in Schedule
"A" hereto attached, is hereby cancelled and the lands shall revert back into NE
7-107-13-W5M, from which it was taken.

READ a first time this ___ day of _____, 2011.

READ a second time this ___ day of _____, 2011.

READ a third time and finally passed this ___ day of _____, 2011.

Bill Neufeld
Reeve

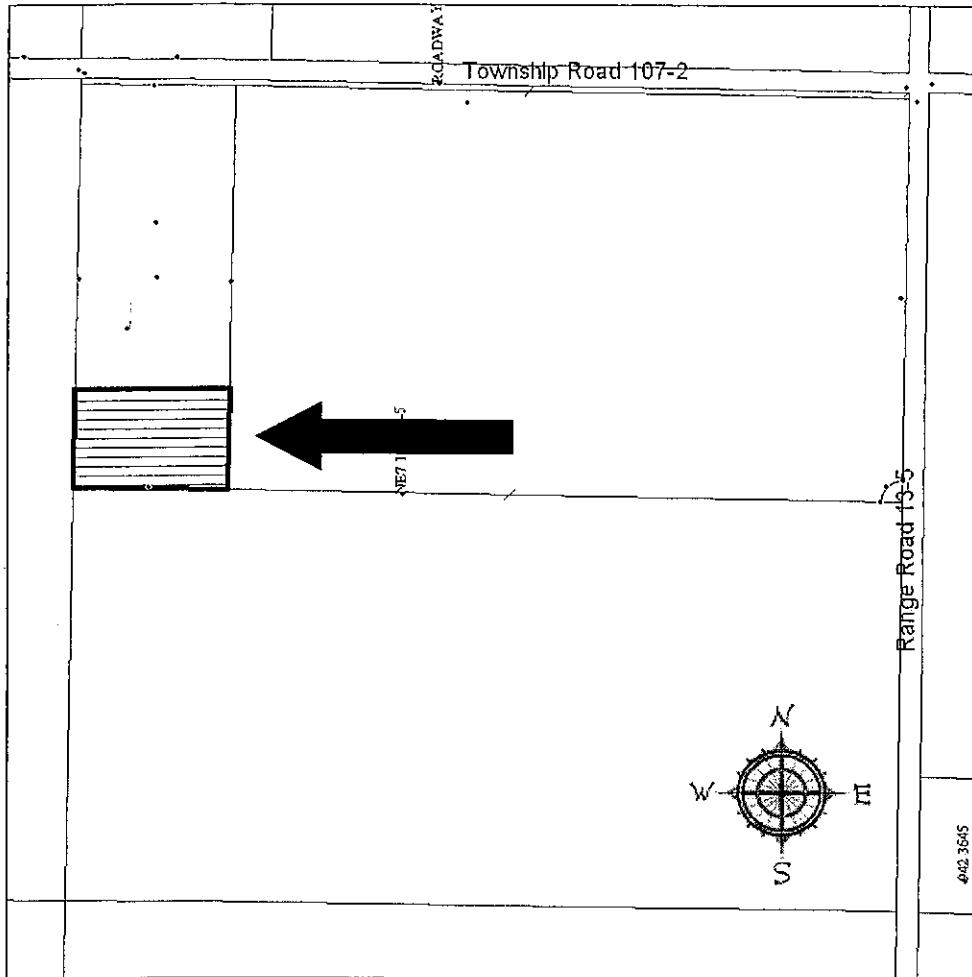
J. Roy Brideau
Chief Administrative Officer

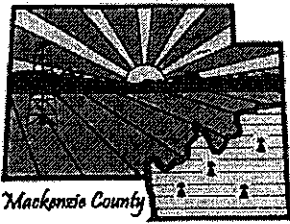
BYLAW NO. 818-11

SCHEDULE "A"

1. That Part of the Subdivision Plan, known as:

Plan 082 9052, Block 1, Lot 1, northeast of the Hamlet of La Crete, be cancelled and reverted back into NE 7-107-13-W5M, from which it was taken.





LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF APPLICANT Herman A. Dyck + Eva Dyck.		
ADDRESS Box 2354		
TOWN La Crete AB		
POSTAL CODE TDH 2H0	PHONE (RES.) 780-926-0515	BUS.

NAME OF REGISTER OWNER Martin and Susan Dyck		
ADDRESS Box 2452		
TOWN La Crete AB		
POSTAL CODE TDH 2H0	PHONE (RES.) 928-4162	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK	LOT
NE	7	107	13	5		092 9052	1	1

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: ~~Set~~ Partial Subdivision Cancellation

REASONS SUPPORTING PROPOSED AMENDMENT:

Subdivision boundary adjustment underway. The southerly most 99.12 meters is being cancelled in exchange for other lands as shown in the attached site plan.


I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00

RECEIPT NO. 31847

 Eva Dyck
APPLICANT

May 17 2011
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

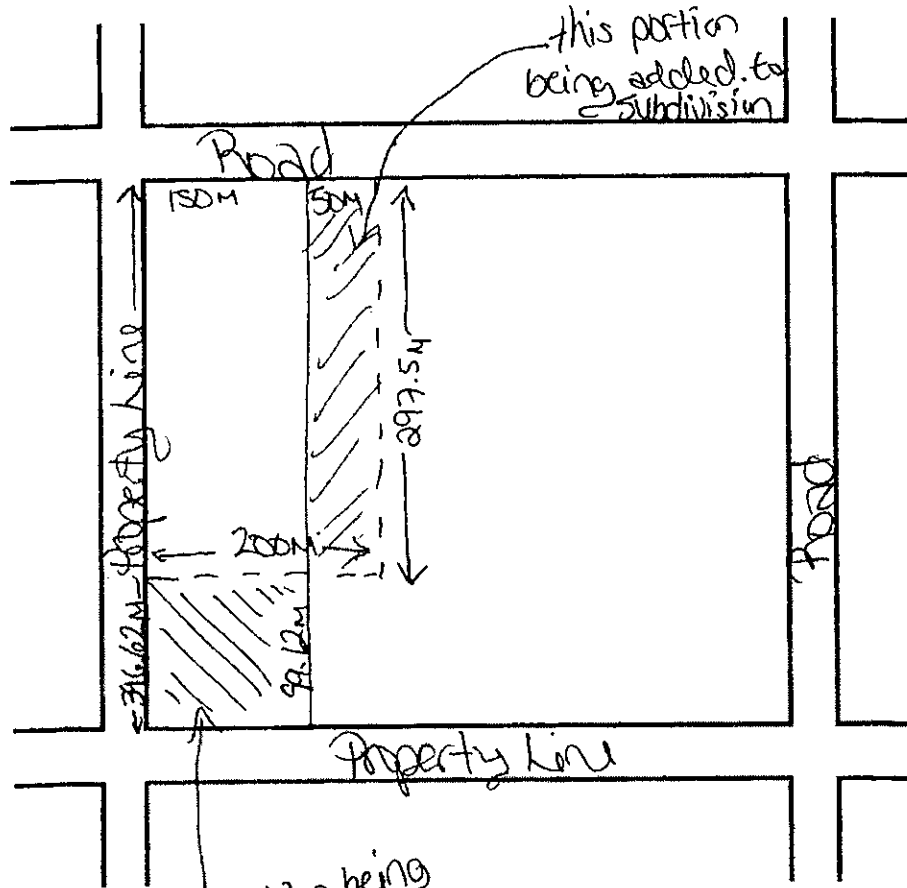
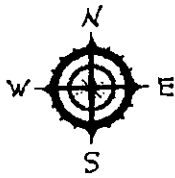
 Martin Dyck Susan Dyck
REGISTERED OWNER

May 17, 2011
DATE

SUBDIVISION APPLICATION SITE PLAN

QTR./L.S. **SEC** **TWP** **RG** **M** **PLAN NO.** **BLK.** **LOT**
 Pt N06 7 118A 13 5 or 0829052 1

Date of site plan: May 11/11
 Comments: _____



Site Plan Checklist

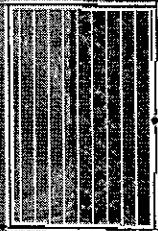
- Location of existing buildings from property lines
- Location of proposed subdivision from property/quarter lines
- Location of access/driveway and distance from intersections
- Ravines, creeks, lakes, sloughs and any other water bodies
- Location of shelterbelts and/or treed areas
- Location of road(s) and/or road allowances
- Length and width of proposed subdivision

- - - - = proposed boundaries
 ——— = current boundaries

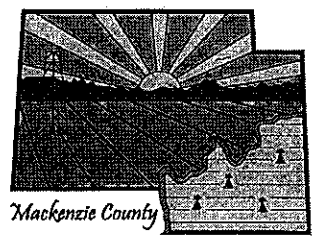
NOTE: Where buildings are existing, the property must be surveyed by a qualified land surveyor.



TWP RD 107



This portion being cancelled



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 29, 2011
Presented By:	Marion Krahn, Supervisor of Planning and Development
Title:	Bylaw 819-11 Municipal Reserve Closure and Sale (La Crete)

BACKGROUND / PROPOSAL:

The Planning Department received a request to close a portion of a Municipal Reserve (MR) lot in the Hamlet of La Crete. Subdivision of the adjacent lands (SE 10-106-15-W5M) is underway and a portion of the MR lot needs to be closed and sold to the developer in order to allow the connection of the subdivision road to 91st Street. Only a portion of 91st Street (north of 94th Avenue) is built to date.

The total lands requested to be closed is 0.034 hectares (0.085 acres). The land value of this parcel has been requested from the County Assessor and will be provided verbally at the meeting.

The application was presented to the Municipal Planning Commission (MPC) at their May 30, 2011 meeting where the following motion was made:

MOTION 11-124 *That the Municipal Planning Commission recommendation to Council be for the approval of Bylaw ___-11, being a Municipal Reserve Closure Bylaw to cancel and sell a portion of Plan 032 5931, Lot 6MR, subject to public hearing input.*

Bylaw number 819-11 has since been assigned to this application.

OPTIONS & BENEFITS:

The subject MR lot was required to be provided in a prior subdivision stage for buffer purposes. The remainder of the MR lot is intended to remain in place.

Author: C. Friesen **Review by:** M. Krahn **CAO** J. Roy Brideau

Council may dispose of MR lands in accordance with Section 674 of the Municipal Government Act (MGA) however if the lands are sold thereafter, the proceeds of the sale must be used for purposes as outlined in Section 671 (2) of the MGA which states:

(2) Municipal reserve, school reserve or municipal and school reserve may be used by a municipality or school authority or by them jointly only for any or all of the following purposes:

- (a) a public park;*
- (b) a public recreation area;*
- (c) school authority purposes;*
- (d) to separate areas of land that are used for different purposes.*

Once Council passes the subject Bylaw, transfer of lands documents and payment for the lands will be required before the signed Bylaw can be forwarded to Alberta Land Titles for registration.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

RECOMMENDED ACTION:

That first reading be given to Bylaw 819-11, being a Municipal Reserve Closure Bylaw to cancel and sell a portion of Plan 032 5931, Lot 6MR.

CAO COMMENTS:

I support the recommendation as presented in this RFD and request that Council approve first reading as noted.

Author: C. Friesen Review by: M. Krahn CAO J. Roy Brideau

BYLAW NO. 819-11
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CLOSING A PORTION OF
MUNICIPAL RESERVE LOT BEING
PART OF PLAN 032 5931, LOT 6MR
IN ACCORDANCE WITH SECTIONS 671, 674, AND 675 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26
REVISED STATUTES OF ALBERTA 2000

WHEREAS, Council of Mackenzie County has determined that a portion of the Municipal Reserve property, as outlined on Schedule "A" attached hereto, be subject to closure and sale, and

WHEREAS, notice of intention of Council to pass a bylaw will be published in a locally circulated newspaper and posted on site in accordance with the Municipal Government Act, and

NOW THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF MACKENZIE COUNTY DOES HEREBY CLOSE AND SELL THE MUNICIPAL RESERVE PROPERTY DESCRIBED AS FOLLOWS, SUBJECT TO THE RIGHTS OF ACCESS GRANTED BY OTHER LEGISLATION OR REGULATIONS:

Part of Plan 032 5931
Lot 6MR
Containing 0.034 hectares (0.085 acres) more or less
Excepting thereout all mines and minerals

READ a first time this ___ day of _____, 2011.

READ a second time this ___ day of _____, 2011.

READ a third time and finally passed this ___ day of _____, 2011.

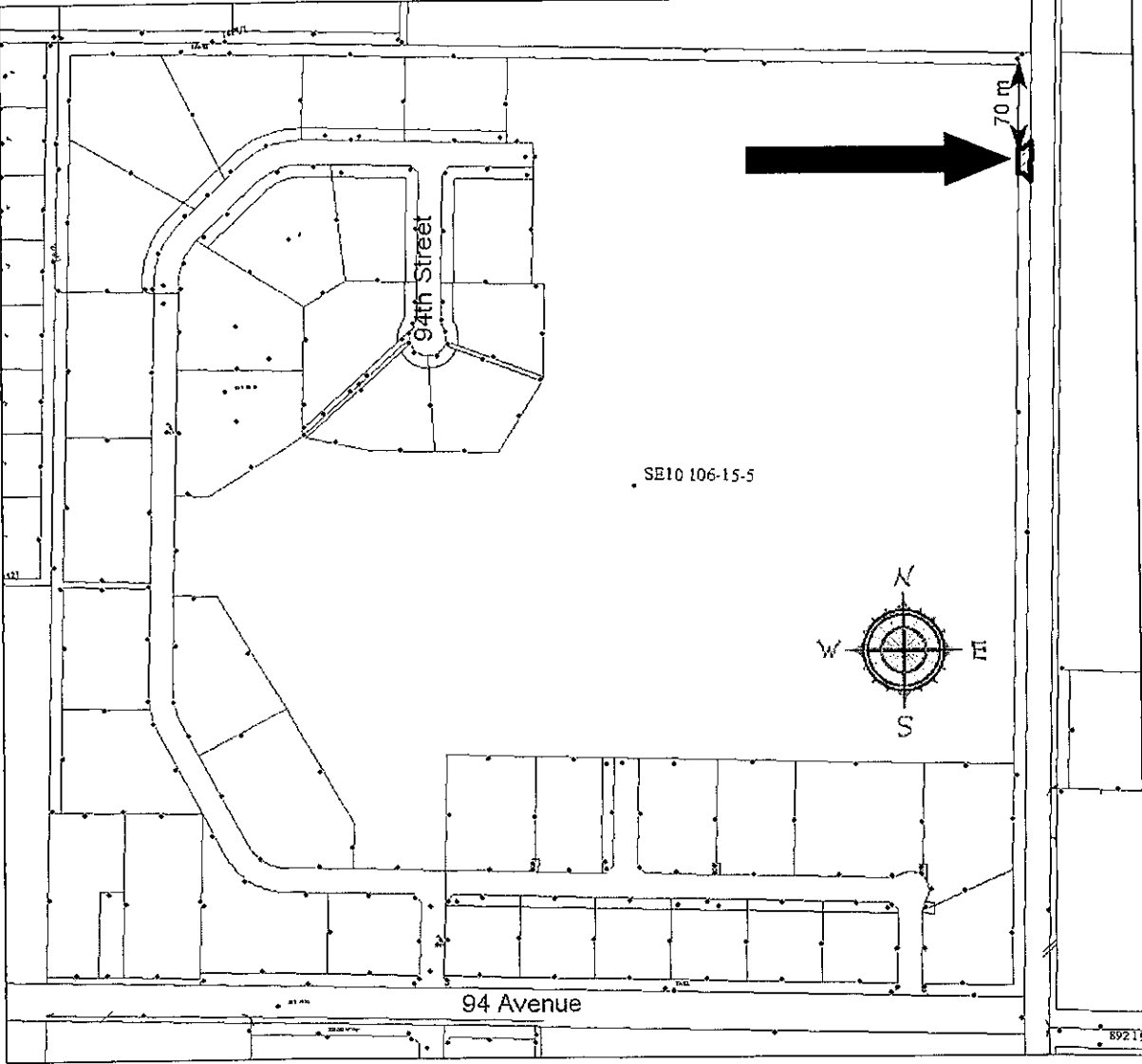
Bill Neufeld
Reeve

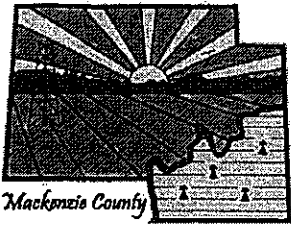
J. Roy Brideau
Chief Administrative Officer

BYLAW NO. 819-11

SCHEDULE "A"

- 1. That the land use designation of the following property known as:
Part of Plan 032 5931, Lot 6MR be closed and sold.





LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT Frank Goertzen		
ADDRESS Box 123		
TOWN La Crete AB		
POSTAL CODE T0H 2H0	PHONE (RES.) 8-8053	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER Mackenzie County		
ADDRESS Box 640		
TOWN For Vermilion AB		
POSTAL CODE T0H 1N0	PHONE (RES.)	BUS. 927-3718

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK	LOT
						032 5931		6MR

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: Closure & Sale of Portion of Municipal Reserve for

REASONS SUPPORTING PROPOSED AMENDMENT: Future Alternate Access.

Subdivision of lands is underway & roadway extends to 91 Street (future) through an 1/4 1/4 lot. 1/4 lot needs partial closure for road purpose.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00 _____

RECEIPT NO. 13402 _____

[Signature]
APPLICANT _____

May 6, 2011
DATE _____

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER _____

DATE _____

May 13, 2011 Revised

SURVEYOR:
WARREN BARLOW, A.L.B.

REGISTERED OWNERS:
FRANK GOERTZEN
TINA GOERTZEN

SUBDIVISION AUTHORITY:
MUNICIPAL DISTRICT
OF MACKENZIE No. 23

FILE No. _____

LEGEND:

- Dotted lines show 1/2 section and section corners.
- 1/4 SEC. 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000.

ABBREVIATIONS:

- See reference location.
- A, L, S, & T, indicates North, East, South & West.
- See, indicates Section.
- Twp, indicates Township.
- Rge, indicates Range.
- M, indicates Meridian.
- Sec, indicates Section.

NOTES

No.	Date	Revision/Issued	By	App.
4				
3				
2	MAY 04, 2011	LOT AMENDMENT	WB	WB
1	MAY 11, 2006	ORIGINAL PLAN	WB	WB

TENTATIVE PLAN
SHOWING PROPOSED
SUBDIVISION OF PART OF
S.E. 1/4 SEC. 10, TWP. 108, RGE. 15, W. 5 th M.
and PART OF LOT 6MR, PLAN 022 6831
HAMLET OF LA CRETE
MUNICIPAL DISTRICT OF MACKENZIE No. 23
ALBERTA
2006

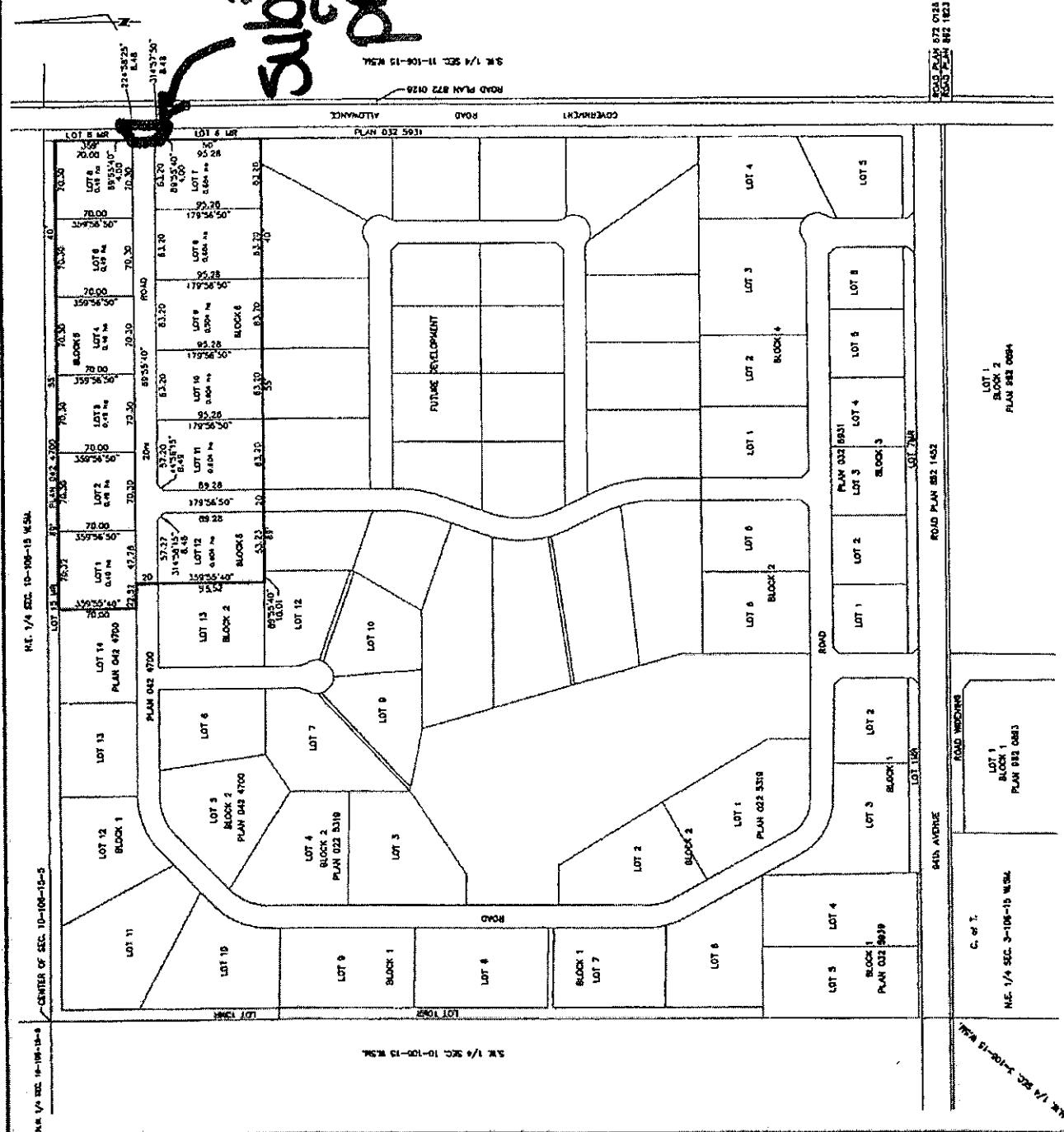
SCALE 1:2000

WARREN BARLOW SURVEYING

1414 AVENUE
S.W. CALGARY, ALBERTA T2C 1S5

PHONE: (403) 243-8880
FAX: (403) 243-8881
CELL: (403) 243-8882
E-MAIL: warren@barlow-surveying.com

DATE: 11-05-06
CHECKED: 11-05-06
DATE: 11-11-06
JOB NO. 06-003
JOB NO. 06-003



↑ NORTH

Subject Property

HCR1 SE10108-115-S

91 STREET

92 STREET

93 STREET

94 STREET

94 STREET

93 STREET

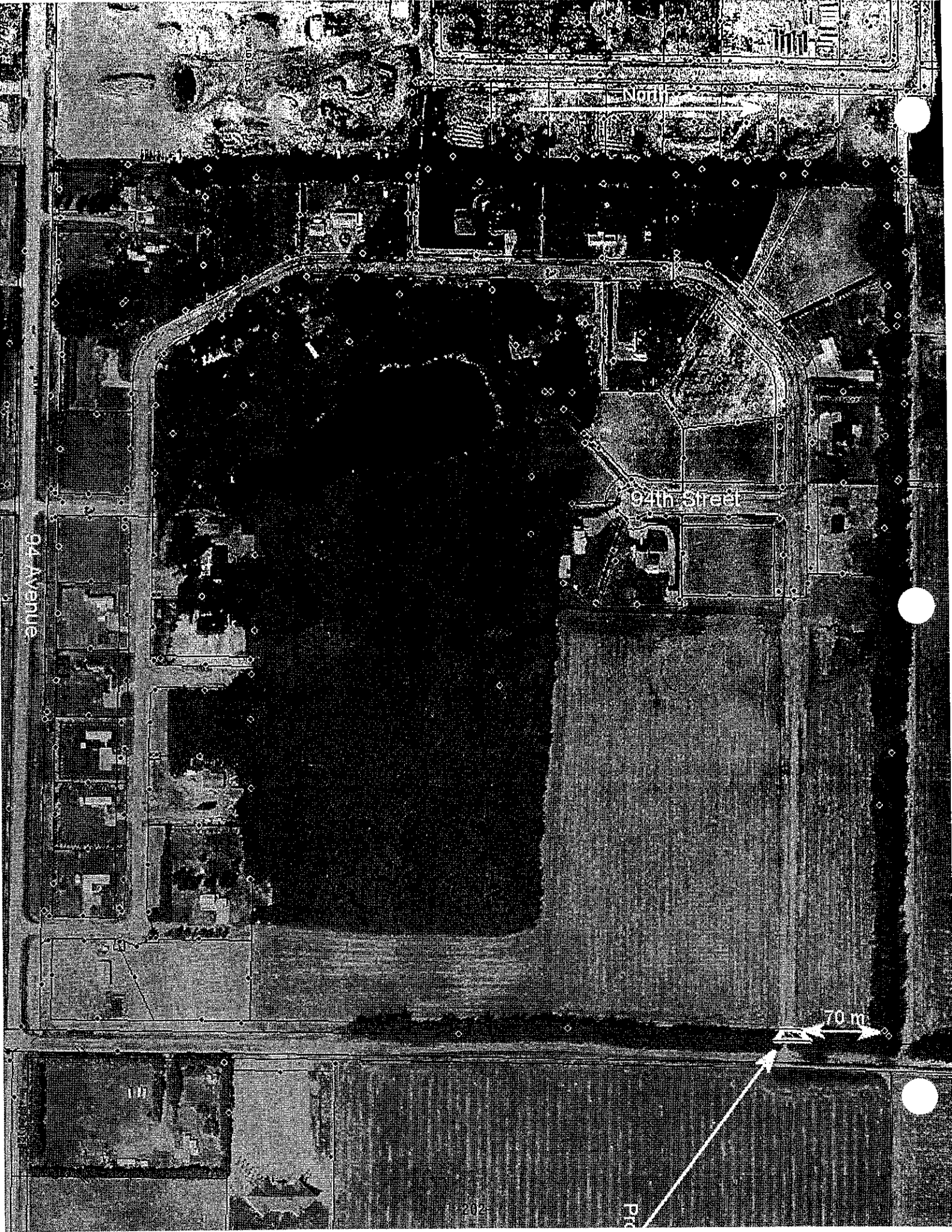
95 AVENUE

95 Avenue

HCR2

H13

P



94 Avenue

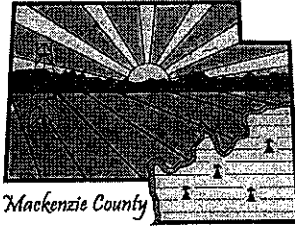
North

94th Street

70 m

202

Pro



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 29, 2011
Presented By:	Marion Krahn, Supervisor of Planning and Development
Title:	Safety Codes Service Contract

BACKGROUND / PROPOSAL:

Mackenzie County entered into a 3 year contract with Superior Safety Codes on March 8th, 2006 for the provision of Safety Codes Services. While this contract term has ended, the terms of the agreement continue to be honored by both parties. This is not a long term solution and therefore a Request for Proposal (RFP) was prepared and circulated. After review of the proposals, Council made the following motion;

Motion 11-02-150 That Mackenzie County award Alberta Permit Pro a three year Safety Codes Services Contract subject to similar Safety Codes Permit Fees.

Steps were taken to enter into a contract with Alberta Permit Pro however, due to their bankruptcy proceedings, the company ceased to exist as a Safety Codes Services provider and the contract was never signed. Council reviewed this matter at the March 30, 2011 meeting and made the following motion;

Motion 11-03-307 That Council extend the Superior Safety Codes Inc. contract for one year at the same rate.

Planning staff reviewed this motion with Superior Safety Codes and found that it was not an acceptable option for them without a change in fees or a change in the fee split. As a result, planning staff is requesting consideration by Council to award the Safety Codes Services contract to one of the other two bidding companies instead of attempting to reach a temporary solution.

In accordance with the RFP scoring method, Superior Safety Codes is the second highest scoring agency and therefore, the Planning Department recommends that

Author: M. Krahn **Review by:** _____ **CAO** J. Roy Brideau

Council consider entering into a new contract with Superior Safety Codes subject to review of the proposed fee schedule and the options shown below.

Any new contract being signed will be subject to the current County Quality Management Plan (QMP).

OPTIONS & BENEFITS:

The Council approved RFP includes a three (3) year contract term and a 70/30 percent fee split for the agency and County respectively.

A copy of the current County fees schedule (Bylaw 497-05), the Town of High Level fees schedule and the fee schedule proposed by Superior Safety Codes are attached. A separate Request for Decision (RFD) is being presented at the same meeting for a revised fee schedule which includes the changes recommended in Option 4.

Options 2 through 4 require the adoption of a revised fee schedule bylaw.

OPTION 1: (temporary contract with current fees and 80/20 fee split)

That Mackenzie County retract motion 11-02-150 and award Superior Safety Codes a ___ year Safety Codes Services Contract subject to the current Safety Codes Permit Fees and an 80/20 percent fee split for Superior Safety Codes and Mackenzie County respectively.

This option would result in the current fees remaining status quo however would also result in the County subsidizing Safety Codes Permit Fees. Public comments suggest that an increase in fees would not be favorably viewed however all three proposals included an increase to the fees which suggests that the current fees may be too low for the service being provided.

This option is seen by Superior Safety Codes as being a temporary solution until such time as the contract is re-tendered and therefore, the contract would likely be up to a maximum of one (1) year. This option contradicts the term and fee split of the Council approved RFP.

OPTION 2: (new fees as proposed)

That Mackenzie County retract motion 11-02-150 and 11-03-307 and award Superior Safety Codes a ___ year Safety Codes Services Contract subject to the fees as proposed by Superior Safety Codes and a 70/30 percent fee split for Superior Safety Codes and Mackenzie County respectively.

This option would allow for a longer contract term and remove the need for the County to subsidize the Safety Codes Permit fees. A recent conversation with Superior Safety Codes revealed that they would prefer a 5 year term however a 5 year term is contrary to the provisions of the RFP.

Author: M. Krahn Review by: _____ CAO J. Roy Brideau

The fees proposed by Superior Safety Codes range from a 20 to 100% increase to the current fees. Again, given that all three proposals included fee increases, it stands to reason that the current fees are lower than agency standards however an increase to the fees may not be well received by ratepayers.

This option requires adoption of a new fee schedule bylaw as proposed.

OPTION 3: (phased fee increases)

That Mackenzie County retract motion 11-02-150 and 11-03-307 and award Superior Safety Codes a ___ year Safety Codes Services Contract subject to an annual phased increase of the current fees to the fees proposed by Superior Safety Codes over the course of the contract term and that the fee percentage split will start at 80/20 for Superior Safety Codes and Mackenzie County respectively and be amended annually with each fee increase until it reaches a 70/30 split for Superior Safety Codes and Mackenzie County respectively.

This option would see slight changes to the fees over a longer time period and result in the County subsidizing the Safety Codes Permit fees until the split is back to 70/30. In addition, this option may result in accounting challenges as the fees proposed are not a simple percentage increase across the board but a range of percentage increases instead.

OPTION 4: (fee increase as proposed but delayed for three months)

That Mackenzie County retract motion 11-02-150 and 11-03-307 and award Superior Safety Codes a ___ year Safety Codes Services Contract subject to the current fees remaining in place for the first three months of the contract term and that the new fees as proposed by Superior Safety Codes commence thereafter and that the fee split be 70/30 percent for Superior Safety Codes and Mackenzie County respectively.

This option would provide time for advertisement of the new fees and be simpler to implement as only one adjustment to the fees would be required.

This option requires adoption of a new fee schedule bylaw.

OPTION 5: (cancellation of municipal accreditation)

That Mackenzie County retract motion 11-02-150 and 11-03-307 and take the necessary steps to become an un-accredited municipality.

An accreditation bulletin is attached providing a list of pros and cons of municipal accreditation.

This option is not supported or recommended by the Planning Department as the County's accreditation and administration of Safety Codes Permits ensures that the minimum safety standards are being met. The termination of municipal accreditation could result in a decrease in the building standards and increased safety hazards.

COSTS & SOURCE OF FUNDING:

N/A.

RECOMMENDED ACTION:

OPTION 4: (fee increase as proposed but delayed for three months)

That Mackenzie County retract motion 11-02-150 and 11-03-307 and award Superior Safety Codes a ___ year Safety Codes Services Contract subject to the current fees remaining in place for the first three months of the contract term and that the new fees as proposed by Superior Safety Codes commence thereafter and that the fee split be 70/30 percent for Superior Safety Codes and Mackenzie County respectively.

CAO COMMENTS:

I support the recommended option as presented and would further recommend that the contract be for a 3 year period.

Author: M. Krahn Review by: _____ CAO J. Roy Brideau

ACCREDITATION BULLETIN

Municipal Accreditation pursuant to the Safety Codes Act of Alberta

The Minister of Alberta Municipal Affairs is ultimately responsible for the delivery of safety services in the province. Through the Safety Codes Council, however, the Minister can delegate this responsibility to municipalities, regional services commissions, and corporations that are interested in administering the safety codes system.

To become Accredited means to be delegated the authority and responsibility to administer safety codes including the issuance of permits and inspection of work performed in the disciplines and jurisdiction the entity is Accredited in. Accredited municipalities are those that want to take responsibility for delivering safety services in their own jurisdiction on behalf of the Minister and the Safety Codes Council.

Advantages of Municipal Accreditation

- Consistent level of inspections and code interpretation. Public Safety as it pertains to the Safety Code Act is better addressed.
- Municipal confirmation that all installations within its jurisdiction are in compliance with the Safety Codes Act.
- Access to information for Planning and Development, Bylaw, Assessment, Engineering and Safety Services is far more comprehensive and easier to obtain.
- Municipal Revenue is generated by receiving a percentage of the permit fees.
- Local one-stop permit issuance is convenient for residents and local contractors.
- Ability to confirm that all required permits are obtained in accordance with the Safety Codes Act.
- Property files are up-to-date with latest improvements or additions.
- Planning and Development departments are supported by Safety Codes Officers' feedback.

- When not Accredited; Multiple non-local agencies are be allowed to issue permits.
- When not Accredited; Municipality is unable to monitor status or confirm all permits are being obtained.
- When not Accredited; Contractors receive varying levels of service from various Agencies.
- When not Accredited; Consistency of interpretation and application of codes can be an issue.

Some would argue that an Accredited Municipality exposes itself to significant liability by becoming accredited. This is not the case, section 12 (the exemption clause) from the Alberta Safety Codes Act states:

12(1) No action lies against the Crown, the Council, members of the Council, safety codes officers, accredited municipalities or their employees or officers, accredited regional services commissions or their employees or officers, accredited agencies or their employees or officers or Administrators for anything done or not done by any of them in good faith while exercising their powers and performing their duties under this Act.

(2) The Crown, an accredited municipality, an accredited regional services commission and an accredited agency acting in good faith under this Act are not liable for any damage caused by a decision related to the system of inspections, examinations, evaluations and investigations, including but not limited to a decision relating to their frequency and the manner in which they are carried out.

(3) The Crown and an accredited municipality and an accredited regional services commission that engage the services of an accredited agency are not liable for any negligence or nuisance of the accredited agency that causes an injury, loss or damage to any person or property.

(4) Subject to this section, nothing done pursuant to this Act affects the liability of any person for injury, loss or damage caused by any thing, process or activity to which this Act applies.



Superior Safety Codes Service Plan

In addition to the protection that the Safety Codes Act provides Accredited Municipalities, Superior Safety Codes Inc. has developed a new standard of service in the Safety Codes Industry. Many municipalities have now chosen this Superior system as it better addresses municipal needs and reduce the risk to public safety. Our system also enables municipalities to be protected fiscally. This level of Compliance Monitoring is a step above the requirements of the Uniform Quality Management Plan (UQMP). This increase is contractually committed to.

We have developed a highly innovative solution for Accredited Municipalities. The feedback received indicates that our formula is unique and offers significant advantages over standard Municipal Accreditation.

- Superior does not keep any of the fees collected and invoices the municipality when the project is complete and all inspections have been conducted.
- Superior does not close permits on Expiry. Even though it is allowed in the UQMP.
- Superior does not close permits on "No Entry." Even though it is allowed in the UQMP.
- Superior does not close permits with outstanding deficiencies. Even though it is allowed in the UQMP.
- Superior goes beyond the minimum requirements in most cases. Our plan better addresses public safety and municipal exposure to liability.
- Superior spot checks contractors who have signed off on permit deficiencies to confirm by site visit that deficiencies have been corrected.
- Verification of Compliance is not an acceptable means of closure where deficiencies are numerous, serious in nature, or the permit holder is a homeowner. Even though it is allowed in the UQMP.
- Web-based access for Municipality to confirm Superior are staying on top of workloads and inspecting at appropriate time frames.

- All Part 3 Buildings with a value over \$20,000.00 receive a minimum of three site inspections.
- Site inspections are conducted in the required time frames and in accordance with the required stages.
- Superior Safety Codes provides discipline-specific support to the Fire Prevention Department upon request including joint occupancy inspections and fire or accident investigation support in the electrical, gas or building disciplines.

Current fees

BYLAW NO. 497/05

BEING A BYLAW OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23 IN THE PROVINCE OF ALBERTA

TO ESTABLISH FEES FOR BUILDING, ELECTRICAL, PLUMBING AND GAS PERMITS

WHEREAS, the Municipal District of Mackenzie No. 23 in an accredited municipality under the Safety Codes Act, being Chapter S-0.5 of the Statutes of Alberta, 1991; and

WHEREAS, the Safety Codes Act, being chapter S-0.5 of the Statutes of Alberta, 1991, and the Municipal Government Act, being chapter M-26 of the Revised Statutes of Alberta 2000 and amendments thereto, an accredited municipality may make by-laws respecting fees for anything issued, or any material, or service provided pursuant to the Act.

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23 in the Province of Alberta, duly assembled, hereby enacts as follows:

1. That the attached Fee Schedule be adopted.
2. This bylaw shall repeal Bylaw 313/02 and Bylaw 492/05.

First Reading given on the 13th day of September 2005.

"B. Neufeld" (signature on file)
Bill Neufeld, Reeve

"K. McNeil" (signature on file)
Kristin McNeil, Acting Executive Assistant

Second Reading given on the 13th day of September 2005.

"B. Neufeld" (signature on file)
Bill Neufeld, Reeve

"K. McNeil" (signature on file)
Kristin McNeil, Acting Executive Assistant

Third Reading and Assent given on the 13th day of September 2005.

"B. Neufeld" (signature on file)
Bill Neufeld, Reeve

"K. McNeil" (signature on file)
Kristin McNeil, Acting Executive Assistant

Bylaw 497/05

Schedule A

BUILDING PERMIT FEE SCHEDULE

Residential

Construction		
	Homeowner	Contractor
Main Floor (basement included)	\$00.65 per square foot	\$00.55 per square foot
Additional Storeys	\$00.40 per square foot	\$00.30 per square foot
Garages (attached / detached)	\$00.40 per square foot	\$00.30 per square foot
Additions	\$00.50 per square foot	\$00.40 per square foot
Placement of House on Basement	\$00.60 per square foot	\$00.50 per square foot
Placement of Mobile Home / Modular on Basement	\$00.50 per square foot	\$00.40 per square foot
Major Renovations (Any structural changes)	\$00.50 per square foot	\$00.40 per square foot
Notes: Homeowner could be one or more of the following: * Must be property owner. * Must own & reside in the building.		

Placement of House / Modular / Mobile Home / Garage / Addition only	\$150.00 each
Fireplaces / Wood burning appliances	\$125.00
Sheds (Over 200 square feet)	\$125.00
Decks (plus 2 feet above ground)	\$125.00

Notes:

- Add Safety Codes Council Fee for each permit issued.
 Safety Codes Fee calculated at 3.5 percent of the permit cost.
 Minimum - \$4.00 Maximum - \$500.00

Minimum Permit Fee - \$150.00 (Construction only)

**Bylaw 497/05
Schedule A**

Commercial / Industrial / Institutional

Current Fee
\$6.00 per \$1,000 of project value
Minimum - \$150.00

Notes:

1. Project value is based on the actual cost of material and labour.
Verification of costs may be requested prior to permit issuance.
2. Add Safety Codes Council Fee for each permit issued.
Safety Codes Fee calculated at 3.5 percent of the permit cost.
Minimum - \$4.00 Maximum - \$500.00

Minimum Construction Value Factors	
Offices, Restaurants, Service Stations, Strip Malls, Warehouses, Shops	
Construction	Fee
Concrete Construction	\$70.00 per square foot
Masonry Construction	\$85.00 per square foot
Masonry and Wood or Steel Construction	\$55.00 per square foot
Steel Construction	\$45.00 per square foot
Wood Construction	\$60.00 per square foot
Churches, Hotels, Schools	
Concrete Construction	\$65.00 per square foot
Masonry and Wood or Steel Construction	\$55.00 per square foot
Wood Construction	\$50.00 per square foot
Hospitals	
Concrete Construction	\$85.00 per square foot
Masonry and Wood or Steel Construction	\$75.00 per square foot
Wood Construction	\$70.00 per square foot
Apartments	
Concrete Construction	\$85.00 per square foot
Masonry and Wood or Steel Construction	\$75.00 per square foot

Bylaw 497/05
Schedule A

BUILDING PERMIT FEE SCHEDULE
FOR CAMPS

Camp Size	Permit Fee
1 to 50 person capacity	\$500.00
51 to 100 person capacity	\$750.00
101 to 200 person capacity	\$1,250.00
201 to 250 person capacity	\$2,000.00
251 to 300 person capacity	\$3,000.00

Notes:

1. Add Safety Codes Council Fee for each permit issued.

Safety Codes Fee calculated at 3.5 percent of the permit cost.
Minimum - \$4.00 Maximum - \$500.00

Schedule A

ELECTRICAL PERMIT FEE SCHEDULE

FOR NEW RESIDENTIAL INSTALLATIONS			
Square Footage	Homeowner Fee	Square Footage	Contractor Fee
Up to 1200 square feet	\$173.00	Up to 1200 square feet	\$144.00
1201 to 1500 square feet	\$207.00	1201 to 1500 square feet	\$173.00
1501 to 2000 square feet	\$260.00	1501 to 2000 square feet	\$217.00
2001 to 2500 square feet	\$285.00	2001 to 2500 square feet	\$238.00
Over 2500 square feet	\$311.00	Over 2500 square feet	\$259.00

Mobile Home / Modular Home Connection Only	
Homeowner Fee	Contractor Fee
\$75.00	\$50.00

Notes:

1. Add Safety Codes Council Fee for each permit issued.
Safety Codes Fee calculated at 3.5 percent of the permit cost.
Minimum - \$4.00 Maximum - \$500.00

**Bylaw 497/05
Schedule A**

ELECTRICAL PERMIT FEE SCHEDULE

FOR OTHER THAN NEW RESIDENTIAL INSTALLATIONS

Installation Cost	Home-owner Fee	Installation Cost	Contractor Fee
0 - 300	\$62.00	0 - 300	\$52.00
300.01 - 500	\$69.00	300.01 - 500	\$58.00
500.01 - 1,000	\$83.00	500.01 - 1,000	\$69.00
1,000.01 - 1,500	\$96.00	1,000.01 - 1,500	\$80.00
1,500.01 - 2,000	\$113.00	1,500.01 - 2,000	\$94.00
2,000.01 - 2,500	\$122.00	2,000.01 - 2,500	\$102.00
2,500.01 - 3,000	\$131.00	2,500.01 - 3,000	\$109.00
3,000.01 - 3,500	\$147.00	3,000.01 - 3,500	\$123.00
3,500.01 - 4,000	\$156.00	3,500.01 - 4,000	\$130.00
4,000.01 - 4,500	\$173.00	4,000.01 - 4,500	\$144.00
4,500.01 - 5,000	\$177.00	4,500.01 - 5,000	\$148.00
5,000.01 - 5,500	\$191.00	5,000.01 - 5,500	\$159.00
5,500.01 - 6,000	\$200.00	5,500.01 - 6,000	\$167.00
6,000.01 - 6,500	\$207.00	6,000.01 - 6,500	\$173.00
6,500.01 - 7,000	\$216.00	6,500.01 - 7,000	\$180.00
7,000.01 - 7,500	\$225.00	7,000.01 - 7,500	\$188.00
7,500.01 - 8,000	\$234.00	7,500.01 - 8,000	\$195.00
8,000.01 - 8,500	\$242.00	8,000.01 - 8,500	\$202.00
8,500.01 - 9,000	\$251.00	8,500.01 - 9,000	\$209.00
9,000.01 - 9,500	\$260.00	9,000.01 - 9,500	\$217.00
9,500.01 - 10,000	\$269.00	9,500.01 - 10,000	\$224.00
10,000.01 - 11,000	\$276.00	10,000.01 - 11,000	\$230.00
11,000.01 - 12,000	\$285.00	11,000.01 - 12,000	\$238.00
12,000.01 - 13,000	\$294.00	12,000.01 - 13,000	\$245.00
13,000.01 - 14,000	\$303.00	13,000.01 - 14,000	\$253.00
14,000.01 - 15,000	\$311.00	14,000.01 - 15,000	\$259.00
16,000.01 - 17,000	\$329.00	16,000.01 - 17,000	\$274.00
17,000.01 - 18,000	\$338.00	17,000.01 - 18,000	\$282.00
18,000.01 - 19,000	\$345.00	18,000.01 - 19,000	\$288.00
19,000.01 - 20,000	\$354.00	19,000.01 - 20,000	\$295.00

Installation Cost	Home-owner Fee	Installation Cost	Contractor Fee
20,000.01 - 21,000	\$0.00	20,000.01 - 21,000	\$303.00
21,000.01 - 22,000	\$0.00	21,000.01 - 22,000	\$305.00
22,000.01 - 23,000	\$0.00	22,000.01 - 23,000	\$313.00
23,000.01 - 24,000	\$0.00	23,000.01 - 24,000	\$320.00
24,000.01 - 25,000	\$0.00	24,000.01 - 25,000	\$328.00
25,000.01 - 26,000	\$0.00	25,000.01 - 26,000	\$334.00
26,000.01 - 27,000	\$0.00	26,000.01 - 27,000	\$342.00
27,000.01 - 28,000	\$0.00	27,000.01 - 28,000	\$349.00
28,000.01 - 29,000	\$0.00	28,000.01 - 29,000	\$357.00
29,000.01 - 30,000	\$0.00	29,000.01 - 30,000	\$363.00
30,000.01 - 31,000	\$0.00	30,000.01 - 31,000	\$369.00
31,000.01 - 32,000	\$0.00	31,000.01 - 32,000	\$374.00
32,000.01 - 33,000	\$0.00	32,000.01 - 33,000	\$380.00
33,000.01 - 34,000	\$0.00	33,000.01 - 34,000	\$387.00
34,000.01 - 35,000	\$0.00	34,000.01 - 35,000	\$392.00
35,000.01 - 36,000	\$0.00	35,000.01 - 36,000	\$398.00
36,000.01 - 37,000	\$0.00	36,000.01 - 37,000	\$403.00
37,000.01 - 38,000	\$0.00	37,000.01 - 38,000	\$409.00
38,000.01 - 39,000	\$0.00	38,000.01 - 39,000	\$415.00
39,000.01 - 40,000	\$0.00	39,000.01 - 40,000	\$420.00
41,000.01 - 42,000	\$0.00	41,000.01 - 42,000	\$432.00
42,000.01 - 43,000	\$0.00	42,000.01 - 43,000	\$438.00
43,000.01 - 44,000	\$0.00	43,000.01 - 44,000	\$444.00
44,000.01 - 45,000	\$0.00	44,000.01 - 45,000	\$449.00
45,000.01 - 46,000	\$0.00	45,000.01 - 46,000	\$455.00
46,000.01 - 47,000	\$0.00	46,000.01 - 47,000	\$460.00
47,000.01 - 48,000	\$0.00	47,000.01 - 48,000	\$467.00
48,000.01 - 49,000	\$0.00	48,000.01 - 49,000	\$473.00
49,000.01 - 50,000	\$0.00	49,000.01 - 50,000	\$478.00
50,000.01 - 60,000	\$0.00	50,000.01 - 60,000	\$529.00
60,000.01 - 70,000	\$0.00	60,000.01 - 70,000	\$587.00
70,000.01 - 80,000	\$0.00	70,000.01 - 80,000	\$644.00
80,000.01 - 90,000	\$0.00	80,000.01 - 90,000	\$702.00
90,000.01 - 100,000	\$0.00	90,000.01 - 100,000	\$759.00
100,000.01 - 110,000	\$0.00	100,000.01 - 110,000	\$788.00
110,000.01 - 120,000	\$0.00	110,000.01 - 120,000	\$830.00
120,000.01 - 130,000	\$0.00	120,000.01 - 130,000	\$874.00
130,000.01 - 140,000	\$0.00	130,000.01 - 140,000	\$917.00
140,000.01 - 150,000	\$0.00	140,000.01 - 150,000	\$960.00
150,000.01 - 160,000	\$0.00	150,000.01 - 160,000	\$1,003.00
160,000.01 - 170,000	\$0.00	160,000.01 - 170,000	\$1,047.00

Installation Cost	Home-owner Fee	Installation Cost	Contractor Fee
170,000.01 - 180,000	\$0.00	170,000.01 - 180,000	\$1,089.00
180,000.01 - 190,000	\$0.00	180,000.01 - 190,000	\$1,133.00
190,000.01 - 200,000	\$0.00	190,000.01 - 200,000	\$1,175.00
210,000.01 - 220,000	\$0.00	210,000.01 - 220,000	\$1,262.00
220,000.01 - 230,000	\$0.00	220,000.01 - 230,000	\$1,305.00
230,000.01 - 240,000	\$0.00	230,000.01 - 240,000	\$1,348.00
240,000.01 - 250,000	\$0.00	240,000.01 - 250,000	\$1,392.00
250,000.01 - 300,000	\$0.00	250,000.01 - 300,000	\$1,520.00
300,000.01 - 350,000	\$0.00	300,000.01 - 350,000	\$1,664.00
350,000.01 - 400,000	\$0.00	350,000.01 - 400,000	\$1,808.00
400,000.01 - 450,000	\$0.00	400,000.01 - 450,000	\$1,952.00
450,000.01 - 500,000	\$0.00	450,000.01 - 500,000	\$2,095.00
500,000.01 - 550,000	\$0.00	500,000.01 - 550,000	\$2,239.00
550,000.01 - 600,000	\$0.00	550,000.01 - 600,000	\$2,383.00
600,000.01 - 650,000	\$0.00	600,000.01 - 650,000	\$2,527.00
650,000.01 - 700,000	\$0.00	650,000.01 - 700,000	\$2,670.00
700,000.01 - 750,000	\$0.00	700,000.01 - 750,000	\$2,814.00
750,000.01 - 800,000	\$0.00	750,000.01 - 800,000	\$2,958.00
800,000.01 - 850,000	\$0.00	800,000.01 - 850,000	\$3,102.00
850,000.01 - 900,000	\$0.00	850,000.01 - 900,000	\$3,245.00
900,000.01 - 950,000	\$0.00	900,000.01 - 950,000	\$3,389.00
950,000.01 - 1,000,000	\$0.00	950,000.01 - 1,000,000	\$3,533.00

TEMPORARY AND UNDERGROUND SERVICES CONDUCTOR AND FEEDERS

A Flat Fee of \$45.00 will be charged to Contractors for temporary services (125 amps or less) and underground service conductors and feeders.

Notes:

1. Add Safety Codes Fee for each permit issued.
Safety Codes Fee calculated at 3.5 percent of the permit cost.
Minimum - \$4.00 Maximum - \$500.00

Bylaw 497/05
Schedule A

ELECTRICAL PERMIT FEE SCHEDULE
FOR CAMPS

CAMP SIZE	Permit Fee
1 to 50 person capacity	\$250.00
51 to 100 person capacity	\$300.00
101 to 200 person capacity	\$400.00
201 to 250 person capacity	\$550.00
251 to 300 person capacity	\$750.00

Notes:

1. Add Safety Codes Council Fee for each permit issued.

Safety Codes Fee calculated at 3.5 percent of the permit cost.

Minimum - \$4.00 Maximum - \$500.00

Bylaw 497/05

Schedule A

ANNUAL ELECTRICAL PERMIT PROCESS

An Annual Electrical Permit may be issued to an establishment that employs a full time qualified Electrician or hires an electrical contractor to perform minor electrical upgrades or renovations (an electrical project value of less than \$10,000.00) on the premises identified on the permit application. Installations over \$10,000.00 in job value require a separate electrical permit.

The establishment shall maintain a current and accurate two-year record of all electrical upgrades or renovations and shall make it available to the MD of Mackenzie upon request. The establishment is responsible for the electrical work required to satisfactorily complete the electrical installation covered by the permit.

A single Annual Electrical Permit may be issued to cover all minor electrical upgrades or renovations performed during a full calendar year or for a lesser period of time when required. The permit fee shall be based on a full calendar year.

MD of Mackenzie will determine the number of inspections to be made on the establishment for which an annual permit has been issued.

RATING OF ESTABLISHMENT (KVA)	ANNUAL ELECTRICAL PERMIT FEE
100 or less	\$200.00
101 to 2,500	\$200.00 plus \$15.00 per 100 KVA over 100 KVA
2,501 to 5,000	\$500.00 plus \$12.00 per 100 KVA over 2, 500 KVA
5,001 to 10,000	\$800.00 plus \$9.00 per 100 KVA over 5,000 KVA
10,001 to 20,000	\$1,200.00 plus \$6.00 per 100 KVA over 10,000 KVA
Over 20,000	\$1,700.00 plus \$3.00 per 100 KVA over 20,000 KVA

For more information please contact Vicky at (780) 928-3983

**Bylaw 497/05
Schedule A
GAS PERMIT FEE SCHEDULE**

FOR RESIDENTIAL INSTALLATIONS

Number of Outlets	Homeowner Fee	Contractor Fee
1	\$62.00	\$52.00
2	\$83.00	\$69.00
3	\$117.00	\$98.00
4	\$156.00	\$130.00
5	\$195.00	\$163.00
6	\$215.00	\$179.00
7	\$234.00	\$195.00
8	\$252.00	\$210.00
9	\$273.00	\$228.00
10	\$293.00	\$244.00
11	\$305.00	\$254.00
12	\$318.00	\$265.00
13	\$330.00	\$275.00
14	\$344.00	\$287.00
15	\$356.00	\$297.00
16	\$371.00	\$309.00
17	\$383.00	\$319.00
18	\$396.00	\$330.00
19	\$408.00	\$340.00
20	\$422.00	\$352.00

Notes:

1. Add \$15.00 for each outlet over 20
 2. Add Safety Codes Council Fee for each permit issued.
- Safety Codes Fee calculated at 3.5 percent of permit cost.
Minimum - \$4.00 Maximum - \$500.00

**Bylaw 497/05
Schedule A
GAS PERMIT FEE SCHEDULE**

FOR RESIDENTIAL INSTALLATIONS

Description	Homeowner Fee	Contractor Fee
Propane Tank Set (New or Replacements)	\$75.00	\$50.00
Additional Propane Tank	\$15.00	\$15.00
Temporary Heat	\$100.00	\$75.00

Note:

1. Add \$3.00 Safety Codes Council Fee for each permit issued.

Safety Codes Fee calculated at 3.5 percent of permit cost.

Minimum - \$4.00 Maximum - \$500.00

Mobile Home / Modular Home	
Homeowner Fee	Contractor Fee
\$75.00	\$50.00

Note:

1. Add \$3.00 Safety Codes Council Fee for each permit issued.

Safety Codes Fee calculated at 3.5 percent of permit cost

Minimum - \$4.00 Maximum - \$500.00

Bylaw 497/05
Schedule A
GAS PERMIT FEE SCHEDULE
FOR NON-RESIDENTIAL INSTALLATIONS

BTU Input	Permit Fee
0 - 100,000	\$69.00
100,001 - 110,000	\$75.00
110,001 - 120,000	\$83.00
120,001 - 130,000	\$90.00
130,001 - 140,000	\$98.00
140,001 - 150,000	\$104.00
150,001 - 170,000	\$112.00
170,001 - 190,000	\$119.00
190,001 - 210,000	\$127.00
210,001 - 230,000	\$133.00
230,001 - 250,000	\$140.00
250,001 - 300,000	\$148.00
300,001 - 350,000	\$155.00
350,001 - 400,000	\$162.00
400,001 - 450,000	\$169.00
450,001 - 500,000	\$177.00
500,001 - 550,000	\$184.00
550,001 - 600,000	\$190.00
600,001 - 650,000	\$198.00
650,001 - 700,000	\$205.00
700,001 - 750,000	\$213.00
750,001 - 800,000	\$219.00
800,001 - 850,000	\$227.00
850,001 - 900,000	\$234.00
900,001 - 950,000	\$242.00
950,001 - 1,000,000	\$248.00

Notes:

1. Add \$8.00 for each 100,000 BTU (or portion of) over 1,000,000 BTU.

2. Add Safety Codes Council Fee for each permit issued.

Safety Code Fee calculated at 3.5 percent of permit cost.

Minimum - \$4.00 Maximum - \$500.00

Description
Grain Dryer

Fee
\$150.00

Note:

1. Add Safety Codes Council Fee for each permit issued.

Safety Code Fee calculated at 3.5 percent of permit cost.

Minimum - \$4.00 Maximum - \$500.00

Description
Propane Tank Set (New or Replacements)
Add \$15.00 for each additional Propane Tank
Temporary Heat
Gas/Propane Cylinder Refill Centres

Fee
\$50.00
\$75.00
\$100.00

Note:

1. Add Safety Codes Council Fee for each permit issued.

Safety Code Fee calculated at 3.5 percent of permit cost.

Minimum - \$4.00 Maximum - \$500.00

Replacement of Non-Residential Appliances (per unit):

Description
First Appliance
Add \$15.00 for each additional appliance

Proposed Fee
\$70.00

Note:

1. Add Safety Codes Council Fee for each permit issued.

Safety Code Fee calculated at 3.5 percent of permit cost.

Minimum - \$4.00 Maximum - \$500.00

**Bylaw 497/05
Schedule A**

GAS PERMIT FEE SCHEDULE

FOR CAMPS

CAMP SIZE	Permit Fee
1 to 50 person capacity	\$250.00
51 to 100 person capacity	\$300.00
101 to 200 person capacity	\$400.00
201 to 250 person capacity	\$550.00
251 to 300 person capacity	\$750.00

Notes:

1. Add Safety Codes Council Fee for each permit issued.

Safety Codes Fee calculated at 3.5 percent of the permit cost.

Minimum - \$4.00 Maximum - \$500.00

Bylaw 497/05
Schedule A

PLUMBING PERMIT FEE SCHEDULE
For Residential & Non-Residential Installations

Homeowner Fees	
Number of Fixtures	Permit Fee
1	\$62.00
2	\$66.00
3	\$83.00
4	\$98.00
5	\$111.00
6	\$123.00
7	\$137.00
8	\$149.00
9	\$164.00
10	\$176.00
11	\$186.00
12	\$195.00
13	\$204.00
14	\$215.00
15	\$224.00
16	\$234.00
17	\$245.00
18	\$252.00
19	\$263.00
20	\$273.00
21	\$281.00
22	\$290.00
23	\$297.00
24	\$305.00
25	\$314.00
26	\$321.00
27	\$329.00
28	\$338.00
29	\$345.00
30	\$353.00
31	\$362.00
32	\$371.00
33	\$377.00
34	\$386.00
35	\$395.00
36	\$402.00
37	\$410.00
38	\$419.00
39	\$428.00

Contractor Fees	
Number of Fixtures	Permit Fee
1	\$52.00
2	\$55.00
3	\$69.00
4	\$82.00
5	\$93.00
6	\$103.00
7	\$114.00
8	\$124.00
9	\$137.00
10	\$147.00
11	\$155.00
12	\$163.00
13	\$170.00
14	\$179.00
15	\$187.00
16	\$195.00
17	\$204.00
18	\$210.00
19	\$219.00
20	\$228.00
21	\$234.00
22	\$242.00
23	\$248.00
24	\$254.00
25	\$262.00
26	\$268.00
27	\$274.00
28	\$282.00
29	\$288.00
30	\$294.00
31	\$302.00
32	\$309.00
33	\$314.00
34	\$322.00
35	\$329.00
36	\$335.00
37	\$342.00
38	\$349.00
39	\$357.00

Homeowner Fees		Contractor Fees	
Number of Fixtures	Permit Fee	Number of Fixtures	Permit Fee
40	\$434.00	40	\$362.00
41	\$443.00	41	\$369.00
42	\$452.00	42	\$377.00
43	\$458.00	43	\$382.00
44	\$467.00	44	\$389.00
45	\$476.00	45	\$397.00
46	\$482.00	46	\$402.00
47	\$491.00	47	\$409.00
48	\$500.00	48	\$417.00
49	\$506.00	49	\$422.00
50	\$515.00	50	\$429.00
51	\$522.00	51	\$435.00
52	\$528.00	52	\$440.00
53	\$534.00	53	\$445.00
54	\$540.00	54	\$450.00
55	\$548.00	55	\$457.00
56	\$555.00	56	\$463.00
57	\$560.00	57	\$467.00
58	\$567.00	58	\$473.00
59	\$573.00	59	\$478.00
60	\$581.00	60	\$484.00
61	\$585.00	61	\$488.00
62	\$593.00	62	\$494.00
63	\$600.00	63	\$500.00
64	\$606.00	64	\$505.00
65	\$612.00	65	\$510.00
66	\$618.00	66	\$515.00
67	\$626.00	67	\$522.00
68	\$632.00	68	\$527.00
69	\$638.00	69	\$532.00
70	\$644.00	70	\$537.00
71	\$651.00	71	\$543.00
72	\$659.00	72	\$549.00
73	\$663.00	73	\$553.00
74	\$671.00	74	\$559.00
75	\$677.00	75	\$564.00
76	\$684.00	76	\$570.00
77	\$689.00	77	\$574.00
78	\$696.00	78	\$580.00
79	\$704.00	79	\$587.00
80	\$710.00	80	\$592.00
81	\$713.00	81	\$594.00

Homeowner Fees		Contractor Fees	
Number of Fixtures	Permit Fee	Number of Fixtures	Permit Fee
82	\$716.00	82	\$597.00
83	\$719.00	83	\$599.00
84	\$722.00	84	\$602.00
85	\$725.00	85	\$604.00
86	\$729.00	86	\$608.00
87	\$732.00	87	\$610.00
88	\$735.00	88	\$613.00
89	\$740.00	89	\$617.00
90	\$741.00	90	\$618.00
91	\$744.00	91	\$620.00
92	\$747.00	92	\$623.00
93	\$752.00	93	\$627.00
94	\$755.00	94	\$629.00
95	\$758.00	95	\$632.00
96	\$762.00	96	\$635.00
97	\$765.00	97	\$638.00
98	\$767.00	98	\$639.00
99	\$770.00	99	\$642.00
100	\$774.00	100	\$645.00

Notes:

1. Add \$3.00 for each fixture over 100.

Safety Codes Fee calculated at 3.5 permit of permit fee.

Minimum - \$4.00 Maximum - \$500.00

Mobile Home / Modular Home

Homeowner Fee	Contractor Fee
\$75.00	\$50.00

Notes:

1. Add Safety Codes Council Fee for each permit issued.

Safety Codes Fee calculated at 3.5 permit of permit fee.

Minimum - \$4.00 Maximum - \$500.00

**Bylaw 497/05
Schedule A**

PLUMBING PERMIT FEE SCHEDULE
FOR CAMPS

CAMP SIZE	Permit Fee
1 to 50 person capacity	\$150.00
51 to 100 person capacity	\$200.00
101 to 200 person capacity	\$300.00
201 to 250 person capacity	\$450.00
251 to 300 person capacity	\$650.00

Notes:

1. Add Safety Codes Council Fee for each permit issued.

Safety Codes Fee calculated at 3.5 percent of the permit cost.

Minimum - \$4.00 Maximum - \$500.00

**Bylaw 497/05
Schedule A**

PRIVATE SEWAGE DISPOSAL SYSTEM PERMIT FEE SCHEDULE

Description	Home owner Fee	Description	Contractor Fee
Holding Tanks, Open Discharge	\$175.00	Holding Tanks, Open Discharge	\$125.00
Fields, Mounds, Sand Filters, Treatment Tanks, etc.	\$250.00	Fields, Mounds, Sand Filters, Treatment Tanks, etc.	\$200.00

Note: Add Safety Codes Council Fee for each permit issued.
 Safety Codes Fee calculated at 3.5 percent of the permit cost.
 Minimum - \$4.00 Maximum - \$500.00

**Bylaw 497/05
Schedule A**

PRIVATE SEWAGE PERMIT FEE SCHEDULE
FOR CAMPS

CAMP SIZE	Permit Fee
1 to 50 person capacity	\$250.00
51 to 100 person capacity	\$300.00
101 to 200 person capacity	\$400.00
201 to 250 person capacity	\$550.00
251 to 300 person capacity	\$750.00

Notes:

1. Add Safety Codes Council Fee for each permit issued.

Safety Codes Fee calculated at 3.5 percent of the permit cost.

Minimum - \$4.00 Maximum - \$500.00

Bylaw 497/05

Schedule A

Cancellations

Complete refund minus \$25.00 administration fee.
(If remainder is less than \$20.00 no refund given)

Development Permit Not Approved

- Full refund

Amendments (make changes on permit)

- Any permit fee greater than \$100.00 shall be refunded.

Additional Inspection

- \$50.00 within 100 km radius
- \$100.00 over 100 km radius

Extensions on Permits

- Need a request in writing as to why they want an extension and for how long
- Must be approved by Director of Planning

Bank Inspections (upon request by financial institutions)

- \$75.00 per inspection

Variance on Permit Fees

- The Director of Planning may vary Permit Fees up to 50% if demand is valid.

Proposed Fees
Mackenzie County
Contractor Building Fee Schedule

Residential Construction

Main Floor (basement included)	\$.55/sq.ft.
Additional Storeys	\$.30/sq.ft.
Garages (attached/detached)	\$.30/sq.ft.
Additions	\$.40/sq.ft.
Relocation of a building on a basement or crawlspace	\$.50/sq.ft.
Relocation of a building on blocking or piles	\$.40/sq.ft.
Major Renovations (any structural change)	\$.40/sq.ft.
Fireplaces / Wood burning appliances	\$150.00
Decks (greater than 2 feet above grade)	\$150.00
Minimum Residential Building Permit Fee	\$150.00

Commerical / Industrial / Institutional

\$6.00 per \$1,000 of project value

Minimum fee is \$300.00

Notes:

1. Project Value is based on the actual cost of material and labour.
Verification of cost may be requested prior to permit issuance.

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

Mackenzie County

Industrial Camp Fee Schedule

Building Permit Fee Schedule

Camp Size	Permit Fee	SCC Levy	Total Fee
1 to 50 person capacity	\$500.00	\$20.00	\$520.00
51 to 100 person capacity	\$750.00	\$30.00	\$780.00
101 to 200 person capacity	\$1,250.00	\$50.00	\$1,300.00
201 to 250 person capacity	\$2,000.00	\$80.00	\$2,080.00
251 to 300 person capacity	\$3,000.00	\$120.00	\$3,120.00

Plumbing Permit Fee Schedule

Camp Size	Permit Fee	SCC Levy	Total Fee
1 to 50 person capacity	\$150.00	\$6.00	\$156.00
51 to 100 person capacity	\$200.00	\$8.00	\$208.00
101 to 200 person capacity	\$300.00	\$12.00	\$312.00
201 to 250 person capacity	\$450.00	\$18.00	\$468.00
251 to 300 person capacity	\$650.00	\$26.00	\$676.00

Electrical Permit Fee Schedule

Camp Size	Permit Fee	SCC Levy	Total Fee
1 to 50 person capacity	\$250.00	\$10.00	\$260.00
51 to 100 person capacity	\$300.00	\$12.00	\$312.00
101 to 200 person capacity	\$400.00	\$16.00	\$416.00
201 to 250 person capacity	\$550.00	\$22.00	\$572.00
251 to 300 person capacity	\$750.00	\$30.00	\$780.00

Gas Permit Fee Schedule

Camp Size	Permit Fee	SCC Levy	Total Fee
1 to 50 person capacity	\$250.00	\$10.00	\$260.00
51 to 100 person capacity	\$300.00	\$12.00	\$312.00
101 to 200 person capacity	\$400.00	\$16.00	\$416.00
201 to 250 person capacity	\$550.00	\$22.00	\$572.00
251 to 300 person capacity	\$750.00	\$30.00	\$780.00

Private Sewage Fee Schedule

Camp Size	Permit Fee	SCC Levy	Total Fee
1 to 50 person capacity	\$250.00	\$10.00	\$260.00
51 to 100 person capacity	\$300.00	\$12.00	\$312.00
101 to 200 person capacity	\$400.00	\$16.00	\$416.00
201 to 250 person capacity	\$550.00	\$22.00	\$572.00
251 to 300 person capacity	\$750.00	\$30.00	\$780.00

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

Mackenzie County

Contractor Electrical Permit Fee Schedule (New Single Family Dwellings)

Square Footage of area to be wired	Permit Fee	SCC Levy	Total Fee
Up to 1200	\$160.00	\$6.40	\$166.40
1201 to 1500	\$190.00	\$7.60	\$197.60
1501 to 2000	\$240.00	\$9.60	\$249.60
2001 to 2500	\$260.00	\$10.40	\$270.40
Over 2500	\$260.00 plus \$0.10 per square foot plus SC Levy		

Description of Work	Permit Fee	SCC Levy	Total Fee
Mobile / Modular Home Connection Only	\$75.00	\$4.50	\$79.50
Temporary and Underground Services (125 amps or less)	\$75.00	\$4.50	\$79.50

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

Mackenzie County

Contractor Electrical Permit Fee Schedule (Other Than New Residential Installations)

Installation Cost	Permit Fee	SCC Levy	Total Fee	Installation Cost	Permit Fee	SCC Levy	Total Fee
0 - 300	\$75.00	\$4.50	\$79.50	37,001-38,000	\$409.00	\$16.36	\$425.36
300 - 500.00	\$85.00	\$4.50	\$89.50	38,001-39,000	\$415.00	\$16.60	\$431.60
500 - 1,000.00	\$95.00	\$4.50	\$99.50	39,001-40,000	\$420.00	\$16.80	\$436.80
1,000 - 1,500.00	\$105.00	\$4.50	\$109.50	40,001-41,000	\$427.00	\$17.08	\$444.08
1,500 - 2,000.00	\$115.00	\$4.60	\$119.60	41,001-42,000	\$432.00	\$17.28	\$449.28
2,000 - 2,500.00	\$120.00	\$4.80	\$124.80	42,001-43,000	\$438.00	\$17.52	\$455.52
2,500 - 3,000.00	\$125.00	\$5.00	\$130.00	43,001-44,000	\$444.00	\$17.76	\$461.76
3,000 - 3,500.00	\$130.00	\$5.20	\$135.20	44,001-45,000	\$449.00	\$17.96	\$466.96
3,500 - 4,000.00	\$135.00	\$5.40	\$140.40	45,001-46,000	\$455.00	\$18.20	\$473.20
4,000 - 4,500.00	\$144.00	\$5.76	\$149.76	46,001-47,000	\$460.00	\$18.40	\$478.40
4,500 - 5,000.00	\$148.00	\$5.92	\$153.92	47,001-48,000	\$467.00	\$18.68	\$485.68
5,000 - 5,500.00	\$159.00	\$6.36	\$165.36	48,001-49,000	\$473.00	\$18.92	\$491.92
5,500 - 6,000.00	\$167.00	\$6.68	\$173.68	49,001-50,000	\$478.00	\$19.12	\$497.12
6,000 - 6,500.00	\$173.00	\$6.92	\$179.92	50,001-60,000	\$529.00	\$21.16	\$550.16
6,500 - 7,000.00	\$180.00	\$7.20	\$187.20	60,001-70,000	\$587.00	\$23.48	\$610.48
7,000 - 7,500.00	\$188.00	\$7.52	\$195.52	70,001-80,000	\$644.00	\$25.76	\$669.76
7,500 - 8,000.00	\$195.00	\$7.80	\$202.80	80,001-90,000	\$702.00	\$28.08	\$730.08
8,000 - 8,500.00	\$202.00	\$8.08	\$210.08	90,001-100,000	\$759.00	\$30.36	\$789.36
8,500 - 9,000.00	\$209.00	\$8.36	\$217.36	100,001-110,000	\$788.00	\$31.52	\$819.52
9,000 - 9,500.00	\$217.00	\$8.68	\$225.68	110,001-120,000	\$830.00	\$33.20	\$863.20
9,500 - 10,000.00	\$224.00	\$8.96	\$232.96	120,001-130,000	\$874.00	\$34.96	\$908.96
10,000 - 11,000.00	\$230.00	\$9.20	\$239.20	130,001-140,000	\$917.00	\$36.68	\$953.68
11,000 - 12,000.00	\$238.00	\$9.52	\$247.52	140,001-150,000	\$960.00	\$38.40	\$998.40
12,000 - 13,000.00	\$245.00	\$9.80	\$254.80	150,001-160,000	\$1,003.00	\$40.12	\$1,043.12
13,000 - 14,000.00	\$253.00	\$10.12	\$263.12	160,001-170,000	\$1,047.00	\$41.88	\$1,088.88
14,000 - 15,000.00	\$259.00	\$10.36	\$269.36	170,001-180,000	\$1,089.00	\$43.56	\$1,132.56
15,000 - 16,000.00	\$265.00	\$10.60	\$275.60	180,001-190,000	\$1,133.00	\$45.32	\$1,178.32
16,000 - 17,000.00	\$274.00	\$10.96	\$284.96	190,001-200,000	\$1,175.00	\$47.00	\$1,222.00
17,000 - 18,000.00	\$282.00	\$11.28	\$293.28	200,001-210,000	\$1,205.00	\$48.20	\$1,253.20
18,000 - 19,000.00	\$288.00	\$11.52	\$299.52	210,001-220,000	\$1,262.00	\$50.48	\$1,312.48
19,000 - 20,000.00	\$295.00	\$11.80	\$306.80	220,001-230,000	\$1,305.00	\$52.20	\$1,357.20
20,000 - 21,000.00	\$303.00	\$12.12	\$315.12	230,001-240,000	\$1,348.00	\$53.92	\$1,401.92
21,000 - 22,000.00	\$305.00	\$12.20	\$317.20	240,001-250,000	\$1,392.00	\$55.68	\$1,447.68
22,000 - 23,000.00	\$313.00	\$12.52	\$325.52	250,001-300,000	\$1,520.00	\$60.80	\$1,580.80
23,000 - 24,000.00	\$320.00	\$12.80	\$332.80	300,001-350,000	\$1,664.00	\$66.56	\$1,730.56
24,000 - 25,000.00	\$328.00	\$13.12	\$341.12	350,001-400,000	\$1,808.00	\$72.32	\$1,880.32
25,000 - 26,000.00	\$334.00	\$13.36	\$347.36	400,001-450,000	\$1,952.00	\$78.08	\$2,030.08
26,000 - 27,000.00	\$342.00	\$13.68	\$355.68	450,001-500,000	\$2,095.00	\$83.80	\$2,178.80
27,000 - 28,000.00	\$349.00	\$13.96	\$362.96	500,001-550,000	\$2,239.00	\$89.56	\$2,328.56
28,000 - 29,000.00	\$357.00	\$14.28	\$371.28	550,001-600,000	\$2,383.00	\$95.32	\$2,478.32
29,000 - 30,000.00	\$363.00	\$14.52	\$377.52	600,001-650,000	\$2,527.00	\$101.08	\$2,628.08
30,000 - 31,000.00	\$369.00	\$14.76	\$383.76	650,001-700,000	\$2,670.00	\$106.80	\$2,776.80
31,000 - 32,000.00	\$374.00	\$14.96	\$388.96	700,001-750,000	\$2,814.00	\$112.56	\$2,926.56
32,000 - 33,000.00	\$380.00	\$15.20	\$395.20	750,001-800,000	\$2,958.00	\$118.32	\$3,076.32
33,000 - 34,000.00	\$387.00	\$15.48	\$402.48	800,001-850,000	\$3,102.00	\$124.08	\$3,226.08
34,000 - 35,000.00	\$392.00	\$15.68	\$407.68	850,001-900,000	\$3,245.00	\$129.80	\$3,374.80
35,000 - 36,000.00	\$398.00	\$15.92	\$413.92	900,001-950,000	\$3,389.00	\$135.56	\$3,524.56
36,000 - 37,000.00	\$403.00	\$16.12	\$419.12	950,001-1,000,000	\$3,533.00	\$141.32	\$3,674.32

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

Mackenzie County
ANNUAL ELECTRICAL PERMIT PROCESS

An Annual Electrical Permit may be issued to an establishment that employs a full time qualified Electrician or hires an electrical contractor to perform minor electrical upgrades or renovations (an electrical project value of less than \$10,000.00) on the premises identified on the permit application. Installations over \$10,000.00 in job value require a separate electrical permit.

The establishment shall maintain a current and accurate two-year record of all electrical upgrades or renovations and shall make it available to Mackenzie County upon request. The establishment is responsible for the electrical work required to satisfactorily complete the electrical installation covered by the permit.

A single Annual Electrical Permit may be issued to cover all minor electrical upgrades or renovations performed during a full calendar year or for a lesser period of time when required. The permit fee shall be based on a full calendar year.

RATING OF ESTABLISHMENT (KVA)	ANNUAL ELECTRICAL PERMIT FEE (plus SCC Levy*)
100 or less	\$300.00
101 to 2,500	\$300.00 plus \$15.00 per 100 KVA over 100 KVA
2,501 to 5,000	\$660.00 plus \$12.00 per 100 KVA over 2, 500 KVA
5,001 to 10,000	\$960.00 plus \$9.00 per 100 KVA over 5,000 KVA
10,001 to 20,000	\$1,410.00 plus \$6.00 per 100 KVA over 10,000 KVA
Over 20,000	\$2,010.00 plus \$3.00 per 100 KVA over 20,000 KVA

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

Mackenzie County
Contractor Gas Permit Fee Schedule

Residential Installations

Number of Outlets	Permit Fee	SCC Levy	Total Fee
1	\$75.00	\$4.50	\$79.50
2	\$85.00	\$4.50	\$89.50
3	\$105.00	\$4.50	\$109.50
4	\$130.00	\$5.20	\$135.20
5	\$163.00	\$6.52	\$169.52
6	\$179.00	\$7.16	\$186.16
7	\$195.00	\$7.80	\$202.80
8	\$210.00	\$8.40	\$218.40
9	\$228.00	\$9.12	\$237.12
10	\$244.00	\$9.76	\$253.76
11	\$254.00	\$10.16	\$264.16
12	\$265.00	\$10.60	\$275.60
13	\$275.00	\$11.00	\$286.00
14	\$287.00	\$11.48	\$298.48
15	\$297.00	\$11.88	\$308.88
16	\$309.00	\$12.36	\$321.36
17	\$319.00	\$12.76	\$331.76
18	\$330.00	\$13.20	\$343.20
19	\$340.00	\$13.60	\$353.60
20	\$352.00	\$14.08	\$366.08

Add \$15.00 per outlet over 20

Residential Propane Tank Set

Propane Tank Set	\$75.00	\$4.50	\$79.50
Additional Propane Tanks - \$15.00 per tank			
Temporary Heat	\$75.00	\$4.50	\$79.50
Grain Dryer	\$250.00	\$10.00	\$260.00

*** SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**

Mackenzie County Contractor Gas Permit Fee Schedule

Non-Residential Installations

BTU Input	Permit Fee	SCC Levy	Total Fee
0 - 100,000	\$75.00	\$4.50	\$79.50
100,001 - 110,000	\$85.00	\$4.50	\$89.50
110,001 - 120,000	\$95.00	\$4.50	\$99.50
120,001 - 130,000	\$125.00	\$5.00	\$130.00
130,001 - 140,000	\$135.00	\$5.40	\$140.40
140,001 - 150,000	\$145.00	\$5.80	\$150.80
150,001 - 170,000	\$150.00	\$6.00	\$156.00
170,001 - 190,000	\$155.00	\$6.20	\$161.20
190,001 - 210,000	\$160.00	\$6.40	\$166.40
200,001 - 230,000	\$165.00	\$6.60	\$171.60
230,001 - 250,000	\$170.00	\$6.80	\$176.80
250,001 - 300,000	\$175.00	\$7.00	\$182.00
300,001 - 350,000	\$180.00	\$7.20	\$187.20
350,001 - 400,000	\$190.00	\$7.60	\$197.60
400,001 - 450,000	\$195.00	\$7.80	\$202.80
450,001 - 500,000	\$200.00	\$8.00	\$208.00
500,001 - 550,000	\$205.00	\$8.20	\$213.20
550,001 - 600,000	\$210.00	\$8.40	\$218.40
600,001 - 650,000	\$220.00	\$8.80	\$228.80
650,001 - 700,000	\$230.00	\$9.20	\$239.20
700,001 - 750,000	\$240.00	\$9.60	\$249.60
750,001 - 800,000	\$250.00	\$10.00	\$260.00
800,001 - 850,000	\$260.00	\$10.40	\$270.40
850,001 - 900,000	\$270.00	\$10.80	\$280.80
900,001 - 950,000	\$280.00	\$11.20	\$291.20
950,001 - 1,000,000	\$290.00	\$11.60	\$301.60

Add \$8.00 for each 100,000 BTU (or portion of) over 1,000,000 BTU

Temporary Heat

BTU Input	Permit Fee	SC Levy	Total Fee
0 to 250,000	\$75.00	\$4.50	\$79.50
250,001 to 500,000	\$125.00	\$5.00	\$130.00
Over 500,000	\$125.00 plus \$10.00 per 100,000 BTU (or portion of) over 500,000 BTU		

Non-Residential Propane Tank Set

Propane Tank Set	\$75.00	\$4.50	\$79.50
Additional Propane Tanks - \$15.00 per tank			
Refill Centre	\$150.00	\$6.00	\$156.00

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

Mackenzie County

Residential and Non Residential Installations

Number of Fixtures	Permit Fee	SCC Levy	Total Fee	Number of Fixtures	Permit Fee	SCC Levy	Total Fee
1	\$75.00	\$4.50	\$79.50	51	\$435.00	\$17.40	\$452.40
2	\$85.00	\$4.50	\$89.50	52	\$440.00	\$17.60	\$457.60
3	\$90.00	\$4.50	\$94.50	53	\$445.00	\$17.80	\$462.80
4	\$95.00	\$4.50	\$99.50	54	\$450.00	\$18.00	\$468.00
5	\$105.00	\$4.50	\$109.50	55	\$457.00	\$18.28	\$475.28
6	\$110.00	\$4.50	\$114.50	56	\$463.00	\$18.52	\$481.52
7	\$115.00	\$4.60	\$119.60	57	\$467.00	\$18.68	\$485.68
8	\$124.00	\$4.96	\$128.96	58	\$473.00	\$18.92	\$491.92
9	\$137.00	\$5.48	\$142.48	59	\$478.00	\$19.12	\$497.12
10	\$147.00	\$5.88	\$152.88	60	\$484.00	\$19.36	\$503.36
11	\$155.00	\$6.20	\$161.20	61	\$488.00	\$19.52	\$507.52
12	\$163.00	\$6.52	\$169.52	62	\$494.00	\$19.76	\$513.76
13	\$170.00	\$6.80	\$176.80	63	\$500.00	\$20.00	\$520.00
14	\$179.00	\$7.16	\$186.16	64	\$505.00	\$20.20	\$525.20
15	\$187.00	\$7.48	\$194.48	65	\$510.00	\$20.40	\$530.40
16	\$195.00	\$7.80	\$202.80	66	\$515.00	\$20.60	\$535.60
17	\$204.00	\$8.16	\$212.16	67	\$522.00	\$20.88	\$542.88
18	\$210.00	\$8.40	\$218.40	68	\$527.00	\$21.08	\$548.08
19	\$219.00	\$8.76	\$227.76	69	\$532.00	\$21.28	\$553.28
20	\$228.00	\$9.12	\$237.12	70	\$537.00	\$21.48	\$558.48
21	\$234.00	\$9.36	\$243.36	71	\$543.00	\$21.72	\$564.72
22	\$242.00	\$9.68	\$251.68	72	\$549.00	\$21.96	\$570.96
23	\$248.00	\$9.92	\$257.92	73	\$553.00	\$22.12	\$575.12
24	\$254.00	\$10.16	\$264.16	74	\$559.00	\$22.36	\$581.36
25	\$262.00	\$10.48	\$272.48	75	\$564.00	\$22.56	\$586.56
26	\$268.00	\$10.72	\$278.72	76	\$570.00	\$22.80	\$592.80
27	\$274.00	\$10.96	\$284.96	77	\$574.00	\$22.96	\$596.96
28	\$282.00	\$11.28	\$293.28	78	\$580.00	\$23.20	\$603.20
29	\$288.00	\$11.52	\$299.52	79	\$587.00	\$23.48	\$610.48
30	\$294.00	\$11.76	\$305.76	80	\$592.00	\$23.68	\$615.68
31	\$302.00	\$12.08	\$314.08	81	\$594.00	\$23.76	\$617.76
32	\$309.00	\$12.36	\$321.36	82	\$597.00	\$23.88	\$620.88
33	\$314.00	\$12.56	\$326.56	83	\$599.00	\$23.96	\$622.96
34	\$322.00	\$12.88	\$334.88	84	\$602.00	\$24.08	\$626.08
35	\$329.00	\$13.16	\$342.16	85	\$604.00	\$24.16	\$628.16
36	\$335.00	\$13.40	\$348.40	86	\$608.00	\$24.32	\$632.32
37	\$342.00	\$13.68	\$355.68	87	\$610.00	\$24.40	\$634.40
38	\$349.00	\$13.96	\$362.96	88	\$613.00	\$24.52	\$637.52
39	\$357.00	\$14.28	\$371.28	89	\$617.00	\$24.68	\$641.68
40	\$362.00	\$14.48	\$376.48	90	\$618.00	\$24.72	\$642.72
41	\$369.00	\$14.76	\$383.76	91	\$620.00	\$24.80	\$644.80
42	\$377.00	\$15.08	\$392.08	92	\$623.00	\$24.92	\$647.92
43	\$382.00	\$15.28	\$397.28	93	\$627.00	\$25.08	\$652.08
44	\$389.00	\$15.56	\$404.56	94	\$629.00	\$25.16	\$654.16
45	\$397.00	\$15.88	\$412.88	95	\$632.00	\$25.28	\$657.28
46	\$402.00	\$16.08	\$418.08	96	\$635.00	\$25.40	\$660.40
47	\$409.00	\$16.36	\$425.36	97	\$638.00	\$25.52	\$663.52
48	\$417.00	\$16.68	\$433.68	98	\$639.00	\$25.56	\$664.56
49	\$422.00	\$16.88	\$438.88	99	\$642.00	\$25.68	\$667.68
50	\$429.00	\$17.16	\$446.16	100	\$645.00	\$25.80	\$670.80

Add \$1.00 for each fixture over 100.00

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

Mackenzie County
Private Sewage Disposal Systems

Description of Work	Permit Fee	SCC Levy	Total Fee
Holding Tanks; Open Discharge	\$200.00	\$8.00	\$208.00
Fields, Mounds, Sand Filters, Treatment Tanks, etc.	\$275.00	\$11.00	\$286.00

*** SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**

Mackenzie County
Owner Building Fee Schedule

Residential Construction

Main Floor (basement included)	\$.65/sq.ft.
Additional Storeys	\$.40/sq.ft.
Garages (attached/detached)	\$.40/sq.ft.
Additions	\$.50/sq.ft.
Relocation of a building on a basement or crawlspace	\$.60/sq.ft.
Relocation of a building on blocking or piles	\$.50/sq.ft.
Major Renovations (any structural change)	\$.50/sq.ft.
Fireplaces / Wood burning appliances	\$175.00
Decks (greater than 2 feet above grade)	\$175.00
Minimum Residential Building Permit Fee	\$175.00

Minimum fee is \$175.00

Commerical / Industrial / Institutional

\$6.00 per \$1,000 of project value

Minimum fee is \$300.00

Notes:

1. Project Value is based on the actual cost of material and labour.
Verification of cost may be requested prior to permit issuance.

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

Mackenzie County Homeowner Fee Schedule

Gas Permit Fee Schedule

Number of Outlets	Permit Fee	SCC Levy	Total Fee
1	\$85.00	\$4.50	\$89.50
2	\$105.00	\$4.50	\$109.50
3	\$125.00	\$5.00	\$130.00
4	\$156.00	\$6.24	\$162.24
5	\$195.00	\$7.80	\$202.80
6	\$215.00	\$8.60	\$223.60
7	\$234.00	\$9.36	\$243.36
8	\$252.00	\$10.08	\$262.08
9	\$273.00	\$10.92	\$283.92
10	\$293.00	\$11.72	\$304.72
11	\$305.00	\$12.20	\$317.20
12	\$318.00	\$12.72	\$330.72
13	\$330.00	\$13.20	\$343.20
14	\$344.00	\$13.76	\$357.76
15	\$356.00	\$14.24	\$370.24
16	\$371.00	\$14.84	\$385.84
17	\$383.00	\$15.32	\$398.32
18	\$396.00	\$15.84	\$411.84
19	\$408.00	\$16.32	\$424.32
20	\$422.00	\$16.88	\$438.88

Add \$15.00 per outlet over 20

Propane Tank Set

Propane Tank Set	\$90.00	\$4.50	\$94.50
Additional Propane Tanks - \$15.00 per tank			
Temporary Heat	\$100.00	\$4.50	\$104.50

Plumbing Fee Schedule

Number of Fixtures	Permit Fee	SCC Levy	Total Fee
1	\$85.00	\$4.50	\$89.50
2	\$96.00	\$4.50	\$99.50
3	\$105.00	\$4.50	\$109.50
4	\$115.00	\$4.60	\$119.60
5	\$125.00	\$5.00	\$130.00
6	\$135.00	\$5.40	\$140.40
7	\$140.00	\$5.60	\$145.60
8	\$149.00	\$5.96	\$154.96
9	\$164.00	\$6.56	\$170.56
10	\$176.00	\$7.04	\$183.04
11	\$186.00	\$7.44	\$193.44
12	\$195.00	\$7.80	\$202.80
13	\$204.00	\$8.16	\$212.16
14	\$215.00	\$8.60	\$223.60
15	\$224.00	\$8.96	\$232.96
16	\$234.00	\$9.36	\$243.36
17	\$245.00	\$9.80	\$254.80
18	\$252.00	\$10.08	\$262.08
19	\$263.00	\$10.52	\$273.52
20	\$273.00	\$10.92	\$283.92

Add \$8.00 for each fixture over 20

Electrical Fee Schedule (New Single Family Dwelling)

Square Footage of area to be wired	Permit Fee	SCC Levy	Total Fee
Up to 1200	\$190.00	\$7.60	\$197.60
1201 to 1500	\$250.00	\$10.00	\$260.00
1501 to 2000	\$285.00	\$11.40	\$296.40
2001 to 2500	\$315.00	\$12.60	\$327.60
Above 2500	\$315.00 plus \$0.10/sq. ft. plus SC Levy		

Description	Permit Fee	SCC Levy	Total Fee
Mobile / Modular Home Connection Only	\$100.00	\$4.50	\$104.50

Electrical Fee Schedule (Other Than New)

Installation Cost	Permit Fee	SCC Levy	Total Fee
0-300	\$85.00	\$4.50	\$89.50
301-500	\$95.00	\$4.50	\$99.50
501-1,000	\$105.00	\$4.50	\$109.50
1,001-1,500	\$115.00	\$4.60	\$119.60
1,501-2,000	\$125.00	\$5.00	\$130.00
2,001-2,500	\$135.00	\$5.40	\$140.40
2,501-3,000	\$140.00	\$5.60	\$145.60
3,001-3,500	\$147.00	\$5.88	\$152.88
3,501-4,000	\$156.00	\$6.24	\$162.24
4,001-4,500	\$173.00	\$6.92	\$179.92
4,501-5,000	\$177.00	\$7.08	\$184.08
5,001-5,500	\$191.00	\$7.64	\$198.64
5,501-6,000	\$200.00	\$8.00	\$208.00
6,001-6,500	\$207.00	\$8.28	\$215.28
6,501-7,000	\$216.00	\$8.64	\$224.64
7,001-7,500	\$225.00	\$9.00	\$234.00
7,501-8,000	\$234.00	\$9.36	\$243.36
8,001-8,500	\$242.00	\$9.68	\$251.68
8,501-9,000	\$251.00	\$10.04	\$261.04
9,001-9,500	\$260.00	\$10.40	\$270.40
9,501-10,000	\$269.00	\$10.76	\$279.76
10,001-11,000	\$276.00	\$11.04	\$287.04
11,001-12,000	\$285.00	\$11.40	\$296.40
12,001-13,000	\$294.00	\$11.76	\$305.76
13,001-14,000	\$303.00	\$12.12	\$315.12
14,001-15,000	\$311.00	\$12.44	\$323.44
15,001-16,000	\$329.00	\$13.16	\$342.16
16,001-17,000	\$338.00	\$13.52	\$351.52
17,001-18,000	\$345.00	\$13.80	\$358.80
18,001-19,000	\$354.00	\$14.16	\$368.16
19,001-20,000	\$365.00	\$14.60	\$379.60

Private Sewage Disposal

Holding Tanks, Open Discharge	\$200.00	\$8.00	\$208.00
Fields, Mounds, Sand Filters, Treatment Tanks, etc.	\$275.00	\$11.00	\$286.00

6.0 Fees, Other Charges and Payments

Mackenzie County will collect all permit fees we recommend that no remuneration be remitted to Superior Safety Codes Inc. until such time as the permit is closed in accordance with Mackenzie County's QMP. Superior will invoice and return closed permits to the Town on a monthly basis.

Charges for additional services to the County are as follows:

Description of Service	Agency Hourly Fee
Appeal Services	\$75.00
Audit Representation	No charge
Code Seminars	No charge
Consultative Services	\$75.00
Emergency Services	\$125.00
Enforcement Services	No charge
Investigation Services	\$125.00
Public Works Complaints	No charge

Additional Inspection Services

In addition to addressing the needs of Mackenzie County's Accreditation, Superior Safety Codes will offer to the residents of the County the full spectrum of Inspection Services, including:

- Wood Stove Inspections
- Progress Payment Inspections (Bank Inspections)
- Private Home Inspections for real estate deals (all disciplines)
- Insurance Inspections
- Electrical Equipment Approvals
- New Code Book Sales
- Code Seminars in all disciplines for local contractors

These types of inspections may not be required under your accreditation but are, none the less, important services Mackenzie County residents need on a fairly regular basis. Our fees for these services are very competitive and will be billed directly to the customer.

Town of High Level Fee Schedule

SCHEDULE A BUILDING PERMIT FEES

Building Support (as required)	Hourly Rate
Plan Review and Inspections	\$95.00/hour

In the event the Town of High Level transfers the issuance and inspections of building permits to Superior Safety Codes Inc. in the contract term.

New Construction		
Agency Fee (80%)	Town Fee (20%)	Total Fee
\$4.80	\$1.20	\$6.00

Mobile Homes / Relocation		
Agency Fee (80%)	Town Fee (20%)	Total Fee
\$80.00	\$20.00	\$100.00

Minimum Building Permit Fee		
Agency Fee (80%)	Town Fee (20%)	Total Fee
\$60.00	\$15.00	\$75.00

SCHEDULE A

Electrical Permit fees Single Family Residential

Square Footage	Agency Fee (80 %)	Town Fee (20%)	Total Fee
up to 1200	\$120.00	\$30.00	\$150.00
1201 to 1500	\$140.00	\$35.00	\$175.00
1501 to 2000	\$160.00	\$40.00	\$200.00
2001 to 2500	\$180.00	\$45.00	\$225.00
over 2500	\$225.00 plus \$0.10/sq. ft. over 2500		
Service Line Mobile / Construction Service	\$80.00	\$20.00	\$100.00
Re-inspection (not approved or not ready)	\$60.00	\$15.00	\$75.00
Inspection upon request	\$60.00	\$15.00	\$75.00
Minimum fee includes: Garages and small building; service installation for mobile or modular homes, or relocated buildings.	\$80.00	\$20.00	\$100.00
Permits taken out by the homeowner versus permits taken by a master electrician.	\$80.00	\$20.00	\$100.00
Annual Electrical Maintenance Permit	\$320.00	\$80.00	\$400.00

**Add the SCC Levy to each permit issued.
 SCC Levy is 4% with a minimum of \$4.50 and a maximum of \$560.00**

SCHEDULE A

Electrical Permit Fees other than New Single Family Residential

Note: Installation Cost: Total Value of electrical materials, fixtures, and supplies plus labour (in the case of a homeowner - double the value of the materials, fixtures & supplies to get installation cost)

Installation Cost	Agency Fee (80 %)	Town Fee (20%)	Total Fee		Installation Cost	Permit Fee	SC Levy	Total Fee
Up to - 1000	\$60.00	\$15.00	\$75.00		38000.01 - 39000	\$300.00	\$75.00	\$375.00
1000.01 - 1500	\$68.00	\$17.00	\$85.00		39000.01 - 40000	\$304.00	\$76.00	\$380.00
1500.01 - 2000	\$76.00	\$19.00	\$95.00		40000.01 - 41000	\$312.00	\$78.00	\$390.00
2000.01 - 2500	\$80.00	\$20.00	\$100.00		41000.01 - 42000	\$320.00	\$80.00	\$400.00
2500.01 - 3000	\$84.00	\$21.00	\$105.00		42000.01 - 43000	\$328.00	\$82.00	\$410.00
3000.01 - 3500	\$88.00	\$22.00	\$110.00		43000.01 - 44000	\$336.00	\$84.00	\$420.00
3500.01 - 4000	\$92.00	\$23.00	\$115.00		44000.01 - 45000	\$344.00	\$86.00	\$430.00
4000.01 - 4500	\$100.00	\$25.00	\$125.00		45000.01 - 46000	\$356.00	\$89.00	\$445.00
4500.01 - 5000	\$108.00	\$27.00	\$135.00		46000.01 - 47000	\$368.00	\$92.00	\$460.00
5000.01 - 5500	\$116.00	\$29.00	\$145.00		47000.01 - 48000	\$380.00	\$95.00	\$475.00
5500.01 - 6000	\$120.00	\$30.00	\$150.00		48000.01 - 49000	\$392.00	\$98.00	\$490.00
6000.01 - 6500	\$128.00	\$32.00	\$160.00		49000.01 - 50000	\$404.00	\$101.00	\$505.00
6500.01 - 7000	\$136.00	\$34.00	\$170.00		50000.01 - 60000	\$416.00	\$104.00	\$520.00
7000.01 - 7500	\$144.00	\$36.00	\$180.00		60000.01 - 70000	\$428.00	\$107.00	\$535.00
7500.01 - 8000	\$148.00	\$37.00	\$185.00		70000.01 - 80000	\$440.00	\$110.00	\$550.00
8000.01 - 8500	\$152.00	\$38.00	\$190.00		80000.01 - 90000	\$484.00	\$121.00	\$605.00
8500.01 - 9000	\$156.00	\$39.00	\$195.00		90000.01 - 100000	\$528.00	\$132.00	\$660.00
9000.01 - 9500	\$160.00	\$40.00	\$200.00		100000.01 - 110000	\$548.00	\$137.00	\$685.00
9500.01 - 10000	\$164.00	\$41.00	\$205.00		110000.01 - 120000	\$568.00	\$142.00	\$710.00
10000.01 - 11000	\$168.00	\$42.00	\$210.00		120000.01 - 130000	\$588.00	\$147.00	\$735.00
11000.01 - 12000	\$172.00	\$43.00	\$215.00		130000.01 - 140000	\$620.00	\$155.00	\$775.00
12000.01 - 13000	\$176.00	\$44.00	\$220.00		140000.01 - 150000	\$648.00	\$162.00	\$810.00
13000.01 - 14000	\$180.00	\$45.00	\$225.00		150000.01 - 160000	\$672.00	\$168.00	\$840.00
14000.01 - 15000	\$188.00	\$47.00	\$235.00		160000.01 - 170000	\$704.00	\$176.00	\$880.00
15000.01 - 16000	\$192.00	\$48.00	\$240.00		170000.01 - 180000	\$732.00	\$183.00	\$915.00
16000.01 - 17000	\$196.00	\$49.00	\$245.00		180000.01 - 190000	\$760.00	\$190.00	\$950.00
17000.01 - 18000	\$200.00	\$50.00	\$250.00		190000.01 - 200000	\$784.00	\$196.00	\$980.00
18000.01 - 19000	\$204.00	\$51.00	\$255.00		200000.01 - 210000	\$820.00	\$205.00	\$1,025.00
19000.01 - 20000	\$208.00	\$52.00	\$260.00		210000.01 - 220000	\$844.00	\$211.00	\$1,055.00
20000.01 - 21000	\$212.00	\$53.00	\$265.00		220000.01 - 230000	\$872.00	\$218.00	\$1,090.00
21000.01 - 22000	\$216.00	\$54.00	\$270.00		230000.01 - 240000	\$904.00	\$226.00	\$1,130.00
22000.01 - 23000	\$220.00	\$55.00	\$275.00		240000.01 - 250000	\$936.00	\$234.00	\$1,170.00
23000.01 - 24000	\$224.00	\$56.00	\$280.00		250000.01 - 300000	\$1,020.00	\$255.00	\$1,275.00
24000.01 - 25000	\$232.00	\$58.00	\$290.00		300000.01 - 350000	\$1,144.00	\$286.00	\$1,430.00
25000.01 - 26000	\$236.00	\$59.00	\$295.00		350000.01 - 400000	\$1,220.00	\$305.00	\$1,525.00
26000.01 - 27000	\$240.00	\$60.00	\$300.00		400000.01 - 450000	\$1,308.00	\$327.00	\$1,635.00
27000.01 - 28000	\$248.00	\$62.00	\$310.00		450000.01 - 500000	\$1,400.00	\$350.00	\$1,750.00
28000.01 - 29000	\$256.00	\$64.00	\$320.00		500000.01 - 550000	\$1,500.00	\$375.00	\$1,875.00
29000.01 - 30000	\$264.00	\$66.00	\$330.00		550000.01 - 600000	\$1,592.00	\$398.00	\$1,990.00
30000.01 - 31000	\$268.00	\$67.00	\$335.00		600000.01 - 650000	\$1,700.00	\$425.00	\$2,125.00
31000.01 - 32000	\$272.00	\$68.00	\$340.00		650000.01 - 700000	\$1,788.00	\$447.00	\$2,235.00
32000.01 - 33000	\$276.00	\$69.00	\$345.00		700000.01 - 750000	\$1,888.00	\$472.00	\$2,360.00
33000.01 - 34000	\$280.00	\$70.00	\$350.00		750000.01 - 800000	\$1,980.00	\$495.00	\$2,475.00
34000.01 - 35000	\$284.00	\$71.00	\$355.00		800000.01 - 850000	\$2,072.00	\$518.00	\$2,590.00
35000.01 - 36000	\$288.00	\$72.00	\$360.00		850000.01 - 900000	\$2,180.00	\$545.00	\$2,725.00
36000.01 - 37000	\$292.00	\$73.00	\$365.00		900000.01 - 950000	\$2,280.00	\$570.00	\$2,850.00
37000.01 - 38000	\$296.00	\$74.00	\$370.00		950000.01 - 1000000	\$2,400.00	\$600.00	\$3,000.00
Temporary & underground services, conductor & feeders								\$75.00
Plans examination detailing proposed electrical work								\$95.00/hour

Add the SCC Levy to each permit issued.

SCC Levy is 4% with a minimum of \$4.50 and a maximum of \$560.00

**SCHEDULE A
GAS PERMIT FEES**

SINGLE FAMILY RESIDENTIAL

Number of Outlets	Agency Fee (80 %)	Town Fee (20%)	TOTAL FEE
1	\$60.00	\$15.00	\$75.00
2	\$72.00	\$18.00	\$90.00
3	\$84.00	\$21.00	\$105.00
4	\$96.00	\$24.00	\$120.00
5	\$108.00	\$27.00	\$135.00
6	\$120.00	\$30.00	\$150.00
7	\$132.00	\$33.00	\$165.00
8	\$144.00	\$36.00	\$180.00
9	\$156.00	\$39.00	\$195.00
10	\$168.00	\$42.00	\$210.00
over 10 outlets	\$210 plus \$15.00/outlet over 10		
Propane Tank Installation	\$60.00	\$15.00	\$75.00
Temporary Propane / Natural Gas Heating	\$60.00	\$15.00	\$75.00
Replacement Residential Water Heaters, Boilers, Furnaces, or other appliances	\$60.00	\$15.00	\$75.00
Re-inspection (not approved or not ready)	\$60.00	\$15.00	\$75.00
Inspection upon request	\$60.00	\$15.00	\$75.00
All gas permits when applied for by a homeowner versus a certified professional except for underground secondary gas lines	\$80.00	\$20.00	\$100.00

COMMERCIAL/INDUSTRIAL

BTU Input	Agency Fee (80 %)	Town Fee (20%)	TOTAL FEE
0 - 250,000	\$100.00	\$25.00	\$125.00
250,001 - 500,000	\$140.00	\$35.00	\$175.00
500,001 - 1,000,000	\$180.00	\$45.00	\$225.00
Add \$5.00 for each 100,000 BTU over 1,000,000 BTU			
Propane Tank Installation	\$80.00	\$20.00	\$100.00
Temporary Propane / Natural Gas Heating	\$120.00	\$30.00	\$150.00
Propane / Gas Refill Centres	\$120.00	\$30.00	\$150.00
Replacement Water Heaters, Boilers, Furnaces, or other appliances	\$160.00	\$40.00	\$200.00
Re-inspection (not approved or not ready)	\$60.00	\$15.00	\$75.00
Inspection upon request	\$60.00	\$15.00	\$75.00
Minimum fee (secondary gas line)	\$60.00	\$15.00	\$75.00

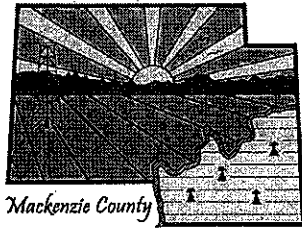
**Add the SCC Levy to each permit issued.
SCC Levy is 4% with a minimum of \$4.50 and a maximum of \$560.00**

SCHEDULE A
PLUMBING PERMIT FEES: RESIDENTIAL/COMMERCIAL/INDUSTRIAL

Number of Fixtures	Agency Fee (80 %)	Town Fee (20%)	TOTAL FEE
1	\$60.00	\$15.00	\$75.00
2	\$64.00	\$16.00	\$80.00
3	\$68.00	\$17.00	\$85.00
4	\$72.00	\$18.00	\$90.00
5	\$76.00	\$19.00	\$95.00
6	\$80.00	\$20.00	\$100.00
7	\$84.00	\$21.00	\$105.00
8	\$88.00	\$22.00	\$110.00
9	\$92.00	\$23.00	\$115.00
10	\$100.00	\$25.00	\$125.00
11	\$108.00	\$27.00	\$135.00
12	\$116.00	\$29.00	\$145.00
13	\$120.00	\$30.00	\$150.00
14	\$128.00	\$32.00	\$160.00
15	\$136.00	\$34.00	\$170.00
16	\$144.00	\$36.00	\$180.00
17	\$152.00	\$38.00	\$190.00
18	\$160.00	\$40.00	\$200.00
19	\$168.00	\$42.00	\$210.00
20	\$176.00	\$44.00	\$220.00
21	\$184.00	\$46.00	\$230.00
22	\$192.00	\$48.00	\$240.00
23	\$200.00	\$50.00	\$250.00
24	\$208.00	\$52.00	\$260.00
Over 24	Add \$10.00 for each fixture over 24		

Connection of a mobile home to an existing water and sewer system	\$68.00	\$17.00	\$85.00
Installation of a sewer line - 1st 100 ft	\$80.00	\$20.00	\$100.00
Installation of a water line - 1st 100 ft	\$80.00	\$20.00	\$100.00
Each additional 100 ft or portion of	\$10.50		
Re-inspection (not approved or not ready)	\$60.00	\$15.00	\$75.00
Inspection upon request	\$60.00	\$15.00	\$75.00
Installation of private sewage disposal system	\$120.00	\$30.00	\$150.00
Holding tanks - with municipal approval	\$80.00	\$20.00	\$100.00
Plumbing permits with more than 5 fixtures when applied by the homeowner versus a certified professional.	\$80.00	\$20.00	\$100.00

Add the SCC Levy to each permit issued.
SCC Levy is 4% with a minimum of \$4.50 and a maximum of \$560.00



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting: Regular Council Meeting

Meeting Date: June 29, 2011

Presented By: Marion Krahn, Supervisor of Planning and Development

Title: Bylaw 822-11 Fee Schedule Bylaw

BACKGROUND / PROPOSAL:

Bylaw 822-11, being the revised Fee Schedule Bylaw, is presented in conjunction with the Safety Codes Services Contract Request for Decision (RFD) presented earlier in this meeting. This Bylaw is only needed if Council chose one of Options 2 through 4 of the Safety Codes Services Contract RFD.

The only change to the Fee Schedule Bylaw being proposed is the addition of the Safety Codes Fees as proposed by Superior Safety Codes.

OPTIONS & BENEFITS:

The fees proposed by Superior Safety Codes were seen by Administration as missing a few components and therefore, the proposed Bylaw also includes the following;

- Building permit fees for sheds
- Plumbing, Gas, Electrical hookup fees for Mobile/Modular Homes
- Miscellaneous section which address cancellations and fees for additional inspections, etc.

These matters will be reviewed with Superior Safety Codes prior to the meeting and a verbal update provided.

COSTS & SOURCE OF FUNDING:

N/A.

Author: M. Krahn **Review by:** _____ **CAO** J. Roy Brideau

RECOMMENDED ACTION:

MOTION 1: *(requires 2/3)*

That first reading be given to Bylaw 822-11, being the Fee Schedule Bylaw.

MOTION 2: *(requires 2/3)*

That second reading be given to Bylaw 822-11, being the Fee Schedule Bylaw.

MOTION 3: *(requires unanimous)*

That consideration be given to proceed to third reading of Bylaw 822-11, being the Fee Schedule Bylaw.

MOTION 4: *(requires 2/3)*

That third reading be given to Bylaw 822-11, being the Fee Schedule Bylaw.

CAO Comments:

I support this action as to do otherwise would mean that the County is subsidizing this service and this should be viewed a cost recovery service.

Author: M. Krahn Review by: _____ CAO J. Roy Brideau

BYLAW NO. 822-11

**BEING A BYLAW OF THE
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA
TO ESTABLISH A FEE SCHEDULE FOR SERVICES**

WHEREAS, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, Section 8(c)(i), requires fees to be established by bylaw.

NOW THEREFORE, the Council of Mackenzie County, in the province of Alberta, duly assembled, enacts as follows:

1. That the fees for services be approved as follows:

ADMINISTRATION

Item	Amount	GST
Photocopying	\$0.25/sheet	Applicable
Laminating (up to 11 x 17")	\$10.00 per page	Applicable
Tax Certificates	\$25.00	N/A
Email, fax or written confirmation of assessment by legal description (legal description to be provided by a requestor in writing)	\$25.00/per request	Applicable
Compliance Certificates	\$50.00	N/A
Land Titles	As per Alberta Government rates in force at the time of the request plus 25% for administration	Applicable
County Ownership Maps	\$25.00	Applicable
County Ownership Map Booklet –Laminated Individual Pages - Laminated	\$50.00 \$10.00	Applicable
Hamlet Maps	\$10.00	Applicable
Aerial Photos	Size 8.5 x 11 to 11 x 17": black & white - \$5.00 color - \$10.00; Size over 11 x 17 up to 30 x 41.5" black & white - \$50.00 color - \$100.00	Applicable

Item	Amount	GST
Boardroom Rental (no charge to non-profit community groups)	\$50.00/day	Applicable
Council or other Board Minutes	\$5.00/set	Applicable

DEVELOPMENT

Item	Amount	GST
Area Structure Plan	\$15.00	Applicable
Municipal Development Plan	\$25.00	Applicable
Land Use Bylaw	\$35.00	Applicable
Land Use Bylaw Amendment	\$150.00	N/A
Development Permit - Other than Commercial or Industrial	\$25.00	N/A
Development Permit – Commercial and Industrial	\$50.00	N/A
Development Permit after Legal Counsel Intervention	Legal Fee Cost	N/A
Development Permit Time Extension	\$50.00	N/A
Subdivision and Development Appeal (refundable if appeal is successful)	\$250.00	N/A
Subdivision Time Extension (Single Lot)	\$250.00	N/A
Subdivision Time Extension (Multi-Lot)	\$500.00	N/A
Subdivision or Boundary Adjustment Application (all or a portion of the subdivision application may be refundable at the discretion of the MPC)	\$700 + \$200/lot created	N/A

Note: Stop Orders will be issued and delivered to the site and/or the individual(s) conducting unauthorized development requiring all construction to cease immediately and to remain ceased until such time as the necessary Development Permit has been applied for and approved.

SAFETY CODES FEES

BUILDING PERMIT FEES

RESIDENTIAL	HOMEOWNER	CONTRACTOR
Main Floor (basement included)	\$0.65/sq ft	\$0.55/sq ft
Additional Storey's	\$0.40/sq ft	\$0.30/sq ft
Garages (attached/detached)	\$0.40/sq ft	\$0.30/sq ft
Additions	\$0.50/sq ft	\$0.40/sq ft
Relocation of a building on a basement or crawlspace	\$0.60/sq ft	\$0.50/sq ft
Relocation of a building on blocking on blocking or piles	\$0.50/sq ft	\$0.40/sq ft
Major Renovations (any structural change)	\$0.50/sq ft	\$0.40/sq ft
Fireplaces/Wood burning appliances	\$175.00	\$150.00
Decks (greater than 2 feet above grade)	\$175.00	\$150.00
Sheds (over 200 square feet)	\$175.00	\$150.00
Minimum Residential Building Permit Fee	\$175.00	\$150.00
COMMERCIAL/ INDUSTRIAL/ INSTITUTIONAL		
\$6.00 per \$1,000 of project value		
Minimum fee is \$300.00		
Notes: 1. Project value is based on the actual cost of material and labour. 2. Verification of cost may be requested prior to permit issuance.		

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES (CONT)

INDUSTRIAL CAMP FEES

BUILDING	FEE
1 to 50 person capacity	\$500.00
51 to 100 person capacity	\$750.00
101 to 200 person capacity	\$1,250.00
201 to 250 person capacity	\$2,000.00
251 to 300 person capacity	\$3,000.00

PLUMBING	FEE
1 to 50 person capacity	\$150.00
51 to 100 person capacity	\$200.00
101 to 200 person capacity	\$300.00
201 to 250 person capacity	\$450.00
251 to 300 person capacity	\$650.00

ELECTRICAL	FEE
1 to 50 person capacity	\$250.00
51 to 100 person capacity	\$300.00
101 to 200 person capacity	\$400.00
201 to 250 person capacity	\$550.00
251 to 300 person capacity	\$750.00

GAS	FEE
1 to 50 person capacity	\$250.00
51 to 100 person capacity	\$300.00
101 to 200 person capacity	\$400.00
201 to 250 person capacity	\$550.00
251 to 300 person capacity	\$750.00

PRIVATE SEWAGE	FEE
1 to 50 person capacity	\$250.00
51 to 100 person capacity	\$300.00
101 to 200 person capacity	\$400.00
201 to 250 person capacity	\$550.00
251 to 300 person capacity	\$750.00

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES (CONT)

ELECTRICAL PERMIT FEES

RESIDENTIAL INSTALLATIONS		
Square footage of area to be wired	HOMEOWNER	CONTRACTOR
Up to 1200	\$190.00	\$160.00
1201 to 1500	\$250.00	\$190.00
1501 to 2000	\$285.00	\$240.00
2001 to 2500	\$315.00	\$260.00
Over 2500	\$315.00 plus \$0.10/sq ft over 2500 sq ft	\$260.00 plus \$0.10/sq ft over 2500 sq ft

DESCRIPTION	HOMEOWNER	CONTRACTOR
Mobile/Modular Home Connection only	\$100.00	\$75.00
Temporary and Underground Services (125 amps or less)	Contractor Required	\$75.00

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

OTHER THAN NEW RESIDENTIAL		
INSTALLATION COST	HOMEOWNER	CONTRACTOR
\$0 – 300	\$85.00	\$75.00
\$301 – 500	\$95.00	\$85.00
\$501 – 1,000	\$105.00	\$95.00
\$1,001 – 1500	\$115.00	\$105.00
\$1,501 – 2,000	\$125.00	\$115.00
\$2,001 – 2,500	\$135.00	\$120.00
\$2,501 – 3,000	\$140.00	\$125.00
\$3,001 – 3,500	\$147.00	\$130.00
\$3,501 – 4,000	\$156.00	\$135.00
\$4,001 – 4,500	\$173.00	\$144.00
\$4,501 – 5,000	\$177.00	\$148.00
\$5,001 – 5,500	\$191.00	\$159.00

INSTALLATION COST	HOMEOWNER	CONTRACTOR
\$5,501 – 6,000	\$200.00	\$167.00
\$6,001 – 6,500	\$207.00	\$173.00
\$6,501 – 7,000	\$216.00	\$180.00
\$7,001 – 7,500	\$225.00	\$188.00
\$7,501 – 8,000	\$234.00	\$195.00
\$8,001 – 8,500	\$242.00	\$202.00
\$8,501 – 9,000	\$251.00	\$209.00
\$9,001 – 9,500	\$260.00	\$217.00
\$9,501 – 10,000	\$269.00	\$224.00
\$10,001 – 11,000	\$276.00	\$230.00
\$11,001 – 12,000	\$285.00	\$238.00
\$12,001 – 13,000	\$294.00	\$245.00
\$13,001 – 14,000	\$303.00	\$253.00
\$14,001 – 15,000	\$311.00	\$259.00
\$15,001 – 16,000	\$329.00	\$265.00
\$16,001 – 17,000	\$338.00	\$274.00
\$17,001 – 18,000	\$345.00	\$282.00
\$18,001 – 19,000	\$354.00	\$288.00
\$19,001 – 20,000	\$365.00	\$295.00
\$20,001 – 21,000	Contractor required	\$303.00
\$21,001 – 22,000	Contractor required	\$305.00
\$22,001 – 23,000	Contractor required	\$313.00
\$23,001 – 24,000	Contractor required	\$320.00
\$24,001 – 25,000	Contractor required	\$328.00
\$25,001 – 26,000	Contractor required	\$334.00
\$26,001 – 27,000	Contractor required	\$342.00
\$27,001 – 28,000	Contractor required	\$349.00
\$28,001 – 29,000	Contractor required	\$357.00
\$29,001 – 30,000	Contractor required	\$363.00

INSTALLATION COST	HOMEOWNER	CONTRACTOR
\$30,001 – 31,000	Contractor required	\$369.00
\$31,001 – 32,000	Contractor required	\$374.00
\$32,001 – 33,000	Contractor required	\$380.00
\$33,001 – 34,000	Contractor required	\$387.00
\$34,001 – 35,000	Contractor required	\$392.00
\$35,001 – 36,000	Contractor required	\$398.00
\$36,001 – 37,000	Contractor required	\$403.00
\$37,001 – 38,000	Contractor required	\$409.00
\$38,001 – 39,000	Contractor required	\$415.00
\$39,001 – 40,000	Contractor required	\$420.00
\$40,001 – 41,000	Contractor required	\$427.00
\$41,001 – 42,000	Contractor required	\$432.00
\$42,001 – 43,000	Contractor required	\$438.00
\$43,001 – 44,000	Contractor required	\$444.00
\$44,001 – 45,000	Contractor required	\$449.00
\$45,001 – 46,000	Contractor required	\$455.00
\$46,001 – 47,000	Contractor required	\$460.00
\$47,001 – 48,000	Contractor required	\$467.00
\$48,001 – 49,000	Contractor required	\$473.00
\$49,001 – 50,000	Contractor required	\$478.00
\$50,001 – 60,000	Contractor required	\$529.00
\$61,001 – 70,000	Contractor required	\$587.00
\$70,001 – 80,000	Contractor required	\$644.00
\$80,001 – 90,000	Contractor required	\$702.00
\$90,001 – 100,000	Contractor required	\$759.00
\$100,001 – 110,000	Contractor required	\$788.00
\$110,001 – 120,000	Contractor required	\$830.00
\$120,001 – 130,000	Contractor required	\$874.00
\$130,001 – 140,000	Contractor required	\$917.00

INSTALLATION COST	HOMEOWNER	CONTRACTOR
\$140,001 – 150,000	Contractor required	\$960.00
\$150,001 – 160,000	Contractor required	\$1,003.00
\$160,001 – 170,000	Contractor required	\$1,047.00
\$170,001 – 180,000	Contractor required	\$1,089.00
\$180,001 – 190,000	Contractor required	\$1,133.00
\$190,001 – 200,000	Contractor required	\$1,175.00
\$200,001 – 210,000	Contractor required	\$1,205.00
\$210,001 – 220,000	Contractor required	\$1,262.00
\$220,001 – 230,000	Contractor required	\$1,305.00
\$230,001 – 240,000	Contractor required	\$1,348.00
\$240,001 – 250,000	Contractor required	\$1,392.00
\$250,001 – 300,000	Contractor required	\$1,520.00
\$300,001 – 350,000	Contractor required	\$1,664.00
\$350,001 – 400,000	Contractor required	\$1,808.00
\$400,001 – 450,000	Contractor required	\$1,952.00
\$450,001 – 500,000	Contractor required	\$2,095.00
\$500,001 – 550,000	Contractor required	\$2,239.00
\$550,001 – 600,000	Contractor required	\$2,383.00
\$600,001 – 650,000	Contractor required	\$2,527.00
\$650,001 – 700,000	Contractor required	\$2,670.00
\$700,001 – 750,000	Contractor required	\$2,814.00
\$750,001 – 800,000	Contractor required	\$2,958.00
\$800,001 – 850,000	Contractor required	\$3,102.00
\$850,001 – 900,000	Contractor required	\$3,245.00
\$900,001 – 950,000	Contractor required	\$3,389.00
\$950,001 – 1,000,000	Contractor required	\$3,533.00

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES (CONT)

ANNUAL ELECTRICAL PERMIT PROCESS

An Annual Electrical Permit may be issued to an establishment that employs a full time qualified Electrician or hires an electrical contractor to perform minor electrical upgrades or renovations (an electrical project value of less than \$10,000.00) on the premises identified on the permit application. Installations over \$10,000.00 in job value require a separate electrical permit.

The establishment shall maintain a current and accurate two-year record of all electrical upgrades or renovations and shall make it available to Mackenzie County upon request. The establishment is responsible for the electrical work required to satisfactorily complete the electrical installation covered by the permit.

A single Annual Electrical Permit may be issued to cover all minor electrical upgrades or renovations performed during a full calendar year or for a lesser period of time when required. The permit fee shall be based on a full calendar year.

ANNUAL ELECTRICAL PERMIT FEES	
Rating of Establishment (KVA)	Fee
100 or less	\$300.00
101 to 2,500	\$300.00 plus \$15.00 per 100 KVA over 100 KVA
2,501 to 5,000	\$660.00 plus \$12.00 per 100 KVA over 2,500 KVA
5,001 to 10,000	\$960.00 plus \$9.00 per 100 KVA over 5,000 KVA
10,001 to 20,000	\$1,410.00 plus \$6.00 per 100 KVA over 10,000 KVA
Over 20,000	\$2,010.00 plus 3.00 per 100 KVA over 20,000 KVA

*** SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**

SAFETY CODES FEES (CONT)

GAS PERMIT FEES

RESIDENTIAL INSTALLATIONS		
Number of Outlets	HOMEOWNER	CONTRACTOR
1	\$85.00	\$75.00
2	\$105.00	\$85.00
3	\$125.00	\$105.00
4	\$156.00	\$130.00
5	\$195.00	\$163.00
6	\$215.00	\$179.00
7	\$234.00	\$195.00
8	\$252.00	\$210.00
9	\$273.00	\$228.00
10	\$293.00	\$244.00
11	\$305.00	\$254.00
12	\$318.00	\$265.00
13	\$330.00	\$275.00
14	\$344.00	\$287.00
15	\$356.00	\$297.00
16	\$371.00	\$309.00
17	\$383.00	\$319.00
18	\$396.00	\$330.00
19	\$408.00	\$340.00
20	\$422.00	\$352.00
Add \$15.00 per outlet over 20		

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES (CONT)

GAS PERMIT FEES		
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RESIDENTIAL PROPANE TANK SET	HOMEOWNER	CONTRACTOR
Propane Tank Set	\$90.00	\$75.00
Additional Propane Tanks	\$15.00/tank	\$15.00/per tank
Temporary Heat	\$100.00	\$75.00

Grain Dryer	Contractor Required	\$250.00
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DESCRIPTION	HOMEOWNER	CONTRACTOR
Mobile/Modular Home (connection only)	\$100.00	\$75.00

NON- RESIDENTIAL PROPANE TANK SET	HOMEOWNER	CONTRACTOR
Propane Tank Set	Contractor Required	\$75.00
Additional Propane Tanks	Contractor Required	\$15.00/per tank
Gas/Propane Cylinder Refill Center	Contractor Required	\$150.00

*** SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**

SAFETY CODES FEES (CONT)

GAS PERMIT FEES		
NON-RESIDENTIAL INSTALLATIONS		
BTU Input	HOMEOWNER	CONTRACTOR
0-100,000	Contractor Required	\$75.00
100,001-110,000	Contractor Required	\$85.00
110,001-120,000	Contractor Required	\$95.00
120,001-130,000	Contractor Required	\$125.00
130,001-140,000	Contractor Required	\$135.00
140,001-150,000	Contractor Required	\$145.00
150,001-170,000	Contractor Required	\$150.00
170,001-190,000	Contractor Required	\$155.00
190,001-210,000	Contractor Required	\$160.00
210,001-230,000	Contractor Required	\$165.00
230,001-250,000	Contractor Required	\$170.00
250,001-300,000	Contractor Required	\$175.00
300,001-350,000	Contractor Required	\$180.00
350,001-400,000	Contractor Required	\$190.00
400,001-450,000	Contractor Required	\$195.00
450,001-500,000	Contractor Required	\$200.00
500,001-550,000	Contractor Required	\$205.00
550,001-600,000	Contractor Required	\$210.00
600,001-650,000	Contractor Required	\$220.00
650,001-700,000	Contractor Required	\$230.00
700,001-750,000	Contractor Required	\$240.00
750,001-800,000	Contractor Required	\$250.00
800,001-850,000	Contractor Required	\$260.00
850,001-900,000	Contractor Required	\$270.00
900,001-950,000	Contractor Required	\$280.00
950,001-1,000,000	Contractor Required	\$290.00
Add \$8.00 for each 100,000 BTU (or portion thereof) over 1,000,000 BTU		

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES (CONT)

GAS PERMIT FEES

NON-RESIDENTIAL INSTALLATIONS

TEMPORARY HEAT

BTU Input	HOMEOWNER	CONTRACTOR
0 to 250,000	Contractor Required	\$75.00
250,001 to 500,000	Contractor Required	\$125.00
Over 500,000	Contractor Required	\$125.00 plus \$10.00 per 100,000 BTU (or portion thereof) over 500,000 BTU

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES (CONT)

PLUMBING PERMIT FEES

RESIDENTIAL INSTALLATIONS		
Number of Fixtures	HOMEOWNER	CONTRACTOR
1	\$85.00	See contractor fees
2	\$95.00	See contractor fees
3	\$105.00	See contractor fees
4	\$115.00	See contractor fees
5	\$125.00	See contractor fees
6	\$135.00	See contractor fees
7	\$140.00	See contractor fees
8	\$149.00	See contractor fees
9	\$164.00	See contractor fees
10	\$176.00	See contractor fees
11	\$186.00	See contractor fees
12	\$195.00	See contractor fees
13	\$204.00	See contractor fees
14	\$215.00	See contractor fees
15	\$224.00	See contractor fees
16	\$234.00	See contractor fees
17	\$245.00	See contractor fees
18	\$252.00	See contractor fees
19	\$263.00	See contractor fees
20	\$273.00	See contractor fees
Add \$8.00 for each fixture over 20		

DESCRIPTION	HOMEOWNER	CONTRACTOR
Mobile/Modular Home (connection only)	\$100.00	\$75.00

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES (CONT)

PLUMBING PERMIT FEES

Number of Fixtures	CONTRACTOR
1	\$75.00
2	\$85.00
3	\$90.00
4	\$95.00
5	\$105.00
6	\$110.00
7	\$115.00
8	\$124.00
9	\$137.00
10	\$147.00
11	\$155.00
12	\$163.00
13	\$170.00
14	\$179.00
15	\$187.00
16	\$195.00
17	\$204.00
18	\$210.00
19	\$219.00
20	\$228.00
21	\$234.00
22	\$242.00
23	\$248.00
24	\$254.00
25	\$262.00

Number of Fixtures	CONTRACTOR
26	\$268.00
27	\$274.00
28	\$282.00
29	\$288.00
30	\$294.00
31	\$302.00
32	\$309.00
33	\$314.00
34	\$322.00
35	\$329.00
36	\$335.00
37	\$342.00
38	\$349.00
39	\$357.00
40	\$362.00
41	\$369.00
42	\$377.00
43	\$382.00
44	\$389.00
45	\$397.00
46	\$402.00
47	\$409.00
48	\$417.00
49	\$422.00
50	\$429.00

*** SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560**

SAFETY CODES FEES (CONT)

PLUMBING PERMIT FEES

Number of Fixtures	CONTRACTOR	Number of Fixtures	CONTRACTOR
51	\$435.00	76	\$570.00
52	\$440.00	77	\$574.00
53	\$445.00	78	\$580.00
54	\$450.00	79	\$587.00
55	\$457.00	80	\$592.00
56	\$463.00	81	\$594.00
57	\$467.00	82	\$597.00
58	\$473.00	83	\$599.00
59	\$478.00	84	\$602.00
60	\$484.00	85	\$604.00
61	\$488.00	86	\$608.00
62	\$494.00	87	\$610.00
63	\$500.00	88	\$613.00
64	\$505.00	89	\$617.00
65	\$510.00	90	\$618.00
66	\$515.00	91	\$620.00
67	\$522.00	92	\$623.00
68	\$527.00	93	\$627.00
69	\$532.00	94	\$629.00
70	\$537.00	95	\$632.00
71	\$543.00	96	\$635.00
72	\$549.00	97	\$638.00
73	\$553.00	98	\$639.00
74	\$559.00	99	\$642.00
75	\$564.00	100	\$645.00
Add \$1.00 for each fixture over 100			

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES (CONT)

PRIVATE SEWAGE TREATMENT SYSTEMS

DESCRIPTION OF WORK	HOMEOWNER	CONTRACTOR
Holding Tanks and Open Discharges	\$200.00	\$200.00
Fields, Mounds, Sand Filters, Treatment Tanks, etc	\$275.00	\$275.00

* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

SAFETY CODES FEES (CONT)

OTHER CHARGES AND PAYMENTS

Mackenzie County will collect all permit fees and no remuneration will be remitted to the contracted Safety Codes Agency until such time as the permit is closed in accordance with Mackenzie County's Quality Management Plan (QMP). The contracted Safety Codes Agency will invoice and return closed permits to the County on a monthly basis.

Charges for additional services are as follows:

DESCRIPTION OF SERVICE	HOURLY CHARGE
Appeal services	\$75.00
Audit Representation	No charge
Code Seminars	No charge
Consultative Services	\$75.00
Emergency Services	\$125.00
Enforcement Services	No charge
Investigation Services	\$125.00
Public Works Complaints	No charge

Additional Inspection Services

In addition to addressing the needs of Mackenzie County's Accreditation, the contracted Safety Codes Agency shall offer to the residents of the County the full spectrum of Inspection Services, including:

- Wood Stove Inspections,
- Progress Payment Inspections (Bank Inspections),
- Private Home Inspections for real estate deals (all disciplines),
- Insurance Inspections,
- Electrical Equipment Approvals,
- New Code Book Sales, and
- Code Seminars in all disciplines for local contractors.

These types of inspections may not be required under County Accreditation but are, none the less, important services Mackenzie County's residents need on a fairly regular basis. These fees shall be at a competitive rate and billed directly to the customer.

SAFETY CODES FEES (CONT)

MISCELLANEOUS	
DESCRIPTION	FEE
Permit Cancellation – before plan review complete	Complete refund minus \$50
Permit Cancellation – after plan review complete	65% of permit fee
Amendments to Permit Application	Any additional fees shall be payable and any decrease in permit fees over \$20 shall be refunded
Additional Inspection (within 100 km radius)	\$75.00
Additional Inspection (over 100 km radius)	\$125.00
Permit Extension Requests	Shall be provided in writing and must contain reason for request and additional time requested. Permit extensions, where granted, shall be provided in writing.

PUBLIC WORKS

Item	Amount	GST
Winter Maintenance Flags	\$20.00/up to 1/4 mile	Applicable
Senior/Handicapped Snowplow Flags (Where the Senior/Handicapped person lives in a rural residence where all other persons, excluding spouse or dependent, residing on the property are also Senior Citizens or Handicapped persons)	No Charge	N/A
Dust Control Calcium Chloride	\$500/200 linear meters per application	Applicable
Dust Control DL 10-40	\$1,000/200 linear meters per application	Applicable
Dust Control for Seniors	No Charge	

EQUIPMENT AND LABOUR

Item	Amount	GST
Sewer Auger	\$20.00 per hour \$100.00 per 24 hours	Applicable
Water Line Thawing Unit	\$20.00 per hour \$100.00 per 24 hours	Applicable
Sanding Unit & Tandem Truck	\$110.00/hour (minimum charge 1 hr)	Applicable
Alberta Agriculture's Irrigation Pump/Pipe	\$300.00/48 hours \$100.00/each additional 24 hours	Applicable
Labour	\$25.00 per hour (minimum charge 1 hr.)	Applicable
Weed Eater	\$30.00 per hour (minimum charge 1 hr.)	Applicable
35 HP Tractor Mower 6'	\$50.00 per hour (minimum charge 1 hr.)	Applicable
75 HP Tractor Mower 15'	\$75.00 per hour (minimum charge 1 hr.)	Applicable

Note: County equipment that is not listed in this bylaw will be charged according to the current Alberta Roadbuilders and Heavy Equipment Association Equipment Rental Rates Guide.

AIRPORTS

Item	Amount	GST
Fuel Flow Charge	\$0.045 per liter for each liter of aviation fuel dispensed	Applicable
Land lease fee for hangars and associated uses	\$1.25 per square meter annually	Applicable
Long Term Aircraft Parking (30 days or more)	\$250.00 annually (no power)	Applicable
Aircraft & Vehicle Parking	\$5.00 per day (power)	Applicable
Terminal Fees	No charge	N/A
Landing Fees	No charge	N/A

PARKS

Section 1: General Park Fees

Day Use	Overnight	Weekly	Group Camping	Seasonal or Monthly Camping Stalls	Marina Dock Rental
Wadlin Lake					
No Charge	\$20	\$120	\$50 basic fee plus \$16/unit/day plus \$250 damage deposit	<u>Seasonal:</u> May 1-Sept.30: \$1,500 plus \$250 damage deposit	\$28/day with camping stall; \$10/day without camping stall
Machesis Lake					
No Charge	\$20	\$120	N/A	N/A	N/A
Hutch Lake					
No Charge	\$20	\$120	N/A	N/A	N/A
Zama Community Park					
No Charge	Non-Serviced: \$10 Partially Serviced: \$15 Fully Serviced: \$20	Non-Serviced: \$60 Partially Serviced: \$90 Fully Serviced: \$100	N/A	<u>Monthly:</u> Non-Serviced: \$200 Partially Serviced: \$275 Fully Serviced: \$400	N/A
Tourangeau Lake					
No Charge	N/A	N/A	N/A	N/A	N/A
Fort Vermilion Bridge Campsite					
No Charge	N/A	N/A	N/A	N/A	N/A

Note: Where available, the Group Camping Fee allows for reservation of shelter for renter's use only. Basic fee is applicable for shelter only (no R.V.s).

Section 2: Penalties

The voluntary payment, which may be accepted in lieu of prosecution for a contravention of any of the sections set out below, shall be the sum set out opposite the section number:

Section (Municipal Parks Bylaw)	Offence	Penalty
Section 3.1 (a)	Fail to keep land in a clean/tidy condition	\$50.00
Section 3.1 (b)	Fail to comply with lawfully posted signs and/or notices	\$50.00
Section 3.2	Fail to restore land to a clean/tidy condition when vacating park	\$50.00
Section 3.3(a)	Interfere with others quiet enjoyment of park	\$50.00
Section 3.3(b)	Deface/injure/destroy object in park	\$75.00
Section 3.3(c)	Excavate or remove plants/plant fixtures from a park	\$75.00
Section 3.3(d)	Remove park equipment	\$75.00
Section 3.3(e)	Unauthorized display signs/ads in park	\$25.00
Section 3.3(f)	Remove/damage etc. authorized signs/notices in park	\$50.00
Section 3.3(g)	Bathe/clean clothing/ fish/utensils etc. at/near drinking fountain/pump in park	\$25.00
Section 3.4	Unauthorized construction in park	\$50.00
Section 3.5	Unauthorized business in park	\$50.00
Section 4.1	Failure to register when entering park	\$50.00
Section 4.2	Failure to obtain camping permit	\$50.00
Section 4.7	Camping in area not designated for that purpose	\$50.00
Section 4.8	Alteration of camping permit	\$50.00
Section 4.9	Failure to produce camping permit upon request	\$50.00
Section 4.12/4.13	Unauthorized combination of vehicles in campsite	\$50.00
Section 4.14	Camping more than fourteen consecutive days	\$50.00
Section 4.18	Failure to vacate site	cost recovery
Section 4.21	Remain in day use area after 11:00 p.m.	\$50.00
Section 6.1	Unlawfully enter/remain in park	\$50.00
Section 7.1	Set, light, or maintain fire in unauthorized place	\$50.00
Section 7.3	Set, light, or maintain fire after signs/notices have been erected prohibiting same	\$50.00

Section 2: Penalties Cont'd

Section (Municipal Parks Bylaw)	Offence	Penalty
Section 7.4	Leave fire unattended/allow to spread	\$50.00
Section 7.5	Deposit/dispose of hot coals/ashes etc. in unauthorized place	\$50.00
Section 7.6	Fail to extinguish fire etc. before leaving	\$50.00
Section 7.7	Remove firewood from a park	\$100.00
Section 8.1	Operate off-highway vehicle where prohibited	\$50.00
Section 8.2	Enter park when prohibited	\$50.00
Section 8.3	Parking in a manner or location that impedes traffic	\$50.00
Section 8.4	Exceed posted speed limit	\$50.00
Section 9.1(a)	Animal running at large	\$50.00
Section 9.1(b)	Animal in prohibited area	\$50.00
Section 9.7	Bring/allow horse/pony etc. unauthorized into the park	\$100.00
Section 10.1(a)	Deposit waste matter in unauthorized area of park	\$50.00
Section 10.1(b)	Deposit waste water or liquid waste in unauthorized area	\$250.00
Section 10.1(c)	Dispose of commercial/residential waste in park	\$50.00
Section 10.2	Fail to carry waste matter from areas in park without receptacles	\$50.00
Section 11.3	Attempt to enter park within 72 hours of removal from a park	\$100.00
Section 12.1	Discharging of firearm	\$100.00
Section 12.2	Improper storage of firearm	\$75.00
Section 12.3	Hang big game in park	\$50.00

Note:

Every person who contravenes a section of the Municipal Parks Bylaw is guilty of an offence and liable to the penalty as set out above or, on summary conviction to a fine not exceeding two thousand dollars (\$2,000.00) or imprisonment for a term of not more than six (6) months or to both a fine and imprisonment (in accordance with Provincial Regulations).

TRAFFIC REGULATIONS

Traffic Regulation Bylaw Part 2: Parking

Section	Offence	Fine
Section 3(1)(a)	Prohibited Parking – Emergency Exit Door	\$50.00
Section 3(1)(b)	Prohibited Parking – Entrance to Emergency Service	\$50.00
Section 4(1)	Park in No Parking Zone Prohibited by Traffic Control Device	\$30.00
Section 4(2)	Park in No Parking Zone During Prohibited Times	\$30.00
Section 5 (2)	Park in No Parking Zone Prohibited by Temporary Traffic Control Device	\$30.00
Section 6	Stop in a No Stopping Zone Prohibited by Traffic Control Device	\$30.00
Section 7(2)	Park in a Disabled Person's Parking Space	\$50.00
Section 8(2)	Park in Fire Lane	\$50.00
Section 9	Park an Unattached Trailer on Highway	\$30.00
	Park in Alley	\$30.00

Traffic Regulation Bylaw Part 3: Rules for Operation of Vehicles

Section	Offence	Fine
Section 11(1)	Drive Tracking Vehicle on Highway Without Authorization	\$100.00
Section 11(2)	Fail to Produce Tracked Vehicle Authorization	\$50.00

Traffic Regulation Bylaw Part 4: Controlled and Restricted Highways

Section	Offence	Fine
Section 13(1)	Operate / Park Heavy Vehicle in Prohibited Area	\$75.00

Traffic Regulation Bylaw Part 5: Miscellaneous

Section	Offence	Fine
Section 14	Proceed Beyond Designated Point Near Fire	\$50.00
Section 15(1)	Cause Damage to Street Furniture	Court
Section 15(2)	Cause Damage to Highway	Court
Section 15(3)	Damage Costs for Sections 14(1) / 14(2)	amount expended

Note:

Every person who contravenes a section of the Traffic Regulation Bylaw is guilty of an offence and shall forfeit and pay a penalty as set out above or on summary conviction to a fine not exceeding Two Thousand Dollars (\$2,000.00) and/or imprisonment for not more than six (6) months.

FIRE SERVICES FEES

Provincial Roadways Incidents

Item	Amount
<i>Response fees including man power:</i>	
Pumper Unit	\$400.00 per hour
Ladder Unit (Aerial)	\$400.00 per hour
Tanker Unit	\$400.00 per hour
Rescue Unit	\$400.00 per hour
Contracted Services (i.e water haulers, equipment, labour, etc.)	Cost plus 15%
<i>Manpower Fee:</i> (if only manpower is requested/needed)	
Officers	\$50.00 per man hour
Firefighter	\$40.00 per man hour

Other Incidents:

Item	Amount
<i>Response fees including man power:</i>	
Pumper Unit	\$200.00 per hour
Ladder Unit (Aerial)	\$200.00 per hour
Tanker Unit	\$200.00 per hour
Rescue Unit	\$200.00 per hour
Contracted Services (i.e water haulers, equipment, labour, etc.)	Cost plus 15%
Consumable Items	Cost plus 15%
<i>Manpower Fee:</i> (if only manpower is requested/needed)	
Officers	\$25.00 per man hour
Firefighter	\$20.00 per man hour

Note:

- a) Travel time to and from the scene of an accident shall be free of charge;
- b) A residential invoice shall not exceed \$5,000 per incident. Residential means property that is not classed as farm land, machinery and equipment or non-residential by the County's assessor and as described in Municipal Government Act. When a titled property has multiple structures such as a residential and non-residential structure, a determination shall be made regarding origin of the fire by the Fire Chief. If the fire originated from the residential structure, the \$5,000 limit per incident shall apply.

False Alarms

Item	Amount
Response to False Alarm 1 st Call	No charge
(within same year as 1 st Call) 2 nd Call	\$100.00
(within same year as 1 st Call) 3 rd Call	\$200.00
(within same year as 1 st Call) 4 nd Call	\$300.00

Other Fees

Item	Amount
Violation Ticket* – 1 st Offence	\$250.00
Violation Ticket* – 2 st and Subsequent Offences	\$500.00
Fire Works Permit (no charge to non-profit groups)	\$50.00 per permit
Filling of Air Cylinders (breathing air)	
i) Small cylinder (30 min)	\$25.00
ii) Cascade cylinder	\$100.00
Water Flow Testing Reports	\$100.00
File Search (fire inspections and investigations)	\$35.00 per search
Fire Permit	No charge
Fire Inspection Services Within the County	\$50.00 per hour plus expenses
Fire Inspection Services Outside of the County	\$75.00 per hour plus expenses
Re-inspection with Outstanding Fire Code Violations	\$50.00 per visit
Training course(s) to other individuals/groups	Cost plus \$15% administrative fee
Expert Witness Services – Civil Litigation	\$25.00 per hour to a maximum of \$350.00 per

	day plus expenses
Occupant Load Determination (no charge to non-profit groups)	\$100.00 per certificate

*As specified in Fire Services Bylaw

Note:

- a) Every person who violates a provision of Fire Services Bylaw is guilty of an offense and is punishable upon summary conviction, to a fine not exceeding two thousand dollars (\$2,000.00) or to a term of imprisonment not exceeding one (1) year or to both.
 - b) Nothing shall prevent a Peace Officer from:
 - (i) immediately issuing a Violation Ticket for the mandatory Court appearance to any person who contravenes any provision of the Mackenzie County Fire Services Bylaw, or
 - (ii) issuing a Voluntary Payment ticket in lieu of a mandatory Court appearance for \$100.00
2. The Safety Codes Fees portion of this Bylaw shall be in full force and effect starting September 1, 2011.
 3. This Bylaw shall come into force and effect upon receiving third reading and shall repeal and replace Bylaw 810-11.
 4. This Bylaw also replaces and repeals Bylaw 497/05 effective September 1, 2011.

In the event that this bylaw is in conflict with any other bylaw, this bylaw shall have paramountcy.

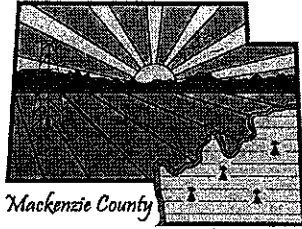
READ a first time this ___ day of _____, 2011.

READ a second time this ___ day of _____, 2011.

READ a third time and finally passed this ___ day of _____, 2011.

Bill Neufeld
Reeve

J. Roy Brideau
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 29, 2011
Presented By:	Marion Krahn, Supervisor of Planning and Development
Title:	Policy RESV10-A Municipal Reserve – Rural Agricultural Subdivisions

BACKGROUND / PROPOSAL:

In accordance with the Municipal Government Act (MGA), the owner of a parcel of land that is the subject of a proposed subdivision must provide, without compensation, land for municipal reserve, school reserve, municipal and school reserve, money in place of any or all of those reserves or a combination of reserves and money except when the proposed subdivision is one of the following;

- (a) one lot is to be created from a quarter section of land,*
- (b) land is to be subdivided into lots of 16.0 hectares or more and is to be used only for agricultural purposes,*
- (c) the land to be subdivided is 0.8 hectares or less, or*
- (d) reserve land, environmental reserve easement or money in place of it was provided in respect of the land that is the subject of the proposed subdivision under this Part or the former Act.*

The current Municipal Reserve Policy (RESV10) requires municipal reserve (MR) in the form of money in lieu of land to be calculated based on the current market value and proposed use of the land being subdivided. This calculation has resulted in MR values up to \$7,000 for a 10 acre subdivision. The Municipal Planning Commission (MPC) felt that this matter required revisions and therefore, directed the Planning Department to research options for calculating land values for MR purposes. Research revealed that most municipalities use either the current market assessed/appraised land value or the purchase price of the lands for determining MR. These findings were tabled at the April 20, 2011 MPC meeting for further research and discussed again at the June 16, 2011 MPC meeting where the following motion was made;

Author: M. Krahn **Reviewed by:** _____ **CAO** J. Roy Brideau

MOTION 11-152 *That the Municipal Planning Commission recommendation to Council be for the approval of Municipal Reserve - Rural Agricultural Subdivisions Policy RESV___ in which Municipal Reserve for rural single lot subdivisions are calculated based on 3 acres at market assessed value and the remainder of the subdivision acres at farmland assessment value.*

OPTIONS & BENEFITS:

The MPC recommendation is for two separate MR policies, one for agricultural subdivisions (up to two lots out of an originally titled parcel) and one for multi-lot subdivisions (being more than 2 lots out of an originally titled parcel). Only one of these policies is being presented to Council at this meeting. The second policy is intended to be presented at a later date.

The MPC felt that the proposed policy would allow for the immediate resolution of the MR for agricultural subdivisions while allowing additional time to deliberate the MR for multi-lot subdivisions. The proposed policy calculations mimic the tax assessment calculations for agricultural subdivisions.

In consideration of the proposed MR policy, the MPC also considered the recent increase in land values and the way that these increases will impact the calculation of MR values.

COSTS & SOURCE OF FUNDING:

N/A.

RECOMMENDED ACTION:

That Policy RESV10-A Municipal Reserve – Rural Agricultural Subdivisions be adopted as presented.

CAO COMMENTS:

Author: M. Krahn Reviewed by: _____ CAO J. Roy Brideau

Mackenzie County

TITLE	Municipal Reserve – Rural Agricultural Subdivisions	POLICY NO.	RESV10-A
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LEGISLATION REFERENCE	Municipal Government Act, Sections 661 through 670
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PURPOSE

To establish clear municipal reserve calculation requirements for rural agricultural subdivisions. Municipal reserve may only be used for any or all of the following purposes:

- a) a public park;
- b) a public recreation area;
- c) school authority purposes;
- d) to separate areas of land that are used for different purposes.

FUNDING

Municipal reserve may be provided entirely in the form of money. Municipal reserve shall be allocated for municipal reserve purposes.

POLICY DEFINITIONS

Rural Agricultural Subdivision – means the subdivision of a parcel of land being located outside hamlet boundaries and zoned as Agricultural by the County Land Use Bylaw and being intended for a use in accordance with the Agricultural zoning district.

Municipal Reserve – means the lands designated as municipal reserve under Part 17, Division 8 of the Municipal Government Act (MGA).

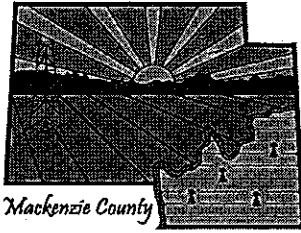
POLICY GUIDELINES

1. The Chief Administrative Officer will ensure the overall effective administration of dedicated reserves in accordance with this policy; recommending changes in policy or guidelines to Council to ensure they are employed to the benefit of the County.
2. Annually, in conjunction with the budget process and the presentation of the

audited financial statements to Mackenzie County Council, a list indicating the current and previous year-end balances for this reserve will be provided.

3. **Where municipal reserve is required for any rural agricultural subdivision, such municipal reserve shall be provided in the form of money in lieu of land.**
4. Rural agricultural subdivision land values shall be determined at the sum of the following:
 - a) 3 acres of the proposed subdivision at the current market assessed value specific to the location of the parcel of land being subdivided. This amount shall be obtained from the County's Assessor, and
 - b) The remaining acres of the proposed subdivision at the current farmland assessed value specific to the parcel from which the proposed subdivision is being taken.
5. The use of municipal reserve to fund any expenditure must be by way of a Council resolution or motion.

	Date	Resolution Number
Approved		
Amended		
Amended		



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 29, 2011
Presented By:	J. Roy Brideau, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

	Page
• Action List	289
• Fort Vermilion RCMP Statistics	293
• La Crete Recreation Society Meeting Minutes – April 14 and May 19, 2011	299
• Fort Vermilion Support Services Society Meeting Minutes – May 16, 2011	303
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RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel **Review by:** CAO

**Mackenzie County
Action List as of May 31, 2011**

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status	Budget
September 9, 2008 Council Meeting				
08-09-633	That the Parks & Recreation Committee explores other regional locations for a provincial campground.	Parks & Rec John K. AI	In progress	\$0.00
August 11, 2009 Council Meeting				
09-08-643	That administration pursue the federal government in order to acquire a portion of the land for the third phase of the Fort Vermilion Walking Trail project as discussed.	Joulia	In Progress	
June 23, 2010 Regular Council Meeting				
10-06-526	That Mackenzie County request that the Provincial Water and Waste Water branch amend the La Crete Lagoon discharge license to allow dual discharges per year.	John	20-Jul-11	
November 10, 2010 Regular Council Meeting				
10-11-1060	That third reading be given to Bylaw 783-10, being a temporary road dedication bylaw for the existing roadway through the N ½ 26-104-14-W5M for the purpose of access to Part of SE 26-104-14-W5M (Plan 002 3789, Block 1, Lot 1).	Marion		
10-11-1061	That administration proceed with registering the road plan as per Bylaw 783-10	Marion		
February 8, 2011 Regular Council Meeting				
11-02-129	That administration investigate options for a snow dump area in the La Crete area before the 2011-12 winter season.	John	Sept. 2011	
March 8, 2011 Regular Council Meeting				
11-03-231	That the industrial water rate be TABLED to the next meeting.	Joulia	June 2011	
11-03-242	That administration investigate what other municipalities do regarding teleconferencing during in-camera sessions.	Carol	Sept. 2011	
11-03-249	That the Finance Committee be authorized to discuss fire invoicing issues with the Town of High Level.	Joulia Finance	In progress	
March 30, 2011 Regular Council Meeting				
11-03-279	That the Policy RESV016 La Crete Emergency Service Reserve be TABLED for further review.	Joulia	Under review	

Motion	Action Required	Action By	Status	Budget
11-03-305	That the Communications Ad Hoc Committee review 911 dispatch as discussed.	CAO	In progress	
11-03-313	That administration proceed with the design, tender documents, and grant application to have the 88 Connector paved subject to confirmation of Alberta Transportation's financial support in either cash or in kind; and the Borrowing Bylaw passing with appropriate budget amendments.	CAO Joulia	In progress	
April 12, 2011 Regular Council Meeting				
11-04-350	That administration be authorized to enter into a Memorandum of Understanding with the Fort Vermilion School Division regarding the County's three year commitment to contribute \$50,000 annually towards the Rocky Lane Public School Agriculture Program with the funding being channeled through the Rocky Lane Agricultural Society.	Joulia	30-Jun-11	
11-04-352	That the auction date, for the tax forfeiture properties, be set for September 13, 2011 to be held at 1:00 p.m. in the Council Chambers at 4511 – 46 Ave, Fort Vermilion, Alberta.	Joulia	13-Sep-11	
11-04-355	That Council support administration in their efforts to continue with establishing the revised ward boundaries as presented.	Joulia	29-Jun-11	
11-04-362	That the Waste Management Ad Hoc Committee bring back implementation models for hamlet residential waste collection in La Crete.	CAO		
11-04-369	That the Finance Committee be authorized to meet with the Town of High Level representatives to discuss the Airport Vicinity Protection Area, potable water line arrangements, the Annexation Agreement and the Regional Mutual Aid Agreement.	CAO Joulia		
11-04-370	That an offer be made to Alberta Health Services to lease out the High Level, La Crete and Fort Vermilion ambulance facilities as discussed.	Joulia	15-Jun-11	
April 28, 2011 Regular Council Meeting				
11-04-384	That the Policy FIN022 Budget Development be set aside for further review by staff.	Joulia	Finance Committee	
11-04-408	That administration be authorized to engage a training firm to provide certified training to all Mackenzie County grader/equipment operators (16 personnel) and that the budget be amended to include a maximum of \$14,000.00 with funding coming from the General Operating Reserve.	Don	In progress	

Motion	Action Required	Action By	Status	Budget
11-04-409	That the Planning Department be directed to proceed with the amendment and completion of Land Use Bylaw 791-10 as presented.	Marion	29-Jun-11	
11-04-415	That administration be authorized to proceed with the Rural Water Line Truck Fill Stations as discussed.	CAO John	15-Jun-11	
May 10, 2011 Regular Council Meeting				
11-05-427	That the request for road construction located on SW8-107-14-W5M be considered following the construction of the number one priority roads.	John	Ongoing	
11-05-447	That administration be authorized to assist the La Crete Agricultural Society in their pursuit of acquiring a space for the purpose of developing a "Jubilee Plaza".	Marion	30-Jun-11	
11-05-449	That the Chief Administrative Officer familiarize himself with the Fort Vermilion FCSS and the Recreation board concerns.	CAO		
11-05-451	That Council request that staff work with the La Crete Swimming Pool Committee to assist them in the development of a business plan approach for the La Crete Swimming Pool project.	CAO	15-Jun-11	
May 31, 2011 Regular Council Meeting				
11-05-490	That a letter be sent to REDI indicating that the County will support the Mackenzie Frontier Destination Marketing Organization (DMO) at a cost of \$12,500.00 subject to commitment by all three municipalities.	Carol		
11-05-507	That a counter offer be made to the La Crete Flying Club a Division of 409512 AB. Ltd. as discussed.	Joulia	Offer pending	
11-05-510	That administration brings forward the dust control policy for review and the application procedure for information.	CAO	12-Jul-11	

Motion	Action Required	Action By	Status	Budget
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Community Sustainability Plan – Action Items

Tasks	Responsibility	Approximate Deadline
Sustainable governance items:		
Citizen-engagement plan, formal avenues for active citizen involvement in strategic planning, long-term planning; undertake citizen satisfaction surveys;	CAO	Sept. 2011
Local elections – collect, keep and report to Council voter data from municipal elections (comparative between elections);	Carol	
Review and/or establish Council Policy/Procedure on media communications, responding to citizens, contact with Government, etc.;	CAO, Joulia, Carol	
Establish a Council Library in the Corporate Office (make a variety of municipal government related books and magazines available);	CAO, Carol	
Service delivery items:		
Review standards for the services that are delivered and establish a formal process to review and evaluate compliance with those standards;	Marion, John, Al, Don	Sept. 2011
Infrastructure items:		
Review and recommend options regarding an infrastructure management system;	Al	
Review/develop a plan for maintaining municipal infrastructure;	Al, Don, John, Grant	
Economic vitality items:		
Bring options regarding establishing an annual business licensing;	Marion	
Risk management items:		
Review and report to Council regarding a municipal service continuity plan;	Al, Don, John	
Review and report to Council regarding Occupational Health and Safety practices (inclusive of CORE certification status).	Al, Don, John	

Fort Vermilion Rural Detachment
Statistical Comparison of May and Year to Date
Year 2010 - 2011

Tuesday, June 07, 2011

CATEGORY	2010		2011		% Change	
	May-10	YTD	May-11	YTD	May	YTD
Homicide	0	0	0	0	0.0%	0.0%
Offences Related to Death	0	3	0	0	0.0%	-100.0%
Robbery	0	0	0	0	0.0%	0.0%
Sexual Assaults	0	17	0	5	0.0%	-70.6%
Other Sexual Offences	0	13	1	5	100.0%	-61.5%
Assault	12	79	11	86	-8.3%	8.9%
Kidnapping/Hostage/Abduction	0	1	0	2	0.0%	100.0%
Extortion	0	0	0	0	0.0%	0.0%
Criminal Harassment	4	11	4	20	0.0%	81.8%
Uttering Threats	9	26	5	20	-44.4%	-23.1%
Other Persons	0	0	0	0	0.0%	0.0%
TOTAL PERSONS	25	150	21	138	-16.0%	-8.0%
Break & Enter	5	14	3	18	-40.0%	28.6%
Theft of Motor Vehicle	6	20	0	9	-100.0%	-55.0%
Theft Over	0	0	0	0	0.0%	0.0%
Theft Under	5	15	5	12	0.0%	-20.0%
Possn Stn Goods	1	2	0	1	-100.0%	-50.0%
Fraud	0	7	1	4	100.0%	-42.9%
Arson	2	4	1	3	-50.0%	-25.0%
Mischief To Property	22	85	23	87	4.5%	2.4%
TOTAL PROPERTY	41	147	33	134	-19.5%	-8.8%
Offensive Weapons	1	6	1	2	0.0%	-66.7%
Public Order	0	0	0	0	0.0%	0.0%
OTHER CRIMINAL CODE	16	149	12	78	-25.0%	-47.7%
TOTAL OTHER CRIMINAL CODE	17	155	13	80	-23.5%	-48.4%
TOTAL CRIMINAL CODE	83	452	67	352	-19.3%	-22.1%
Drug Enforcement - Production	0	0	0	0	0.0%	0.0%
Drug Enforcement - Possession	0	3	2	6	200.0%	100.0%
Drug Enforcement - Trafficking	2	8	0	1	-100.0%	-87.5%
Drug Enforcement - Other	0	0	0	0	0.0%	0.0%
Total Drugs	2	11	2	7	0.0%	-36.4%
Federal - General	8	20	0	4	-100.0%	-80.0%
TOTAL FEDERAL	10	31	2	11	-80.0%	-64.5%
Liquor Act	3	8	1	1	-66.7%	-87.5%
Other Provincial Stats	13	89	14	47	7.7%	-47.2%
Total Provincial Stats	16	97	15	48	-6.3%	-50.5%
Municipal By-laws Traffic	0	0	0	3	0.0%	300.0%
Municipal By-laws	0	6	1	3	100.0%	-50.0%
Total Municipal	0	6	1	6	100.0%	0.0%
Fatals	0	0	1	1	100.0%	100.0%
Injury MVAS	0	5	0	2	0.0%	-60.0%
Property Damage MVAS (Reportable)	6	47	12	57	100.0%	21.3%
Property Damage MVAS (Non Reportable)	0	8	3	7	300.0%	-12.5%
TOTAL MVAS	6	60	16	67	166.7%	11.7%
Provincial Traffic	36	212	27	244	-25.0%	15.1%
Other Traffic	1	10	4	16	300.0%	60.0%
Criminal Code Traffic	10	31	6	22	-40.0%	-29.0%
Common Police Activities						
False Alarms	6	24	6	14	0.0%	-41.7%
False/Abandoned 911 Call	26	3	18	65	-30.8%	2066.7%

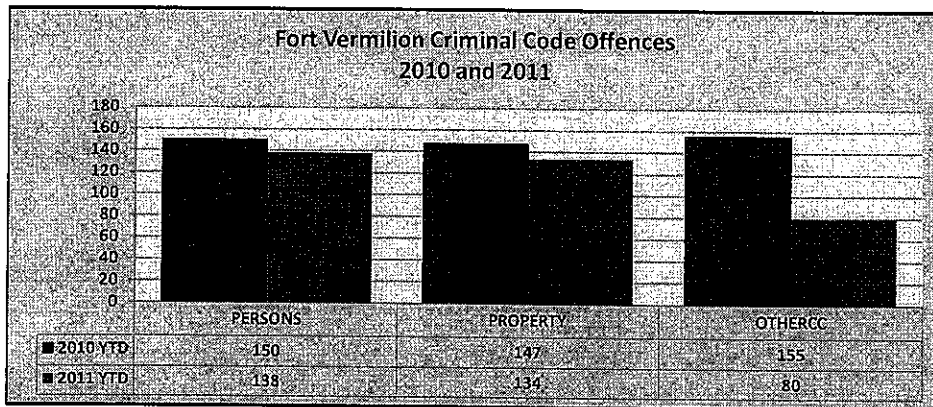
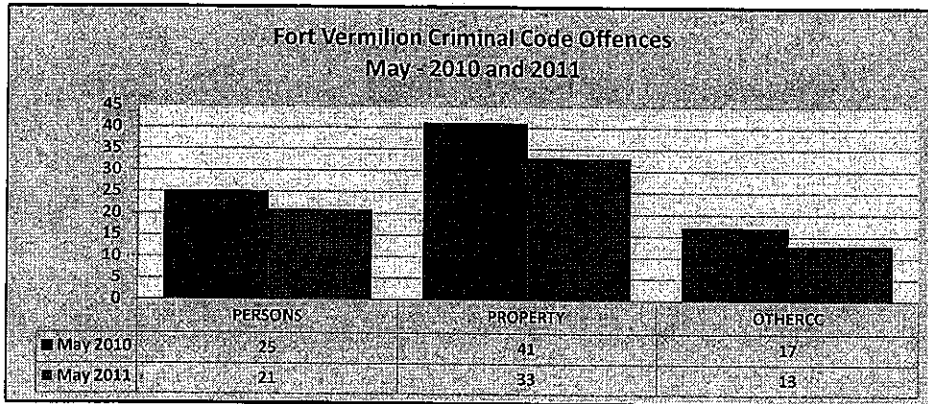
**Fort Vermilion Rural Detachment
Statistical Comparison of May and Year to Date
Year 2010 - 2011**

CATEGORY TOTALS	May-10	May-11	% Change
CRIMINAL CODE PERSONS	25	21	-16.0%
CRIMINAL CODE PROPERTY	41	33	-19.5%
CRIMINAL CODE OTHER	17	13	-23.5%
TOTAL CRIMINAL CODE	83	67	-19.3%

CATEGORY TOTALS	2010-YTD	2011-YTD	% Change
CRIMINAL CODE PERSONS	150	138	-8.0%
CRIMINAL CODE PROPERTY	147	134	-8.8%
CRIMINAL CODE OTHER	155	80	-48.4%
TOTAL CRIMINAL CODE	452	352	-22.1%

CLEARANCE RATES	May-10	May-11
CRIMINAL CODE PERSONS	88%	119%
CRIMINAL CODE PROPERTY	73%	52%
CRIMINAL CODE OTHER	100%	77%
TOTAL CRIMINAL CODE	83%	78%

CLEARANCE RATES	2010-YTD	2011-YTD
CRIMINAL CODE PERSONS	96%	93%
CRIMINAL CODE PROPERTY	71%	70%
CRIMINAL CODE OTHER	94%	86%
TOTAL CRIMINAL CODE	87%	83%



La Crete Rural
Crime Data - May 2011

CATEGORY	Reported	Actual	ClrChg	ClrOth	Total Clr	% Clr
Homicide	0	0	0	0	0	0.0%
Offences Related to Death	0	0	0	0	0	0.0%
Robbery	0	0	0	0	0	0.0%
Sexual Assaults	0	0	0	0	0	0.0%
Other Sexual Offences	0	0	0	0	0	0.0%
Assault	0	0	0	0	0	0.0%
Kidnapping/Hostage/Abduction	0	0	0	0	0	0.0%
Extortion	0	0	0	0	0	0.0%
Criminal Harassment	0	0	0	0	0	0.0%
Uttering Threats	0	0	0	0	0	0.0%
Other Persons	0	0	0	0	0	0.0%
TOTAL PERSONS	0	0	0	0	0	0.0%
Break & Enter	0	0	0	0	0	0.0%
Theft of Motor Vehicle	0	0	0	0	0	0.0%
Theft Over	0	0	0	0	0	0.0%
Theft Under	0	0	0	0	0	0.0%
Possn Stn Goods	0	0	0	0	0	0.0%
Fraud	0	0	0	0	0	0.0%
Arson	0	0	0	0	0	0.0%
Mischief To Property	3	2	0	0	0	0.0%
TOTAL PROPERTY	3	2	0	0	0	0.0%
Offensive Weapons	0	0	0	0	0	0.0%
Public Order	0	0	0	0	0	0.0%
OTHER CRIMINAL CODE	2	2	0	0	0	0.0%
TOTAL OTHER CRIMINAL CODE	2	2	0	0	0	0.0%
TOTAL CRIMINAL CODE	5	4	0	0	0	0.0%
Drug Enforcement - Production	0	0	0	0	0	0.0%
Drug Enforcement - Possession	0	0	0	0	0	0.0%
Drug Enforcement - Trafficking	0	0	0	0	0	0.0%
Drug Enforcement - Other	0	0	0	0	0	0.0%
Total Drugs	0	0	0	0	0	0.0%
Federal - General	0	0	0	0	0	0.0%
TOTAL FEDERAL	0	0	0	0	0	0.0%
Liquor Act	0	0	0	0	0	0.0%
Other Provincial Stats	9	9	9	0	9	100.0%
Total Provincial Stats	9	9	9	0	9	100.0%
Municipal By-laws Traffic	0	0	0	0	0	0.0%
Municipal By-laws	1	1	0	1	1	100.0%
Total Municipal	1	1	0	1	1	100.0%
Fatals	0	0	0	0	0	0.0%
Injury MVAS	0	0	0	1	1	0.0%
Property Damage MVAS (Reportable)	2	2	0	1	1	50.0%
Property Damage MVAS (Non Reportable)	0	0	0	0	0	0.0%
TOTAL MVAS	2	2	0	2	2	100.0%
Provincial Traffic	13	13	2	2	4	30.8%
Other Traffic	2	2	1	1	2	100.0%
Criminal Code Traffic	3	3	2	1	3	100.0%
Common Police Activities						
False Alarms	2					
False/Abandoned 911 Call	5					

Tuesday, June 07, 2011

**La Crete Rural
Crime Data - May 2011**

CATEGORY TOTALS	Reported	Actual	ClrChg	ClrOth	Total Clr	% Clr
CRIMINAL CODE PERSONS	0	0	0	0	0	0.0%
CRIMINAL CODE PROPERTY	3	2	0	0	0	0.0%
CRIMINAL CODE OTHER	2	2	0	0	0	0.0%
FEDERAL	0	0				
PROVINCIAL STATUTES	9	9				
MUNICIPAL	1	1				
MVAS	2	2				
PROVINCIAL TRAFFIC	15	15				
CRIMINAL CODE TRAFFIC	3	3				
OTHER DUTIES	9	9				
ASSISTANCE	0	0				
TOTAL CRIMINAL CODE	5	4	0	0	0	0.0%

**LA CRETE RECREATION SOCIETY
REGULAR MEETING
APRIL 14, 2011**

**Northern Lights Recreation Centre
La Crete, Alberta**

Present: Beng Friesen, President
Darlene Bergen, Secretary-Treasurer
George Derksen, Director
Terry Tosh, Director
Wendy Morris, Director
George Fehr, Director
Philip Doerksen, Arena Manager
Ed Wiebe, Recreation Director

Absent: Ron Dyck, Vice-President
Simon Wiebe, Director
Abe Fehr, Director
Peter F. Braun, MD Rep

Call to Order: Chair Friesen called the meeting to order at 6:08 p.m.

Approval of Agenda

1. Terry Tosh moved to accept the Agenda as amended:
9.3 Capital Projects

CARRIED

Approval of Previous Meeting's Minutes

1. Terry Tosh moved to accept the March 10, 2011 Regular Meeting Minutes as presented.

CARRIED

Business from the Minutes

1. No business from the Minutes.
2. George Derksen moved to accept the Business from the Minutes.

CARRIED

Review of Action Sheet

1. Reviewed items for information only.
2. Olympia cost to service is \$3,000 plus shipping. Will go ahead.

Financial Report

1. 2011 budget was reallocated based on what we will receive from the County. Will be reflected in next month's reports.
2. Darlene Bergen moved to accept the Financial Report.

Manager's Report – Philip Doerksen

1. Reviewed Manager's Report for information purposes.
2. Challenge Cup was discussed.
3. Working with companies on ball diamond bid packages.
4. Beng Friesen moved to accept the Manager's report for information.

CARRIED

Recreation Director's Report – Ed Wiebe

1. Reviewed Recreation Director's Report for information purposes.
2. Working on slow-pitch, will have 5-6 teams. Also advertised for coaches for soccer and softball.
3. Will be back at the golf course May 1st; can still work on some stuff while there.
4. George Fehr moved to accept the Recreation Director's report for information.

CARRIED

New Business

9.1 Review Audited Financial Statements

- Reviewed the draft audited financial statements. Philip will contact Richard Donaldson on questions with the revenues and expenses listed.
- Auditor suggested that a motion be in place regarding the donations the Aquatics/Leisure Centre receives.

Beng Friesen moved that the donations received from the Loggers & Truckers Committee which are intended for the aquatics centre be reallocated to the Municipal Nursing Association in the event that the aquatic centre ceases to become reality.

CARRIED

9.2 AGM

- AGM date set for May 19 following regular meeting.

9.2 Capital Projects

- Discussed purchasing a shack for Blue Hills Outdoor Rink.

George Fehr moved that we go in camera at 8:33 p.m.

Terry Tosh moved that we go out of camera at 8:40 p.m.

Discussed cleanliness of arena building.

Darlene Bergen moved that the meeting be adjourned at 8:58 p.m.

Next Meeting – May 19, 2011

**LA CRETE RECREATION SOCIETY
REGULAR MEETING
MAY 19, 2011**

**Northern Lights Recreation Centre
La Crete, Alberta**

Present: Beng Friesen, President
Ron Dyck, Vice-President
Darlene Bergen, Secretary-Treasurer
George Derksen, Director
Terry Tosh, Director
Wendy Morris, Director
George Fehr, Director
Simon Wiebe, Director
Abe Fehr, Director
Peter F. Braun, MD Rep
Philip Doerksen, Arena Manager

Call to Order: Chair Friesen called the meeting to order at 6:06 p.m. Richard Donaldson from Daniel Ringrose's office was present at the meeting and the AGM to explain the Review Engagement.

Approval of Agenda

1. Darlene Bergen moved to accept the Agenda as amended:
8.1 AGM Discussion CARRIED

Approval of Previous Meeting's Minutes

1. Abe Fehr moved to accept the April 14, 2011 Regular Meeting Minutes as presented. CARRIED

Business from the Minutes

1. A motion in the minutes from the previous meeting regarding the swimming pool was clarified.
2. The bowling alley update renovation was discussed. Philip will request that some money ear marked for capital projects be used for the reconditioning of the lanes.

Beng Friesen moved that we add the re-condition of the lanes to the bowling alley project and request to re-allocate capital project funds.

CARRIED

3. Discussed repairing the Olympia. Cost is estimated at \$6,000. Will budget for major repair and add to capital requests.

4. George Derksen moved to accept the Business from the Minutes.

CARRIED

Review of Action Sheet

1. Reviewed items for information only.

Financial Report

1. The bookkeeper was on vacation therefore there are no financials to report.

Manager's Report – Philip Doerksen

1. Reviewed Manager's Report for information purposes.
2. Philip has hired Evelyn Peters to do the office paperwork and bookkeeping because he is getting too tied down in the office.
3. Beng Friesen moved to accept the Manager's report for information.

CARRIED

New Business

- 8.1 Positions up for election were discussed. Ron Dyck, Abe Fehr and Darlene Bergen's terms are up for election. Discussion on whether or not Peter Braun should have a vote on the board.

George Fehr moved that we go in camera at 7:15 p.m.

Terry Tosh moved that we go out of camera at 7:25 p.m.

Darlene Bergen moved that the meeting be adjourned at 7:26 p.m.

Next Meeting – June 16, 2011

Fort Vermilion Support Service Society Board Meeting

June 13th, 2011

FVSS Office Fort Vermilion, AB

5:00pm

AGENDA

1.0 CALL TO ORDER:

2.0 APPROVAL OF AGENDA:

3.0 APPROVAL OF MINUTES:

4.0 BUSINESS ARISING

4.1 Voting Rights for Mackenzie County Rep

4.2 Aboriginal Day confirmed

4.3 Canada Day

4.4 Swimming Lessons

5.0 FINANCIAL REPORT

5.1 May

5.2 As of today's date we have \$21,693.24 this also includes the \$7000.00 grant that it not a part of our funding.



6.0 MONTHLY REPORT

6.1 May

7.0 COMMITTEE UPDATES

7.1 Hired Marissa McAteer and Laura Lizotte

8.0 NEW BUSINESS

8.1 Benefits for victims of the home fires

8.2 Year-end Swimming party June 26th

8.3 Summer programs

8.4 Community Hours person

8.5 Computer troubles

9.0 ADJOURNMENT BY 6:30pm

Fort Vermilion Support Services Board Meeting
Minutes for May 16th, 2011
FVSS Office Fort Vermilion, AB
5:00p.m.

Attendance

Present: Nina Reid, Carla Paul, Cindy Johnson, Jeri Phillips, Donna Guitard,

Regrets: Cheryl Mercredi; Odell Flett (on phone but poor connection had to disconnect)

Note: we were speaking loud and trying to accommodate Odell who was at the meeting via phone; phone could not be moved due to the shortness of the wires

1.0 Call to Order

Donna calls meeting to order at 5:10p.m.

2.0 Approval of Agenda

Nina approves the addition of 2.1; Cindy seconds

2.1 Addition of Nomination for vice-chair; Monica Smith

Cindy nominates Monica for Vice-Chair position; Jeri seconds the nomination; Monica accepts; nominations ceased

CARRIED

Nina approves minutes; Jeri seconds

3.0 Approval of Minutes

Jeri approves minutes; Cindy seconds the approval

CARRIED

4.0 Business Arising

4.1 Partnering with FVPS

-were to partner with them for a conference but was unable to due to the water main break

4.2 Community Gardens Grant Application

- Carla has a meeting with Kaitlyn Niksic this Friday to send out the funding application

4.3 Program Coordinator Position

-Hali is done at the end of June; this position is now part-time only and it has been posted within the community; it is still being advertised; there are currently two applicants, Marissa being one of them; the ad will run until May 31st

4.4 Voting Rights for Mackenzie County Rep

-Donna called the county and talked with Carole upon which she advised that we go with what our bylaws say; Donna till asked to speak to new CAO; he has yet to get back to her

5.0 Financial Report

5.1 March

-Jeri motions to approve the March Financial Report; Cindy seconds

CARRIED

At this point Odell informs the board that she is hanging up because she cannot hear a thing and feels it is not working with her on the phone.

5.2 April

-Jeri approves; Cindy seconds

CARRIED

5.3 As of today's date FVSS has \$28,627.65; this also includes the \$7000.00 greenhouse grant that is not part of FVSS' funding

6.0 Monthly Report

6.1 March

-everything is up to date

-Nina motions to approve; Cindy seconds

CARRIED

6.2 April

-Cindy approves; Jeri seconds

CARRIED

7.0 Committee Updates

7.1 None to report

8.0 New Business

8.1 Senior's Day Tea

-This will take place on June 8th, at the complex; FVSS is partnering with the Rec Board and the Library to host this event; there will be tea and Bingo
-NOTE: FVSS was approached by both the Rec Board and the Library to continue to put on this event and partner with them

8.2 Volunteer Supper

-The supper will take place on May 31st, at 5:00 p.m. at Riverside Bakery; letters will be sent out tomorrow to the 17 volunteers

8.3 Children's Festival

-It will be held on August 20th at Pioneer Park; the entire community will be invited on the next community calendar; all organizations are welcome to come and participate/volunteer

8.4 Aboriginal Day

-The date is either June 20th or 21st; Darren Young approached FVSS to help out; unsure of the date because the group coming to entertain was only available on the Monday (20th)
-there will be events during the day for the children and community events at night
-the office will be closed as Carla and Hali will be volunteering at the complex for the day

8.5 Lynn Pack is coming for a visit-Outcome Measures-June 1st

-She will be in Fort on June 1st to get FVSS back on track

8.6 Prevention of Family Violence and Bullying May 17th and 18th

-Marissa and Carla will be attending this workshop in High Level

8.7 Summer Programs

-not charging the usual \$10.00 fee per month this year

8.8 Break-in

-A security system will be put in within the next two months

8.9 Insurance

-Discussed whether it is worth having insurance as we have a \$5000.00 deductible; \$650/per year for content and liability; insured for \$52,000 for content; insurance is a condition of the lease, thus it must be continued and kept

8.10 Community Gardens

-out of money; if we do not get the grant then there is no money; discussed the issue of charging families \$10.00 a piece or does FVSS absorb the cost; the total cost of the garden is \$300.00; it was declared that we could not charge because it is their organization and we do not have the right but we can donate money towards the garden

-Nina makes a motion to donate \$150.00 to the community gardens; Cindy seconds; all were in favour and approve

CARRIED

8.11 Canada Day Status

-Up to date nobody has contacted Carla about participating; FVSS was a part of the festivities but did not head the event; two years ago the Metis Association took it over; as of now FVSS is doing nothing

8.12 Swimming Lessons

-Already people have been phoning inquiring about the summer lessons; FVSS does the administration part of it whereas the Rec Board is fully in charge of the entire planning; Carla has contacted the Rec Board but to date nobody has returned the call

9.0 Adjournment

Donna adjourns meeting at 6:20

Next meeting will take place on June 13th due to the tentative Aboriginal Day events on the regular scheduled meeting day.

REVENUE

Sales Revenue	0.00
Community Gardens Grant	0.00
Net Sales	<u>0.00</u>
Other Revenue	0.00
Total Other Revenue	<u>0.00</u>
TOTAL REVENUE	<u>0.00</u>

EXPENSE

Cost of Goods Sold	0.00
Total Cost of Goods Sold	<u>0.00</u>
Payroll Expenses	
Wages & Salaries	6,734.33
EI Expense	167.82
CPP Expense	302.37
User-Defined Expense 1 Expense	-4.23
User-Defined Expense 3 Expense	-19.91
User-Defined Expense 4 Expense	-41.30
User-Defined Expense 5 Expense	-37.84
Employee Benefits	680.76
Total Payroll Expense	<u>7,782.00</u>

General & Administrative Expe...	0.00
Parent Works Conference	0.00
Mud Bog Fund	0.00
Fun Skate	0.00
Seniors Tea	0.00
Easter Hunt	10.87
Summer Camp	0.00
Community Gardens	67.93
Meetings	11.98
Program Supplies	133.70
Craft Supplies	641.00
Workshops/Conference Fees	152.00
Computer/Printer repairs	110.00
Shipping & Handling	96.15
Recycling fees	0.00
Postage	83.60
Telephone	151.01
Cell Bill	160.96
Travel & Substistance	0.00
Monthly Travel Expense	50.00
Fax Line	73.15
Total General & Admin. Expen...	<u>1,742.35</u>

TOTAL EXPENSE	<u>9,524.35</u>
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NET INCOME	<u><u>-9,524.35</u></u>
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FVSS
Balance Sheet As at 05/31/2011

ASSET

Current Assets		
Chequing Bank Account	24,632.23	
Total Cash		24,632.23
Accounts receivable other	344.62	
Total Receivable		344.62
Prepaid Expenses		452.47
Total Current Assets		25,429.32
TOTAL ASSET		25,429.32

LIABILITY

Current Liabilities		
Accounts Payable		0.00
Accrued accounting fees		3,000.00
El Payable	199.78	
CPP Payable	546.46	
Federal Income Tax Payable	1,183.40	
Total Receiver General		1,929.64
AD & D payable		6.55
Dependant Life payable		2.13
Group Life payable		36.91
L.T Disability		95.26
S.T Disability		49.50
GST Paid on Purchases	-914.55	
GST Owing (Refund)		-914.55
Total Current liabilities		4,205.44
TOTAL LIABILITY		4,205.44

EQUITY

Owners Equity		
Retained Earnings - Previous Year		12,737.10
Current Earnings		8,486.78
Total Owners Equity		21,223.88
TOTAL EQUITY		21,223.88
LIABILITIES AND EQUITY		25,429.32

May 2011 Monthly Report

The FVSS AGM was this month and we had one position up for nominations and no one has filled it as of yet.

Marissa and I went to a Prevention of Family Violence & Bullying Workshop that was put on by CFSA out of Grande Prairie. The workshop was free of charge for all those that attended. This workshop was filled with valuable information that was very beneficial to Marissa since she hasn't had any training in it. What I enjoyed the most about it was the networking with the different organizations in the area and learning how they may be able to help our organization.

I held the community gardens meeting and two families came and three called in with regrets. The garden members will plant the garden on May 29th, 2011. I have told the group that I will not be a part of the garden this year and it's up to them to look after the garden completely. The \$150.00 was more than enough to buy the seeds.

I was supposed to meet with Kaitlin and go over the grant for the gardens this year but due to her scheduling we did not connect and did not get the proposal in.

The volunteer supper was a huge success just about all the people invited came this year we had 17 volunteers. It's so nice to be able to treat our volunteers and show our appreciation.

- Donna Guitard
- Nina Reid
- Cindy Johnson
- Jeri Phillips
- Cheryl , Brody, Carley and Colby Lizotte
- Cheryl Mercredi
- Vionna and Dustin Mitchell
- Roland and Richie Paul
- Lily Paul
- Monica and Corey Smith
- Vanessa Ward

On June 1st Lynn Pack from Grande Prairie came and spent the day with us, going over our outcomes measures logic models. What a refreshing day it was she brought us back to the excitement of what we do and an everyday basis. Talking to Lynn about our programming made us see it in a different light and made us feel appreciated for what we do. At the end of this year all FCSS'S are expected to report on one program to the province in our year end reporting. I'm going to be trying to do all our models by the end of the month before Hali is done work.

May Stats 2011																						
	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Mon	Tue	Wed	Thu	Fri	Mon	Tue					
EVSS	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	24	25	26	27	30	31	
Individuals Served	7	3	6	8	5	4	7	3	3	2	4	9	3	2	5	4	3	4	5	3	3	93
Forms	5	2	4	4	3	3	4	3	2	1	2	2	2	2	3	3	2	3	4	4	2	60
Contacts In	4	9	10	12	6	8	17	10	8	3	12	12	13	19	7	11	2	14	12	15	14	218
Contacts Out	8	5	12	8	6	5	10	8	10	15	9	8	10	15	20	15	8	12	10	10	12	216
Meals on Wheels	11					11			11		11						11			11		66
Meetings	1			1							1	1	1	1	1							7
Volunteers	5																					5
Volunteer hours	5																					5
Girls Group		12		15			13		12			14		11		8		9				100
Boys Group	9		9			9		9			7		11							9		71
Youth Group		8	5				7	9			6	6	7			5	C				4	51
Time For Toys		8					6				9					14					18	55
Munchkin					8					8					5				6			27
Events Volunteer Support																					13	13
																				Total		987

